

Rochester School Board
Regular School Board Minutes
May 11, 2017
City Council Chambers

DRAFT

Members Present:

Mr. Paul Lynch, Chair
Mr. Travis Allen
Mrs. Karen Stokes
Mrs. Jennifer Bryant
Ms. Julie Brown
Mr. Thomas O'Connor
Mr. Matthew Pappas
Ms. Nichole Guptel
Mrs. Audrey Stevens
Mr. Robert Watson
Mr. Raymond Turner
Mr. Thomas J. Jean (arr. 7:11 p.m.)

Members Absent:

Mrs. Amy Malone

Also Present:

Mr. Michael Hopkins, Superintendent
Ms. Linda Casey, Business Administrator
Ms. Marilyn Martell
Atty. Jerome Grossman
Ms. Guests & Public
Press

Mr. Lynch called the meeting to order at 7:00 p.m. on a roll call with a quorum present. Members participated in the pledge of allegiance.

Last Minutes Mrs. Stokes moved, second by Mrs. Stevens, the Board approve the minutes of the April 13, 2017 Regular School Board meeting. The motion carried unanimously.

Superintendent's Report

Staff Recognition Mr. Michael Hopkins, Superintendent of Schools introduced April employee of the month recipients: Ms. Courtney Clairwood, Special Education Teacher at East Rochester School; Mrs. Linda Crabtree-Smith, Secretary at Rochester Middle School; Ms. Anna Towle, Para-Educator at the SHS; and Mr. Daniel Bahlert, District PC Technician

Volunteer Recognition Mr. Hopkins with Maple Street Magnet School Teachers Ms. Cunliffe and Ms. Glidden acknowledged Ms. Tess Bejarano as the Volunteer of the Month. Ms. Bejarano joined the MSMS community as an intern last year and turned into an exemplary volunteer! She goes above and beyond every day with everything she does; Tess is the true embodiment of a volunteer.

Meeting Reminder Mr. Hopkins reminded the Board that the AREA School Board Meeting is scheduled for Monday, May 15th at 6:00 p.m. in the Library at Spaulding High School.

The Senate Capital Budget Committee is scheduled to meet tomorrow at 2:00 p.m.; anyone wanting to go is welcome to attend. Decisions may be made by the Committee in regards to funding for the CTE Renovation Project.

Spaulding High School Student Senate Report

Ms. Emily Benson, Co-President of the Spaulding High School Student Senate provided a detailed report of upcoming events at SHS: the Junior Prom is scheduled for this Saturday – everyone is very excited; Spirit Week is scheduled for the week of May 22nd with lots of school spirit and community building; SAT

and PSAT scores were received this week; 40 students participated in AP testing – good luck. The Spanish NHS and Tech NHS inductions were held recently; congratulations to inductees.

Upcoming events include the annual Mathalon on May 18th; Chorus Colorguard Concert on May 22nd; Scholarship Awards on May 24; CTE Completer Ceremony on May 25; All School Awards Night – June 1st; the Military Ball and Graduation are also upcoming.

The Blood Drive at SHS was well attended, the Drive is always a rewarding event at SHS. Governor Sununu proclaimed May 10th as Spaulding High School and Creteau Tech Center Day; Mr. Hopkins read the proclamation during morning announcements – very exciting.

Ms. Benson was pleased to announce that she will be participating in the SHS Graduation Ceremony on June 16th at 6:00 p.m. as a SHS Graduate. She expressed appreciation for everything the teachers do for the students; thanks is not given often enough.

Public Comment

None

Committee Reports

Building Committee:

River Walk Proposal

Mrs. Stevens moved, second by Mr. Jean, the Board endorse the River Walk Committee’s Proposal for installation of a Canoe/Kayak Launch and parking area on Hillsdale Street. The motion carried unanimously.

Instruction Committee:

No action required.

Personnel Committee:

Retirement

Mrs. Stevens moved, second by Mr. Pappas, the Board accept the following resignations for retirement purposes:

- Sandra Averill Para-Educator
- Richard Choate Teacher
- Stephen Nugent..... Teacher

The motion carried unanimously.

Resignations

Mrs. Stevens moved, second by Ms. Brown, the Board accept the following resignations:

- Maureen Catlin Para-Educator
- Darcy DeMerchant..... Para-Educator
- Mary Elizabeth England Teacher
- Alicia HopkinsSchool Nurse
- Robert Levin Teacher
- Karen Malsbenden Teacher
- Pamela Pedrick Teacher
- Rachel Ratay Para-Educator
- Sasha Wheeler..... ESL Para-Educator
- Sean Peschel CTE Director
- Theresa Rowell Secretary

The motion carried unanimously.

- Nominations Mrs. Stevens moved, second by Mr. Allen, the Board approve the following nominations:
- James Ferullo Para-Educator
 Lewis Goodwin, IV..... Para-Educator
 Samantha Carberry Para-Educator
- The motion carried unanimously.
- Mrs. Stevens moved, second by Ms. Brown, the Board approve the following administrator nominations:
- Paul Lewis Assistant Principal
 Kristen White..... Assistant Principal
- The motion carried unanimously.
- Contract Cycle Mrs. Stevens moved, second by Mr. Pappas, the Board approve a two year contract effective July 1, 2017 ending June 30, 2019 for the Superintendent Michael Hopkins and Assistant Superintendent Kyle Repucci. The motion carried unanimously.
- Rescind Resignation Mrs. Stevens moved, second by Mr. Watson, the Board rescind the resignation for retirement purposes of Susan Picard, High School Guidance Secretary. The motion carried unanimously.
- Evaluation System Mrs. Stevens moved, second by Mr. Allen, the Board approve the Para-Educator Evaluation System as presented. The motion carried unanimously.
- Extra-Curricular Mrs. Stevens moved, second by Ms. Brown, the Board approve the Extra-Curricular nomination of Darwin Sayson Saranglao, Unified Volleyball Coach Assistant (\$1.00). The motion carried unanimously.

