

Rochester School Board
Regular School Board Minutes
July 14, 2016
City Council Chambers

DRAFT

Members Present:

Mr. Paul Lynch, Chair
Mrs. Amy Malone
Mr. Thomas O'Connor
Mr. Matthew Pappas
Mrs. Audrey Stevens
Mr. Raymond Turner
Ms. Julie Brown
Ms. Nichole Guptel
Mr. Thomas J. Jean
Mr. Robert Watson
Mr. Travis Allen
Mrs. Karen Stokes

Members Absent:

Mrs. Jennifer Bryant

Also Present:

Mr. Michael Hopkins, Superintendent
Mr. Kyle Repucci, Asst. Superintendent
Ms. Linda Casey, Business Administrator
Attorney Jerome Grossman
Ms. Marilyn Martell
Guests & Public
Press

Mr. Lynch called the meeting to order at 7:00 p.m. on a roll call with a quorum present. Members participated in the pledge of allegiance.

Last Minutes Ms. Brown moved, second by Mr. Pappas, the Board approve the minutes of the June 9, 2016 Regular School Board meeting; and the June 23, 2016 Special School Board meeting. The motion carried unanimously.

Superintendent's Report

- Retiree Recognition Mr. Hopkins and the School Board recognized Mrs. Sharon McManus for 32 years of dedicated service to the students, families and staff as the Secretary at Nancy Loud School; wishing her well in her retirement.
- New Business Mr. Hopkins provided clarification regarding the affirmation vote for the Student Assistance Program Grant application under New Business. He explained the unusual situation and timeline that prompted a phone poll vote that is not a common practice. The 2-year, \$200,000 grant will provide much needed drug and alcohol support and education to students and families.
- Schedule Update At the last Committee meetings the consensus was to change the August 4, 2016 Committee meeting times to enable invited attendance at the City Codes and Ordinances meeting to provide input to the proposed City Charter amendment regarding school building maintenance responsibilities being shifted to the City.
- Meeting times are: Personnel 5:30 p.m.; Building 5:45 p.m.; and Finance 6:00 p.m.
- NCES Forum Mr. Hopkins provided information from the NCES Forum he attended in Washington; he serves as the Local Education Representative on a panel focusing on Absenteeism. Chronic absenteeism is an issue nationwide; members of the panel were pleased to see what the School Board here has been doing to try to address this issue; the processes we have implemented to solve absenteeism before it becomes a problem for a student and family.

Public Comment

Ms. Nancy Loud expressed her thanks for all years of service that Sharon McManus has provided to the School Department; she had the privilege of hiring her as School Secretary at the East Rochester Annex. There are no words to thank her enough for all she has done for the students, staff and principals who have passed through that school.

Committee Reports
Building Committee

Mrs. Stevens encouraged Board members to attend the August 4th Codes and Ordinance Meeting to hear the discussion regarding the proposed Charter amendment related to school maintenance becoming the responsibility of the City. Mr. Jean commented that the maintenance systems in place by the City and School vary a great deal; it may be beneficial to make the Council aware the Board does not favor the Charter amendment.

Mr. Jean moved, second by Mr. Pappas, the Board approve the Superintendent sending a letter to the Mayor and City Manager informing them that the School Board does not wish to proceed with the City Charter amendment as proposed. The motion carried by majority vote.

Instruction Committee:

Calendar Amendment Mr. Watson moved, second by Mrs. Stokes, the Board approve amending the Maple Street Magnet School 2016-2017 School Year Calendar; changing the September 13th day off for Primary Elections to a Teacher Workshop Day. The motion carried unanimously.

Personnel Committee:

Contract Renewal Mrs. Stevens moved, second by Mr. Pappas, the Board approve the following 2016-2017 School Year Teacher nominations:

- Jacquelyn Deshon Elementary Teacher
- Laura Lewis Mathematics Teacher
- Erin Reinhard..... Guidance Counselor

The motion carried unanimously.

