

**TITLE:** **Elementary Classroom Teacher**

**QUALIFICATIONS:**

1. Hold or be eligible for certification as an Elementary Teacher.
2. Other qualifications as may be deemed essential for successful performance in the position.

**REPORTS TO:** Building Principal, or Designee.

**JOB GOAL:** To create a flexible elementary grade program and a class environment favorable to learning and personal growth; to establish effective rapport with pupils; to motivate pupils to develop skills, attitudes and knowledge needed to provide a good foundation for middle school and high school education, in accordance with each pupil's ability; to establish good relationships with parents and with other staff members.

**PERFORMANCE RESPONSIBILITIES:**

1. Teaches reading, language arts, social studies, mathematics, science, health, utilizing course of study adopted by the Board of Education, and other appropriate learning activities.
2. Instructs pupils in citizenship and basic subject matter specified in state law and administrative regulations and procedures of the school district.
3. Develops lesson plans and instructional materials based on district curriculum per grade level and provides individualized and small group instruction in order to adapt the curriculum to the needs of each pupil.
4. Translates lesson plans into learning experiences so as to best utilize the available time or instruction.
5. Establishes and maintains standards of pupil behavior needed to achieve a functional learning atmosphere in the classroom.
6. Evaluates pupils' academic and social growth, keeps appropriate records, and prepares progress reports.
7. Communicates with parents through conferences and other means to discuss pupil's progress and interpret the school program.
8. Identifies pupil needs and cooperates with other professional staff members in assessing and helping pupils solve health, attitude, and learning problems.
9. Creates an effective environment for learning through functional displays, bulletin boards, and interest centers.
10. Maintains professional competence through in-service education activities provided by the district and self-selected professional growth activities.
11. Selects and requisitions books and instructional aids; maintains required inventory records.
12. Supervises pupils in out-of-classroom predetermined duties during the assigned working day.
13. Administers group standardized tests in accordance with district testing program.
14. Participates in curriculum development programs as required.
15. Participates in faculty committees and the sponsorship of pupil activities.
16. Performs other such duties as may reasonably be assigned.

**TERMS OF EMPLOYMENT:** Salary and other terms and conditions of employment shall be governed by negotiated contract with extended service as approved by the School Board.

**EVALUATION:** Performance in this position will be evaluated in accordance with provisions of the Board's policy on Evaluation of Professional Personnel.

**ADOPTED:** June 11, 1992 Board meeting.