

**Rochester School Board**  
**Regular School Board Minutes**  
August 10, 2017  
City Council Chambers

**Members Present:**

Mr. Paul Lynch, Chair  
Ms. Julie Brown  
Ms. Nichole Guptel  
Mr. Thomas J. Jean  
Mrs. Amy Malone  
Mr. Matthew Pappas  
Mrs. Audrey Stevens  
Mr. Raymond Turner  
Mr. Robert Watson

**Members Absent:**

Mr. Travis Allen  
Mrs. Jennifer Bryant  
Mr. Thomas O'Connor  
Mrs. Karen Stokes

**Also Present:**

Mr. Michael Hopkins, Superintendent  
Mr. Kyle Repucci, Asst. Superintendent  
Ms. Linda Casey, Business Administrator  
Mrs. Robin Despina  
Atty. Jerome Grossman  
Guests & Public

Mr. Lynch called the meeting to order at 7:00 p.m. on a roll call with a quorum present. Members participated in the pledge of allegiance.

Last Minutes                      Ms. Brown moved, second by Mr. Pappas, the Board approve the minutes of the July 13, 2017 Regular School Board meeting. The motion carried unanimously.

**Superintendent's Report**

Professional Develop.      Mr. Hopkins, Superintendent of Schools reported that 89 staff members had participated in a Google Apps two-day boot camp held at the Rochester Middle School. This was a great learning opportunity to further enhance 1:1 computing in our schools.

Hiring                              Mr. Hopkins noted that hiring is going well, the most difficult positions to fill have been CTE, the Machine Tool Position is still open. There are several Paraprofessional positions to fill for the start of the year; we should be in good shape for opening day.

MSMS ADA Update              Mr. Hopkins reviewed the status of the OCR Complaint regarding ADA Compliance at the Maple Street Magnet School. He along with Mr. Bickford, Mr. Totty and Mr. Whitehead met at the school to review in depth the options to address ADA issues. After the meeting, it is felt the project may be less expensive than originally planned; a lot of the work can be done internally. Cost estimates will be brought forward to the September meeting for consideration by the Board.

Thanks Extended                Mr. Hopkins thanked Richard Bickford, Facilities Director, for the job he has done and the great condition the buildings are being left in as he moves on to retirement. Board members applauded Mr. Bickford's efforts, work and commitment; he will be missed.

**Public Comment**              None

**Committee Reports**

***Building Committee:***

No action required.

**Instruction Committee:**

No action required.

**Personnel Committee**

Retirement Mrs. Stevens moved, second by Mr. Watson, the Board accept the resignation for retirement purposes for Richard Bickford, Facilities Director. The motion carried unanimously.

Job Description Mrs. Stevens moved, second by Mr. Turner, the Board approve second reading and adoption of the School Counselor job description. The motion carried unanimously.

Co/Extra-Curricular Mrs. Stevens moved, second by Ms. Brown, the Board approve the following Co/Extra-Curricular nominations:

- Ty ler Nutter ..... Class of 2018 Advisor
- Erin Kelly ..... Class of 2018 Advisor
- Jennifer Daly ..... Class of 2019 Advisor
- Sheila Colson ..... Class of 2019 Advisor
- Peter Sajko ..... Class of 2020 Advisor
- Laura Lewis ..... Class of 2020 Advisor
- Ki mberly Griffin ..... Class of 2021 Advisor
- Stacy Horne ..... Class of 2021 Advisor
- Abra Andrews ..... High School Art Club Advisor
- Ronald Goodwin ..... Auditorium Stage Manager Co-Advisor
- Joanne Houston ..... Auditorium Stage Manager Co-Advisor
- Joanne Houston ..... Band Director
- Jerem y Jason ..... (\$1.00) Chess Club Advisor
- Joanne Houston ..... Drama Advisor
- Cheryl Richardson ..... Drama Musical Coach
- Ronald Goodwin ..... Drama Technical Director
- Donna Martin ..... Drama Choreographer
- Cheryl Richardson ..... Band, Drill Master
- Jordan Hanson ..... Future Business Leaders of America (FBLA) Co-Advisor
- Tracey Mitropoulos .... Future Business Leaders of America (FBLA) Co-Advisor
- Tammy Kane..... Family, Career, and Community Leaders of America Advisor
- Peter Sajko ..... French Honor Society Advisor
- Karen Enscoe ..... Graduation Coordinator
- Peter Sajko ..... Granite State Challenge Team Advisor
- Lisa Kumph ..... Health Occupations Students of America (HOSA) Advisor
- Susan Mann ..... Human Rights Club Advisor
- Kaitlin Lindsay ..... Interact Club Co-Advisor
- Caitlen Madore ..... Interact Club Co-Advisor
- Jennifer Daly ..... Jewelry Club Advisor
- David Murdoch ..... Key Club Advisor
- Susan Zoller ..... Latin Club/Honor Society Advisor
- Jonathan Rourke ..... Literary Magazine Co-Advisor
- Richard Moore ..... Literary Magazine Co-Advisor
- John Vasalle ..... Mu Alpha Theta Advisor
- Lee Sims ..... National Honor Society Advisor
- Britni Watkinson ..... Outing Club Advisor
- Jennifer Daly ..... Gifted and Talented (SEARCH) Advisor
- Nicole Dale ..... Class Advisor, Project Graduation Facilitator

