

Rochester School Board / Rochester City Council
CTE Joint Building Committee Minutes
May 30, 2018
Richard Creteau Technology Center, Room T200

DRAFT

Members Present:

School Board

Mr. Matthew Beaulieu
Mr. Raymond Turner
Mr. Robert Watson
Mrs. Audrey Stevens

City Council

Mayor Caroline McCarley
Mr. James Gray
Mr. Raymond Varney

Also Present:

Mr. Michael Hopkins, Superintendent
Mrs. Sarah Harrington
Mrs. Robin Despina
Ms. Kathy Miskoe
Mr. Lance Whitehead

Members Absent:

Mr. Thomas Abbot
Mr. Geoffrey Hamann
Mr. Jeremy Hutchinson
Mr. Matthew Pappas,
Chair
Mr. Paul Lynch

The meeting was called to order at 7:04 p.m. with a quorum present. Members participated in the pledge of allegiance.

Approval of Minutes

Mr. Varney moved, second by Mr. Turner, the Committee approve the minutes of the April 30, 2018 CTE Joint Building Committee and the May 7 & May 16 minutes of the CTE/JBC Subcontractor Sub-Committee minutes. The motion carried unanimously.

Proposal to purchase or lease shipping container for storage

Mr. Hopkins presented information regarding the options to use a shipping container for storage during the renovation project. There is a need to store items while classrooms are shifted. The shipping container is proposed to be placed between the red barn and the old railroad bed at the rear of student parking. The benefits of renting (approximately \$110/month + delivery/pickup costs) vs. purchasing a used container (approximately \$4,000) were discussed. If the container were purchased, it would provide an option for the long term storage of snow plows & other items. It was also confirmed that the container would be checked regularly by maintenance staff for leaks, etc.

Mrs. Stevens moved, second by Mr. Beaulieu, that a used shipping container be purchased from project funds for use during the CTE Renovation. The motion carried unanimously.

Update on Solar Panels- Mr. Hopkins reported that the HVAC work on the roof will displace 10 existing solar panels. There will be space for them back on the roof once the project is complete but in the short term, it must be determined where the panels will be stored. There will be a cost associated with moving and reinstalling the panels. In addition, there will be a cost associated with the loss of power generated by the solar panels. Mr. Hopkins believes that the District budget line for electricity will be slightly impacted but the project should absorb the labor and reinstallation costs. The Solar Company will provide us with

an estimate shortly.

Timeline of Renovation – Mrs. Haligan-Foley shared a plan and timeline for the relocation of classrooms during the renovation.

Update from Lavalle/Brensinger- There have been no significant changes to report to the Committee. Kathy Miskoe from Harvey distributed a Site Logistics Plan for the project. It showed proposed bus paths, one way signage, student access, construction fences and construction delivery routes. Signage will be placed at the end of Chestnut Hill Road and Yeagley Way. The gates will be closed to construction traffic and busses. A whole row of staff and student parking will be lost in front of the Tech center and parking in the back will be cut in half. Mr. Hopkins will work to determine what parking at the Community Center can be used to accommodate this change. It was suggested that Departments currently housed at the Community Center be assigned designated parking. Mr. Whitehead asked if there were any concerns regarding the signage for the project. Mr. Gray suggested it would be a good idea to provide the information to Public Works.

Other –

Flooring – The flooring add alternative options from the previous meeting were discussed. The Committee is waiting for the results of the testing before making a decision since they don't want to repeat the problems of the past. Mr. Whitehead stated that they will obtain written acceptance of floor conditions before the project so there will be a clear understanding of responsibility if there is an issue.

Ground Breaking Ceremony – Mr. Hopkins asked if the Committee wanted to plan a Ground Breaking Ceremony. It was suggested that June 22nd might be a potential date. Mr. Hopkins will work with Mrs. Halligan-Foley to determine a date send out invitations.

Next Meeting- The next meeting has been scheduled for Wednesday, August 8th at 7:00 pm.

Public Comment None

Adjournment

Mayor McCarley moved, second by Mrs. Stevens, to adjourn at 8:12 pm. The motion carried unanimously.

Respectfully submitted,

Michael Hopkins
Board Secretary

R.W. CRETEAU TECHNOLOGY CENTER AT SPAULDING HIGH SCHOOL

SITE LOGISTICS PLAN



