

Rochester School Board/City Council
5-Year Strategic Plan Committee Minutes
School Department Board Room #1
September 21, 2017

DRAFT

Members Present:

Mrs. Amy Malone, Chair
Mr. Raymond Turner
Mrs. Karen Stokes

Members Absent:

Mr. Matthew Pappas

Also Present:

Mr. Michael Hopkins
Mr. Kyle Repucci

The Chair called the meeting to order at 7:11 p.m. with a quorum present.

Mrs. Stokes moved, second by Mr. Turner, to approve the minutes from the August 17, 2017 meeting. The motion carried unanimously.

The Committee reviewed the timeline, possible goals and a process.

It was decided to draft some survey questions, probably around the four core areas: Instruction, Facilities, Financial and Community Engagement. The purpose of the survey is to seek ideas and priorities around objectives.

The Committee will also discuss at its next meeting, how we should interact with the current sub-committee when our committee's work is complete. We also plan to have a retreat or focus group meeting in January to determine, mission, vision, goals and strategic planning objectives.

Adjournment

Mr. Turner moved, second by Mrs. Stokes, to adjourn at 8:00 p.m. The motion carried unanimously.

Respectfully Submitted,

Michael Hopkins
Board Secretary

Action	Status	Owner	Start Date	End Date	Notes/Resources
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Review Planning Process with the Committee					
Brainstorm Strategic Goals/Objectives		MLH/Comm	Sept 2017	10/1/2017	
Options: Poll/Survey			10/1/2017	11/1/2017	
Options: Meeting with Stakeholders					
Options: Focus Groups					
Collect brainstorm data, sort, format for review			11/1/2017		
Develop Vision, Mission and values statements			1/1/2018		
Combine Goals, objectives, mission and vision				2/1/2018	

Finalize Goal/Objectives for Instruction focus			2/1/2018		
Finalize Facilities Goals			2/1/2018		
Finalize Financial Goals			2/1/2018		
Finalize Community Engagement Goals			2/1/2018		
Strategic Plan approved by the Board					
Strategic Plan Published			3/15/2018		

Deliverable Items by Goals
 The Committee can work together, edit this document add rows and columns, change dates, etc.



		2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
Instructional Focus	RMS	RMS Personalized Learning; Ed. Elements Coaching Support	Full implementation, Ed. Elements Coaching Support				
		SHS	50% Personalized Learning; Ed. Elements Coaching Support	Full implementation, Ed. Elements Coaching Support			
		Elementary	1 st Year – Ed. Elements Coaching Support	2 nd Year – Ed. Elements Coaching Support	Full implementation, Ed. Elements Coaching Support		
Instructional Purchases		Words Their Way RMS Social Studies 8 th Grade Text Subscription	Reading Edge; Science RMS Project- Based Curriculum	Elementary Math		Elementary Reading	
		Digital Content; RMS ELA, Science and Social Studies	Digital Content	Digital Content	Digital Content	Digital Content	Digital Content
Technology Focus		SHS purchase of Chromebooks by students; Wireless Upgrades; Infrastructure Upgrades RMS: One-to-One Phone Updates	Elementary Device Update; Computer Lab Upgrades; E-Mail Server Upgrades; Elementary & SHS Devices moving to One-to-One	RMS Chromebooks – ½ Replacement	RMS Chromebooks – ½ Replacement	Library Purchase of Chromebooks for Checkout; One-to-One Upgrades for Elementary & SHS	
Technology Purchases		SHS Chromebooks Purchased for Checkout by Students Not Buying Devices	Network Updates	Network Update Switch Upgrades; Critical Server Upgrades, Firewall System Upgrade	Network Updates	Network Updates	Network Updates

**Rochester School Department
Capital Improvement Program
FY 2018-2022**

Project Name	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022				
Bonded Capital Improvement Plan									
Café Tables	\$45,000								
Door and Hardware Upgrades (district wide)	\$82,500								
Storage Building		\$190,000							
Stage Rigging Upgrade - SHS	\$30,000								
Maple ADA Project	\$496,156								
Maple Sprinkler Project	\$217,924								
CTE Renovation	\$24,187,127								
McClelland Roof		\$325,000							
William Allen Roof		\$325,000							
Middle School D-wing and other smaller roofs					\$325,000				
High School 3 story wing window replacement									
Fire Alarm Panel Upgrades		\$20,000		\$325,000					
Nancy Loud Sidling		\$150,000			\$20,000				
Doors/Hardware Replacement		\$125,000							
District Wide Lighting Upgrade		\$300,000		\$300,000					
District Wide HVAC Upgrades		\$300,000		\$300,000					
McClelland Boiler Upgrade		\$350,000		\$300,000					
EBI Operating System upgrade			\$100,000		\$250,000				
High School Track									
Drainage at Chamberlain					\$25,000				
Condensation piping at High School					\$1,000,000				
Unknowns					\$150,000				
					\$150,000				
Total Bonded	\$25,058,707	\$1,310,000	\$1,200,000	\$1,720,000	\$650,000				

This is needed in FY 2018 but put off until FY 2019

Does not include \$300,000 for Tech Center upgrade to two boilers that are smaller

every 7 years

**Rochester School Department
Capital Improvement Program
FY 2018-2022**

Project Name	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Cash Capital Improvement Program					
HVAC Upgrades	\$ 20,000				
Plumbing and HVAC Upgrades (inc. steam traps & backflows)					
Electrical Upgrade Cycle	\$ 35,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Playground Upgrades	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Masonry Repairs	\$ 10,000				
Sprinkler Upgrades	\$ 15,000				
Floor Machines	\$ 7,500				
Fork Lift (used)	\$ 12,000				
Vehicle Replacement		\$ 38,000			
Painting Cycle Interior		\$ 28,000	\$ 28,000	\$ 38,000	\$ 28,000
Painting Cycle Exterior		\$ 10,000			
Door Hardware		\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500
Fencing		\$ 5,000			
Flooring		\$ 10,000			
Paving Cycle District Wide and striping		\$ 15,000			
Sod Football and Soccer Fields					
Bleacher Upgrades		\$ 15,000			
Gym/Stage Curtain		\$ 8,000			
HS Gym floor repairs and refinishing		\$ 5,000			
Furniture		\$ 6,500			
Bathroom Partitions		\$ 20,000			
Other Equipment as Needed		\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
		\$ 10,800	\$ 10,800	\$ 10,800	\$ 10,800
TOTAL CASH CIP	\$ 104,500	\$ 194,300	\$ 188,300	\$ 179,300	\$ 158,800