

**Request for Proposals for Design Build of the Lighting for the Video Lab** at the Creteau Tech Center. The Rochester School Board will accept proposals until no later than 12:00 noon EST on Thursday, January 17th, 2019. The proposal will be opened publicly at that time. Proposals shall be submitted on the attached bid form To Michael Hopkins, Superintendent of Schools, Rochester School Department, 150 Wakefield Street Suite 8, Rochester, NH 03867-1348. Proposals must be submitted in a sealed envelope plainly marked:

**Proposal: Design Build of the Lighting for the Video Lab**

Rochester School Department

150 Wakefield St. Suite 8

Rochester, NH 03867

Attn: Michael Hopkins, Superintendent

Failure to properly mark the envelope will result in disqualification of the proposal if it is prematurely opened.

\*\*No proposals that are late, telephoned, faxed or emailed will be accepted.

Specifications may be obtained on the School Dept. website at [www.rochesterschools.com](http://www.rochesterschools.com) or through the Office of the Superintendent of Schools at 150 Wakefield Street

Suite 8, Rochester, NH. The Rochester School District reserves the right to award to other than the lowest proposal and to waive any informalities in the process. No proposal shall be withdrawn for a period of sixty (60) days subsequent to the opening of bids without the consent of the Rochester School Department.

## **RFP for Lighting for the video lab**

The Rochester School District is seeking proposals for a vendor to design and install TV Studio lighting, associated materials and equipment. Vendors shall submit a proposal by January 17, 2019 12:00 noon EST. The Superintendent will make a recommendation to the Board or the Joint Building Committee for a vendor to complete the design plan, including budget options, and installation.

This project is part of the Richard Creteau Technology Center renovation. The CTE is setting up a television, video studio that would be used by students and the City local cable access channel. This proposal is for the lighting and all associated requirements for lighting.

Items required:

TV Studio Pipe Grid for the entire ceiling not just the small area drawn in the initial architectural drawings. Grid Size 33' X 35' with 4' spacing

Bidders will need to see the currently proposed architectural, structural, electrical and HVAC plans. Bidders may contact Dave Totty at 603-332-3678 or Lance Whitehead, Lavalle Brensinger Architect.

Walk along Curtain Track and Curtains, Tracks along walls, black curtains to cover walls and Chroma Green Screen

Studio Lighting Fixtures,

Power Distribution and DMX Control System.

Modular Studio Platform, (8' x 16' x 12" tall) with 2 x 6" tall single step units

Studio lighting controls, including light board, relays, dmx/rdm data distribution

Written Scope of Work for Theatrical/ Rigging Contractor.

Written Scope of work for Electrical Contractor as it pertains to theatrical systems.

Budget Proposal for all work specified.

Recommended changes, alternates or improvements within another section / scope.

Options for lighting purchases over a period of several years if required.

The proposal does not require completed plans for all steps of the process. The Vendor needs to provide enough information for the Superintendent to recommend a vendor to the Board or the Joint Building Committee.

Phase I of the project will be the design of the lighting, working with the Architect and Rochester School District (RSD) to meet the needs of the studio. The design will include prices and options for the studio lighting.

Phase II will begin when the RSD has agreed to the scope of the project based on the proposal in Phase I. Phase II will be the installation and finished product.

Phase III will be one year of support beginning when the finished installation is accepted by RSD, for one year. RSD will request longer warranty and support agreements beyond one year.

## **Bid Sheet**

Vendor Name:

Address:

Contact information

For each Phase of the project we require an estimated cost. The terms and cost items will be determined as part of the process in Phase I. The District estimates lighting for a finished project could be \$60,000 or more.. If the project exceeds these amounts, a phased purchase of equipment will be required.

### PHASE I

The conceptual design of the studio as part of the proposer's initial proposal response. The proposed price shall include all project costs producing the final design, and fabrication and installation of the lighting. The successful proposer shall produce and present to the District a final design for the hard sets and lighting, which shall meet all the functional, cost and creative requirements cited herein, and those presented to the Contractor by agreed upon date. The cost in Phase I should be a solid number for doing the work specified.

PHASE I \$ \_\_\_\_\_

### PHASE II

After obtaining approval from GMTV, the successful proposer shall work diligently to fabricate the two (2) hard sets and lighting design per (delete underlined text) the approved Final Design. In this second step, the successful proposer will assume all responsibility and manage all fabrication and installation activities. The cost in Phase II will be different depending upon the work agreed to in Phase I. A description of pricing and how to determine the pricing is competitive is important. A range of prices would be important.

PHASE II \$ \_\_\_\_\_

### PHASE III

After completion of the construction of the studio hard sets and lighting system, the successful proposer shall provide one (1) year of support to ensure no structural issues exist with the hard sets and lighting. Cost of Phase III may be included in the Phase II.

PHASE III \$ \_\_\_\_\_

Vendors shall provide references of similar work to this proposal, examples of similar work and any information to guide the selection process. The selection process may include interviews, either via phone or in person. The process may require further clarification or information from one or more vendors on their proposal.

For questions on this RFP, contact Michael Hopkins, Superintendent, 603-333-3678 or [hopkins.m@rochesterschools.com](mailto:hopkins.m@rochesterschools.com)