

**Rochester School Board / Rochester City Council**  
CTE Joint Building Committee Minutes  
March 26, 2018  
Richard Creteau Technology Center, Room T200

**Members Present:**

School Board

Mr. Matthew Pappas,  
Chair  
Mr. Paul Lynch  
Mr. Matthew Beaulieu  
Mr. Raymond Turner  
Mr. Robert Watson

**Members Absent:**

Mr. Thomas Abbot  
Mr. Geoffrey Hamann  
Mr. Jeremy Hutchinson  
Mrs. Audrey Stevens

City Council

Mayor Caroline McCarley  
Mr. James Gray  
Mr. Raymond Varney

**Also Present:**

Mr. Michael Hopkins, Superintendent  
Mr. Kyle Repucci, Asst. Superintendent  
Mrs. Sarah Harrington  
Mr. David Totty  
Mrs. Robin Despina  
Ms. Anne Ketterer  
Mr. Lance Whitehead  
Mr. Peter Bruckner  
Mrs. Pam Martin  
Press & Guests  
Mrs. Anne Grassie

The Chair called the meeting to order at 7:04 p.m. with a quorum present. Members participated in the pledge of allegiance.

**Approval of Minutes**

Mr. Varney moved, second by Mr. Watson, the Committee approve the minutes of the February 19, 2018 CTE Joint Building Committee. The motion carried unanimously.

**Bid Approval**

Mr. Hopkins explained that there are items that need to be pre-ordered and be onsite so approval would be needed by the Committee this evening. John Beaver, Cost Estimator for Harvey Construction explained that the bid documents are now with the sub-contractors and have a closing date of April 11, 2018. However, there are some items that will be needed for construction in 2018 including 2 of the 7 roof top HVAC mechanical systems. The low bid for that equipment is \$122,500.00. The next lowest bid was \$149,750.00. Harvey Construction is recommending accepting the lowest bid which includes the equipment specified by Fitzmeyer Tocci for the project. Mr. Whitehead pointed out there is a risk that these two units may end up being from a different manufacturer than the five others needed for the project. However, it's not unusual for schools to have different manufacturer for this type of equipment. The vendor submitting the lowest bid is HTS.

Mr. Lynch moved, second by Mr. Varney, to award the bid to HTS. The motion carried unanimously.

Mr. Beaver went on to present information received for electrical equipment that is urgent to the process. Three preliminary bids were received from Eaton Equipment, General Electric and Square D. Harvey Construction is working with Fitzmeyer Tocci on some technical issues with the bids. They've asked for pricing on the main 1600 amp switchboard and five 480 volt panels that are critical to the job. The range of bids received are between \$46,000.00 and 59,000.00. Mr. Dubois explained that once decisions have

been made and purchase orders have been issued, shop drawings are submitted to the electrical engineer for approval.

With clarification on the electrical bid expected within a day or two, there was discussion on the best way to obtain approval on this bid in a timely manner.

Mr. Lynch moved, second by Mayor McCarley to allow Mr. Hopkins and Mr. Totty to approve the awarding of the electrical bid, after the approval of schematics, on an amount not to exceed \$59,000.00. The motion carried unanimously.

Mr. Hopkins will e-mail the bid decision to all the Committee members.

### **Sub Committee Bid Approval Process**

The Committee discussed establishing a Sub-Committee to meet as needed to review and approve Sub Contractor bids as presented by Harvey Construction. Mr. Pappas requested volunteers from the JBC Committee.

Mayor McCarley moved, second by Mr. Pappas, to establish the Sub Committee for Sub Contract Bid Approval comprised of Mr. Lynch, Mr. Turner and Mr. Varney, with Mr. Watson as an Alternate. The motion carried unanimously.

### **Update from Lavalley/Brensinger**

Ms. Ketterer distributed plans regarding the previously approved Add Alternative #2, which opens the existing space for the Early Childhood/Small Wonders Program. The Structural Engineer reviewed the plans and determined that the identified office/observatory/storage walls on the plan have a great deal of structural significance. The walls are load bearing and are shear walls so they cannot be removed. The Structural Engineer determined that it is too risky to remove this wall so the classroom space will not be expanded. Other options were discussed including removing the wall by the bathroom and workroom, and moving those spaces to the current office/observatory/storage rooms. Ms. Ketterer will check with this option with the Engineer.

### **Other**

Next meeting of the CTE Joint Building Committee has been scheduled for April 30, 2018, at 7:00 pm.

**Public Comment**        None

### **Adjournment**

Mr. Lynch moved, second by Mr. Watson to adjourn at 7:28 p.m. The motion carried unanimously.

Respectfully submitted,

Michael Hopkins  
Board Secretary