

**Rochester School Board/City Council**  
**5-Year Strategic Plan Committee Minutes**  
School Department Board Room #1  
June 29, 2017

DRAFT

**Members Present:**

Mrs. Amy Malone, Chair  
Mr. Raymond Turner, Vice-Chair  
Ms. Nichole Guptel  
Mr. Matthew Pappas  
Mrs. Karen Stokes

**Members Absent:**

**Also Present:**

Mr. Michael Hopkins  
Ms. Linda Casey  
Mr. Paul Lynch  
Mr. Barrett Christina

Mr. Hopkins called the meeting to order at 6:30 p.m. with all members of the Committee present.

**Committee Mission**

“The mission of this committee is to look at providing the most cost effective and highest quality education for the students of Rochester in respect to long-term goals of the Rochester School District.”

**Barrett Christina, New Hampshire School Boards Association**

Mr. Christina reviewed a process that could be followed to develop a strategic plan. This could be a five year or longer plan. It will take up to a year to develop a quality plan. The District can review the format and design of strategic plans other Boards and communities have developed. Mr. Hopkins will review several strategic plans those over the next few weeks, and bring samples to the Committee.

The Committee may be renamed Long-Term Planning. The Committee will report progress and update to the current sub-committees of the Board. For an example, any long term plans for curriculum would be reported and reviewed at the Instruction Committee.

The Committee members talked about three key areas to focus on.

- 1) Facilities, mostly about how to eliminate the modulars and the long term plans for reducing the number of elementary schools.
- 2) Instruction, long range goals. The Committee is excited about the current plans, but wanted to make sure any long term committee is looking at Instruction.
- 3) Community Engagement. Part of the community engagement goal would be to get feedback from the Community on the long term plans and objectives. The Committee discussed various methods to do that, and will discuss this further in additional meetings.

The next meeting date will be coordinated by Mrs. Malone and Mr. Hopkins.

**Adjournment**

Mr. Turner moved, second by Ms. Guptel., to adjourn at 7:39 p.m. The motion carried unanimously.