Schedule Change Mrs. Stevens moved, second by Mr. Pappas, the Board approve the change in work schedule for the Athletic Department Secretary to 34 hours for 47 weeks; and 22 hours total, during the summer. The motion carried unanimously.

Curriculum Advisors Mrs. Stevens moved, second by Mr. Pappas, the Board approve the following Curriculum Advisor nominations:

- Amy Boyd..... Unified Arts
- Braden Ott..... Grade 8 Science
- Sara Boyle..... Grade 8 Science
- Elizabeth Gouzoules-Walton Grade 8 Social Studies
- Lea Marshall Grade 8 English
- Scott Prieto..... Grade 8 Math
- Elizabeth MacMillan..... Grade 8 Math
- Thomas Muzzey..... Grade 7 Science
- Kelly Gray Grade 7 Social Studies
- Bailey Agakian Grade 7 Social Studies
- Annah Kelley Grade 7 Math
- Jennifer Andrews Grade 7 English

Cheryl Hanscom Grade 6 English
 Allen Spader Grade 6 Science
 Curtis Lalonde..... Grade 6 Social Studies
 Sara Toussaint..... Grade 6 Math

The motion carried unanimously.

Extra-Curricular

Mrs. Stevens moved, second by Ms. Brown, the Board accept the extra-curricular resignation of Matthew Benjamin as the Middle School Girls Basketball Coach. The motion carried unanimously.

Mrs. Stevens moved, second by Mrs. Stokes, the Board approve the following extra-curricular nominations:

Matthew Benjamin..... Junior Varsity (G) Basketball
 Jaime Ferullo Varsity Hockey Coach
 Shane Downs Varsity Football Coach Assistant
 Matthew Griffin Varsity Football Coach Assistant
 Patricia Crowe..... Elementary Yearbook Advisor
 Laura Lewis Class of 2017 Advisor
 Tyler Nutter Class of 2018 Advisor
 Erin Kelly..... Class of 2018 Advisor
 Jennifer Daly..... Class of 2019 Advisor
 Peter Sajko Class of 2020 Advisor
 Marleah Spearin..... Class of 2020 Advisor
 Abra Andrews Art Club Advisor
 Ronald Goodwin..... Auditorium Stage Manager
 Joanne Houston..... Auditorium Stage Manager
 Joanne Houston..... Band Director
 Jeremy Jason..... Chess Club
 Joanne Houston..... Drama
 Cheryl Richardson Drama Musical Director
 Ronald Goodwin..... Drama Technical Director
 Donna Martin..... Drama Choreographer
 Cheryl Richardson Drill Master
 Stacey Libby FCCLA
 Peter Sajko French Honor Society
 Karen Enscoe Graduation Coordinator
 Judith Goodnow HOSA
 Donna Ackerman Interact Club
 Caitlen Madore Interact Club
 Jennifer Daly..... Jewelry Club
 Susan Westfall Key Club
 Susan Zoller Latin Club/Latin Honor Society
 Jonathan Rourke Literary Magazine
 Richard Moore Literary Magazine
 John Vasalle..... Mu Alpha Theta
 Lee Sims National Honor Society
 Britni Watkinson..... Outing Club
 Christine Comeau Robotics Club
 Jennifer Daly..... SEARCH (gifted and talented)
 Lee Sims Project Graduation Coordinator
 Susan Mann Spanish National Honor Society

Erin Kelly..... Student Council
 Sean Kenney Student Council
 Erin Kelly..... Yearbook
 Tyler Nutter Yearbook
 Hanna Lavoie..... Cheering Varsity Fall Coach
 Keri Devine.....Cheering Varsity Fall Coach Assistant
 Alyssa FogartyCheering Varsity Fall Coach Assistant
 Madeline Sexton Cheering Junior Varsity Fall Coach
 Joseph Devine Varsity (G) Soccer Coach

The motion carried unanimously.

