

Rochester School Board
5-Year Strategic Plan Committee
School Department Board Room #1
September 21, 2017
7:00 p.m.

Agenda

1. Call to Order
2. Approval of the minutes from the August 17, 2017 minutes.
3. Review of options - Timeline of Activities
4. Public Comment
5. Adjournment

Committee Members:

Amy Malone, Chair
Nichole Gupta
Matthew Pappas
Karen Stokes
Raymond Turner

Rochester School Board/City Council
5-Year Strategic Plan Committee Minutes
School Department Board Room #1
August 17, 2017

DRAFT

Members Present:

Mrs. Amy Malone, Chair
Mr. Raymond Turner
Mr. Matthew Pappas
Mrs. Nichole Danforth

Members Absent:

Mrs. Karen Stokes

Also Present:

Mr. Michael Hopkins
Mr. Kyle Repucci

The Chair called the meeting to order at 7:11 p.m. with a quorum present.

Mr. Pappas moved, second by Mrs. Danforth, to approve the minutes from the August 9, 2017 meeting. The motion carried unanimously.

The Committee discussed several options for the strategic planning process. They discussed ideas around brainstorming and seeking feedback. The Committee talked about developing a flowchart, or roadmap with a timeline of activities. It was agreed that Mr. Hopkins and Mr. Repucci would develop this draft roadmap for the next meeting. The Committee agreed to also attempt this roadmap so a discussion at the next meeting could be productive.

The next meeting is scheduled for September 21, 2017 at 7:00 p.m. in the School Department Board Room. The meeting will begin after the Instruction Committee meeting.

Adjournment

Mr. Pappas moved, second by Mrs. Danforth, to adjourn at 7:45 p.m. The motion carried unanimously.

Respectfully Submitted,

Michael Hopkins
Board Secretary

Action

Status

Owner

Start Date

End Date

Notes/Resources

Review Planning Process with the Committee

Brainstorm Strategic Goals/Objectives

Options: Poll/Survey

Options: Meeting with Stakeholders

Options: Focus Groups

Collect brainstorm data, sort, format for review

Develop Vision, Mission and values statements

Combine Goals, objectives, mission and vision

MLH/Comm

Sept 2017

10/1/2017

10/1/2017

11/1/2017

11/1/2017

1/1/2018

2/1/2018

Finalize Goal/Objectives for Instruction focus

Finalize Facilities Goals

Finalize Financial Goals

Finalize Community Engagement Goals

Strategic Plan approved by the Board

Strategic Plan Published

2/1/2018

2/1/2018

2/1/2018

2/1/2018

3/15/2018

Deliverable Items by Goals

The Committee can work together, edit this document add rows and columns, change dates, etc.

		2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
Instructional Focus	RMS	RMS Personalized Learning; Ed. Elements Coaching Support	Full implementation, Ed. Elements Coaching Support				
	SHS	Begin Personalized Learning at SHS	50% Personalized Learning; Ed. Elements Coaching Support	Full implementation, Ed. Elements Coaching Support			
	Elementary		1 st Year – Ed. Elements Coaching Support	2 nd Year – Ed. Elements Coaching Support	Full implementation, Ed. Elements Coaching Support		
Instructional Purchases		Words Their Way RMS Social Studies 8 th Grade Text Subscription	4eading Edge; Science RMS Project- Based Curriculum	Elementary Math			
		Digital Content; RMS ELA, Science and Social Studies	Digital Content	Digital Content	Digital Content	Digital Content	Digital Content
Technology Focus		SHS purchase of Chromebooks by students; Wireless Upgrades; Infrastructure Upgrades RMS: One-to-One Phone Updates	Elementary Device Update; Computer Lab Upgrades; E-Mail Server Upgrades; Elementary & SHS Devices moving to One-to-One	RMS Chromebooks – ½ Replacement	RMS Chromebooks – ½ Replacement	Library Purchase of Chromebooks for Checkout; One-to-One Upgrades for Elementary & SHS	
Technology Purchases		SHS Chromebooks Purchased for Checkout by Students Not Buying Devices	Network Updates	Network Update Switch Upgrades; Critical Server Upgrades, Firewall System Upgrade	Network Updates	Network Updates	Network Updates

Rochester School Department
Capital Improvement Program

FY 2018-2022

Project Name	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
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Bonded Capital Improvement Plan

Café Tables	\$45,000								
Door and Hardware Upgrades (district wide)	\$82,500								
Storage Building		\$190,000							
Stage Rigging Upgrade - SHS	\$30,000								
Maple ADA Project	\$496,156								
Maple Sprinkler Project	\$217,924								
CTE Renovation	\$24,187,127								
McClelland Roof		\$325,000							
William Allen Roof		\$325,000							
Middle School D-wing and other smaller roofs			\$325,000					\$325,000	This is needed in FY 2018 but put off until FY 2019
High School 3 story wing window replacement				\$20,000					
Fire Alarm Panel Upgrades		\$20,000							
Nancy Loud Siding		\$150,000							
Doors/Hardware Replacement			\$125,000						
District Wide Lighting Upgrade		\$300,000							
District Wide HVAC Upgrades		\$350,000							Does not include \$300,000 for Tech Center upgrade to two boilers that are smaller
McClelland Boiler Upgrade			\$100,000				\$250,000		
EBI Operating System upgrade								\$25,000	every 7 years
High School Track									
Drainage at Chamberlain								\$150,000	
Condensation piping at High School								\$1,000,000	
Unknowns								\$150,000	
Total Bonded	\$25,058,707	\$1,310,000	\$1,200,000	\$1,720,000	\$650,000				

**Rochester School Department
Capital Improvement Program
FY 2018-2022**

Project Name	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Cash Capital Improvement Program					
HVAC Upgrades	\$ 20,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Plumbing and HVAC Upgrades (inc. steam traps & backflows)	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000
Electrical Upgrade Cycle	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Playground Upgrades	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Masonry Repairs	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Sprinkler Upgrades	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500
Floor Machines	\$ 12,000				
Fork Lift (used)		\$ 38,000	\$ 28,000	\$ 38,000	\$ 28,000
Vehicle Replacement		\$ 28,000	\$ 28,000	\$ 28,000	\$ 28,000
Painting Cycle Interior		\$ 10,000		\$ 10,000	\$ 10,000
Painting Cycle Exterior		\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500
Door Hardware		\$ 5,000		\$ 5,000	\$ 5,000
Fencing		\$ 10,000		\$ 10,000	\$ 10,000
Flooring		\$ 15,000			\$ 15,000
Paving Cycle District Wide and striping		\$ 15,000	\$ 15,000		\$ 15,000
Sod Football and Soccer Fields			\$ 8,000		
Bleacher Upgrades			\$ 5,000		
Gym/Stage Curtain			\$ 6,500		
HS Gym floor repairs and refinishing			\$ 20,000		
Furniture			\$ 5,000	\$ 5,000	\$ 5,000
Bathroom Partitions			\$ 10,800	\$ 10,800	\$ 10,800
Other Equipment as Needed					
TOTAL CASH CIP	\$ 104,500	\$ 194,300	\$ 188,300	\$ 179,300	\$ 158,800