Susan	Mann	Spanish National Honor Society Advisor
	Erin Kelly	Student Council Co-Advisor
	Stacy Horne	Student Council Co-Advisor
	Erin Kelly	High School Yearbook Advisor
	Tyler Nutter	High School Yearbook Advisor
	Eric Diamond	Middle School Band Director
	Zoe Jost	Middle School Chorus Director
	Michael Bergeron	Elementary Band Director
	Melissa Hunt	Elementary Band Director
	Kristen Sturtevant	Audio/Visual, MS
	Gail Nelson	Student Council, MS
	Susan Schuler	Student Council, MS
	Sean Sullivan	Intramural, MS
	Lorne Lucas	Intramural, MS
	Robert Fortier	Intramural, MS
	David Colson	Adventure Leader, MS
	Zoe Jost	Drama, MS
	Kristen Sturtevant	Drama, MS Assistant
	Adam Black	Guitar Club Co-Advisor
	Warren Buzzell	Guitar Club Co-Advisor
	Mark Sampson	Guitar Club Co-Advisor
Kevin	Hart	Bass Fishing
Hunter	Hart	Bass Fishing
	Keri Devine	Cheering, Varsity – Fall
Aly	ssa Fogarty	Cheering, Varsity Assistant – Fall
	John Shea	Football, Varsity
Jeffrey	Hunt	Football, Varsity Assistant
	Matthew Griffin	Football, Varsity Assistant
	Shane Downs	Football, Varsity Assistant
Scott	Doyon	Football, Varsity Assistant
	Steve Cusumano	Football, Varsity Assistant
	Roy Reeves	Football, Varsity Assistant
	Patrick Costin	Football, Freshman
	Dennis Emerson	Golf, Varsity
	Scott Prieto	Golf, Junior Varsity
Daniel	Curran	(B) Soccer, Varsity
Ti	mothy Green	(B) Soccer, Varsity Assistant
Clay	Prewitt	(B) Soccer, Junior Varsity
Tony	Monetta	(B) Soccer, Freshman
Steven	Langevin	(G) Soccer, Varsity
Sheila	Colson	(G) Soccer, Junior Varsity
	Michael O’Brien	Track-Cross Country, Varsity
	Elaine Menard	Track-Cross Country, MS
Daniel	Curran	Unified Soccer
George	Pendleton	(G) Volleyball, Varsity
	Leah Thomas	(G) Volleyball, Varsity Assistant
Bridget	Hart	(G) Volleyball, Junior Varsity
Daniel	Saucier	McClelland Drama Co-Advisor
Sherrilynn	Pedrick	McClelland Drama Co-Advisor
	Mary Melendez	Elementary Student Council Co-Advisor
	Lorna Mullen	Elementary Student Council Co-Advisor

Stephen Hyzer ..... Jump Rope Club  
Carrie Feyler ..... Elementary Yearbook Advisor  
Holly Beaulieu ..... Elementary Yearbook Advisor

The motion carried unanimously.

Nominations Mrs. Stevens moved, second by Mr. Turner, the Board approve the nomination of Melissa Cardin as the Local Education Agency Project Manager. The motion carried unanimously.

