

# **Maple Street Magnet School Enrollment Procedure**

## **Application & Lottery Process**

- Families will request enrollment at the Magnet School by completing both a current MSMS application and a completed Rochester School District student registration packet (if not already enrolled with the RSD). (Application deadline of March 16, 2018)
- All applications will be reviewed by the administration prior to inclusion in the lottery.
- The application will include a Student and Parent/Guardian Agreement for meeting the expectations and responsibilities as outlined by the school.
- It is expected that Grades 1 to 5 are full or nearly full from this year's students. Kindergarten will have 18 slots available, but some may be occupied based on their older siblings being enrolled at the Magnet School.
- A lottery will be used to select students for the school. (March 21, 2018)
- There will be a meeting at the Maple Street Magnet school on February 7<sup>th</sup> at 6:00pm, to answer questions about the Magnet School and the lottery process.
- The first student selected will be placed in the corresponding classroom (if no waiting list) or at the end of an existing waiting list; this process will continue until limits on class size are met. A waiting list will be created (if one does not exist) once the classrooms are filled.
- Any student who moves from the District or un-enrolls from Rochester public schools will be removed from the waiting list & would have to reapply and participate in the lottery again if they wish to be considered.
- The Maple Street Magnet School provides program accessibility in accordance with the Rehabilitation Act and Title II of the Americans with Disabilities Act. The School does not discriminate in enrollment based on disability.

## **Kindergarten**

- Kindergarten students will be enrolled if siblings are already enrolled in the school for the coming year and if registration is completed prior to March 16, 2018.
- Policy JECC-1 allows for at least 5 students from the former Maple Street School assignment zone.

## **Grades 1-5**

- It is expected that Grades 1 to 5 are full or nearly full from this year's students.

## **Parent/Guardian Partnerships**

- Parents/Guardians will work in a partnership with the classroom teacher and the school.
- This partnership will include attending parent teacher conferences (3 per year), meeting with the classroom teacher to review the student learning plan, volunteering time for the school and/or seeking partnerships to support the magnet school.
- Parents/Guardians are expected to ensure attendance during the additional days that the Magnet School is open, and not to plan vacations during this time period. Parents/Guardians will be notified of their selection into the Magnet School.
- Any parent/guardian not following expectations may choose or be asked to return to their home assigned school at the end of the year. It is expected that any parent that wants to change schools, will wait until the end of the school year.
- The procedures listed above are subject to change without notice. Please contact the District Office with any other questions.