Job Description Mrs. Stevens moved, second by Ms. Brown, to recommend to the Board for second reading and adoption the CTE Criminal Justice/Law Enforcement Teacher job description. The motion carried unanimously.

Resignations Mrs. Stevens moved, second by Mr. Pappas, to recommend the Board accept the following resignations:

Jennifer Hedman Elementary Teacher
 Danielle Puopolo..... Para-Educator
 Heather Smith Science Teacher

The motion carried unanimously.

Staff Update Mr. Hopkins reported there were 17 positions still to be filled throughout the District; we are on course to have positions filled by the August Board meeting.

Special Services Committee:

RMS Soccer Team Mrs. Stokes moved, second by Mr. O’Connor, the Board approve a Middle School Soccer Team as presented in the documented plan.

Mr. Watson addressed concerns with the addition of new sports teams. He recommended that the Board examine how we are going to fund athletics before we add additional teams. Mr. Hebert, Athletic Director indicated that all costs and expenses associated with a team are considered before moving forward with requesting the formation of a team. A detailed fund raising plan developed by Mr. Steven Lynch will be brought to the Special Services Committee.

The motion on the floor carried by majority vote.

Finance Committee:

Stipends Mr. Lynch moved, second by Ms. Brown, the Board approve the following stipends:

Mark Blaisdell(\$2,000) Curriculum, Instr. & Assess. Site Webmaster
 Jason Bushway..... (\$2,000) Bud Carlson Academy Teacher Leader
 Ronald Goodwin.....(\$2,000) Rochester Television Coordinator
 Shannon Caron.....(\$1,500) Master Scheduling

The motion carried unanimously.

Gonic Roof Project Mr. Lynch moved, second by Mr. Pappas, the Board approve the bid from Academy Roofing Corp of Rindge, NH with a base bid amount of \$40,115; and include Alternates E & F for an additional cost of \$2,250 for the Gonic School Roof Replacement Project. The motion carried unanimously.

Authorization to Sign Mr. Lynch moved, second by Mr. Pappas, the Board authorize the following individuals to sign OBM Form 1, Form 2, Form 4, and contracts approved by the Rochester School Board: Michael L. Hopkins, Superintendent of Schools; Kyle M. Repucci, Assistant Superintendent of Schools; and Linda Casey, Business Administrator. The motion carried unanimously.

Discipline Committee:

No action required.

Policy Committee:

Second Reading Mr. O'Connor moved, second by Mr. Watson, to recommend to the Board for second reading and adoption policy EBBA-5, First Aid (and Emergency Care) as amended. The motion carried unanimously.

First Reading The Committee recommends to the Board for first reading the following policies:
- JECC, Assignment of Students to School
- JECC-1, Assignment of Students to the Magnet School

Committee Reports – Special Committees

No action required.

Old Business

None

New Business

S.A.P. Grant Mr. Jean moved, second by Ms. Brown, the Board reaffirm the June 29, 2016 phone poll vote giving approval to enter into a contract with the State of NH Department of Health & Human Services for a 2-year, \$200,000 grant to support the Student Assistance Program Coordinator at Rochester Middle School; and further authorize the Superintendent to sign the contract and any and all documents, agreements and other instruments as deemed necessary, desirable or appropriate. The motion carried by majority vote.

Mr. Watson requested that the minutes reflect that he did not participate in the phone poll vote. He does support the Grant, but does not support a phone poll vote.

Other

Budget Review Mr. Lynch following up on a recommendation, suggested spending time this summer or early fall looking at the budget to enable the Board to be proactive when making budget decisions. He would like Committee Chairs to meet and review budget details, offer suggestions, and ask questions.

National Night Out Mr. Pappas encouraged everyone to participate in National Night Out; a community event scheduled for August 2nd on the Rochester Commons.

Adjournment

Mr. Pappas moved, second by Mrs. Stokes, to adjourn the meeting at 7:31 p.m. The motion carried unanimously.

Respectfully Submitted,

Michael L. Hopkins
Board Secretary