Mrs. Stevens moved, second by Ms. Brown, the Board approve the nomination of Chris Evans as the Reading Curriculum Advisor. The motion carried unanimously.

Resignations Mrs. Stevens moved, second by Mr. Watson, the Board approve the following resignations:

Jennifer Andrews ..... English Teacher  
Cassandra Camire ..... Para-Educator  
Nicole Clickman ..... Para-Educator

The motion carried unanimously.

Nomination Mrs. Stevens moved, second by Ms. Brown, the Board approve the following  
nom inations:

Maria Bowen ..... Elementary Teacher  
Marissa Corbin..... Art Teacher  
Justin Discoe..... CTE Photography/Videography Teacher  
Jennifer Duclos ..... Para-Educator  
Arthur John Field..... In-School Suspension Teacher  
Ashley Robinson.....21<sup>st</sup> Century Community Learning Center Program Director  
Kristen Rup..... Student Database Coordinator

The motion carried unanimously.

Special Meeting Mr. Hopkins suggested scheduling a meeting before the September Personnel Committee meeting to enable hiring new staff. The next meeting of the Personnel Committee was scheduled for Thursday, August 17, 2017 at 5:45 p.m. in the School Department Board Room #1.

***Special Services Committee:***

No action required.

***Finance Committee:***

Bid Mr. Watson moved, second by Mr. Jean, the Board approve the bid from Urban Tree Service of Rochester NH for a three-year Comprehensive Field and Lawn Maintenance contract. The motion carried unanimously.

***Discipline Committee:*** No action required.

***Policy Committee:***

Second Reading      Mr. Pappas moved, second by Mr. Watson, the Board approve second reading and review of Policy BDA-1, Broadcasting/Taping of Board Meetings Televising Rochester School Board Meetings. The motion carried unanimously.

Mr. Pappas moved, second by Mrs. Stevens, the Board approve the second reading and review of Policy BDDC, Agenda Preparation and Dissemination. The motion carried unanimously.

Mr. Pappas moved, second by Mrs. Stevens, the Board approve the second reading and review of Policy BDDG, Minutes. The motion carried unanimously.

Mr. Pappas moved, second by Ms. Brown, the Board approve the second reading and review of Policy BDDH, Public Participation at Board Meetings. The motion carried unanimously.

First Reading      The Committee recommends to the Board for first reading the following policies:

-      BDC, Non-Public Sessions

- BEAB, School Board Meeting Cancellations
- BF, Board Policy Development
- BFCA, Board Review of Regulations
- BFE, Administration in Policy Absence
- BFG, Policy Review and Evaluation
- BH, Issuance of High School Diplomas

**Committee Reports**

5-Year Strategic Plan      Mrs. Malone reported that the Committee reviewed some sample strategic plans used by other Districts. The Committee will bring the Mission Statement and Goals established to the Board for discussion and to get a consensus from the Board to move forward with these statements as guidelines. The next meeting is scheduled for August 17<sup>th</sup> at 7:00 p.m. following the Instruction Committee meeting.

CTE JBC      Mr. Hopkins reported that seven bids were received in response to the Construction Manager RFP. Bids will be reviewed and three vendors will be brought forward to the JBC meeting for an interview by the Committee. Mr. Pappas noted that he was nominated as Chair of the CTE JBC and City Counselor Varney was nominated as Vice-Chair. The next meeting of the Committee is August 28 at 7:00 p.m. at the Tech Center in Room T200.

Mr. Jean mentioned, as reflected in the minutes, that the solar arrays currently installed have saved the district approximately \$6,000. This savings is something to keep in mind for consideration when moving forward with the project; implementing green projects is beneficial all around.

**Old Business**      None.

**New Business**      None.

**Other**

Mr. Jean thanked Mr. Bickford on behalf of the Board for his service and dedication to improve the schools and condition of the schools in Rochester. The Board thanked Mr. Bickford and wished him well in his retirement.

**Adjournment**

Ms. Brown moved, second by Mr. Pappas, the Board adjourn at 7:21 p.m. The motion to adjourn carried unanimously.

Respectfully Submitted,

Michael L. Hopkins  
Board Secretary