Special Services Committee:

No action required.

Finance Committee:

- Food Operations Bid Mr. Lynch moved, second by Mr. Watson, the Board approve the contract bid from Chartwells of Braintree, MA for District Food Operations and Management Services. The motion carried unanimously.
- Office & Art Supplies Mr. Lynch moved, second by Mr. Watson, the Board approve the low bids for Office and Art Supplies as recommended. The motion carried unanimously.
- School Lunch Prices Mr. Lynch moved, second by Mr. Jean, the Board approve the increase in school lunch prices by ten cents; to \$2.45 for elementary and \$2.95 for secondary lunches for the 2017-18 school year. The motion carried unanimously.
- Stipends Mr. Lynch moved, second by Mr. Pappas, the Board approve the following stipends:
- Mark Blaisdell (\$2,000) CIA Website Coordinator
 Jason Bushway..... (\$2,000) BCA Teacher Leader
 Ronald Goodwin..... (\$2,000) RTV Coordinator
 Jennifer Cyr (Title IIA Grant \$1,000) Teacher Leader
 Meghan Walkama..... (Title IIA Grant \$1,000) Teacher Leader
 Caitlen Madore (Title IIA Grant \$1,500) Mentor Coordinator

Maggie Skafidas (Title IIA Grant \$1,500) Mentor Coordinator
Jennifer Cyr (Title IIA Grant \$1,500) Mentor Coordinator

The motion carried unanimously.

Non-Union Salaries Mr. Lynch moved, second by Mrs. Stevens, the Board approve the Non-Union Salaries for the 2017-18 School year as presented. The motion carried unanimously.

Construction Manager Mr. Lynch moved, second by Mr. Pappas, the Board approve Meridian Construction under the current construction manager contract to oversee the replacement of rubber stair treads at Spaulding High School and window replacements at Gonic School. The motion carried unanimously.

Floor-Wax Machines Mr. Lynch moved, second by Mr. Jean, the Board approve the purchase of two floor-waxing machines at the cost of \$900 each; pending the availability of funds in the CIP Budget. The motion carried unanimously.

Discipline Committee:

Ms. Brown moved, second by Mr. Allen, the Board accept the Committee's recommendations as set out in the backup* regarding the six cases heard at the April 18 & 19, 2017 meetings. The motion carried unanimously.

**(In accordance with the federal FERPA, 20 U.S.C. §1232 (g) the backup materials are not part of the publicly available minutes.)*

Policy Committee:

Second Reading Mr. O'Connor moved, second by Mr. Pappas, the Board approve second reading and adoption of policy BBFA, Board Member Conflict of Interest as amended. The motion carried unanimously.

First Reading The Committee recommends the following policies to the Board for first reading and review:

- BBF-E1, Ethics Policy Statement
- BCB, Board Committees and Structure
- BCD, Board-Superintendent Relationship
- BCF, Advisory Committees to the Board
- BCG, School Attorney

Committee Report – Special Committees

CTE Ad Hoc Mr. Pappas, Committee Chair reported on the three meetings the Committee held in April. All options regarding Tech Center Renovation Project were thoroughly reviewed. The project was reduced from \$24 million down to \$16 million; still ensuring improved learning opportunities for students and programs that would benefit the community. Mr. Pappas thanked the other two Board members and three City Councilors that served on committee. City Council voted to approve bonding for project pending availability of State Funds. The Senate Capital Budget Committee is scheduled to meet tomorrow; funding for the project will be discussed.

Old Business None.

New Business

Teacher Appreciation Mr. Pappas noted that it was Teacher Appreciation Week. He extended a heartfelt thank you to all of the Teachers working in Rochester for working with our children and the dedication they put into educating our kids.

5-Year Planning Mr. Turner reported that a meeting is being planned for June 29th with representation from NHSBA to look at how to move forward with establishing an effective long-range plan. Mrs. Malone is coordinating the training opportunity; more information will be provided.

Other None.

Non-Public Session

Mr. Lynch moved, second by Mr. Pappas, the Board enter non-public session at 7:34 p.m. in accordance with RSA 91-A:3 II (a) to discuss the dismissal, promotion, compensation or disciplining of any public employee; and thereafter move to a Non-Meeting in accordance with RSA 91-A2 I (a) to discuss strategy or negotiations with respect to collective bargaining. The roll call vote as follows:

YES: Mr. Watson, Mrs. Stokes, Ms. Guptel, Mrs. Bryant, Mr. O'Connor, Mr. Pappas, Mr. Turner, Mr. Allen, Ms. Brown, Mr. Lynch, Mr. Jean, Mrs. Stevens

NO: None

Public Session

Mrs. Stevens moved, second by Mr. Allen, the Board re-enter public session at 8:18 p.m. The motion carried unanimously.

Tentative Agreements Mr. Lynch moved, second by Ms. Brown, the Board approve the Tentative Agreement with the Administrative Bargaining Unit as presented. The motion carried unanimously.

Mr. Lynch moved, second by Mr. Allen, the Board approve the Tentative Agreement with the RFT – Paraprofessional Bargaining Unit as presented. The motion carried unanimously.

Merit Mr. Watson moved, second by Mrs. Stokes, the Board approve a 2% merit increase to the Superintendent's salary for the 2017-2018 school year. The motion carried unanimously.

Adjournment

Mr. O'Connor moved, second by Mrs. Stokes, to adjourn the meeting at 8:20 p.m. The motion carried unanimously.

Respectfully Submitted,

Michael L. Hopkins
Board Secretary