

Rochester School Board
Regular School Board Minutes

October 12, 2017

City Council Chambers

Members Present:

Ms. Julie Brown
Mrs. Jennifer Bryant
Mr. Paul Lynch
Mrs. Audrey Stevens
Mr. Thomas J. Jean
Mr. Travis Allen
Mr. Matthew Pappas
Mr. Thomas O'Connor
Mr. Raymond Turner
Mr. Robert Watson

Members Absent:

Mrs. Amy Malone
Mrs. Karen Stokes

Also Present:

Mr. Michael Hopkins, Superintendent
Mr. Kyle Repucci, Asst. Superintendent
Mrs. Robin Despina
Atty. Jerome Grossman
Guests & Public
Press

The Chair called the meeting to order at 7:00 pm on a roll call with a quorum present. Members participated in the pledge of allegiance.

Last Minutes Ms. Brown moved, second by Mr. O'Connor, the Board approve the minutes of the September 14, 2017 regular School Board meeting. The motion carried unanimously.

Superintendent's Reports

Staff Recognition Mr. Kyle Repucci, Assistant Superintendent of Schools publicly thanked Granite Steak and Grill for their continued support of the Rochester School District Employee of the Month Program. He then introduced the September employee of the month recipients: Ms. Diana Dean, Para-Educator at East Rochester; Mrs. Gail Nelson, Family & Consumer Science Teacher at Rochester Middle School; Mr. George Gauthier, Maintenance at Spaulding High School; Mrs. Lisa Hevey, Out of District Coordinator.

Volunteer Recognition Mr. LeClair, Title I Director, introduced Ms. Becky McLard as Volunteer of Month. He explained that four years ago, the district partnered with the Rochester Rotary and End 68 Hours of Hunger to provide meals to under resourced children. The program has been extremely successful and additional help was needed. Ms. McLard answered the call and has been instrumental in preparing over 125 bags for distribution each week. Mr. LeClair praised her organization, attention to detail and expressed his appreciation for her service to the under resourced children of Rochester.

Meeting Reminder Mr. Hopkins, Superintendent of Schools reminded the Board of next week's Instruction Committee presentations. The meeting on Wednesday, October 18th at 6:00 pm will be held at the Bud Carlson Academy and will include presentations by the Rochester Middle School, Spaulding High School and the Bud Carlson Academy. The meeting on October 19 at 6:00 pm will be held at McClelland School and will include presentations from all elementary schools. The agenda and a link to recorded audio presentations will be shared prior to the meetings.

Cafeteria Tables

Mr. Hopkins wanted to share that there was discussion at the Finance Committee regarding the purchase of additional cafeteria tables for elementary schools. A report from the Facilities Department, lists at least 35 elementary cafeteria tables that have been repaired more than once and should be eyed for replacement. When the Rochester Middle School receives their new tables, 15-20 tables from RMS could be used to replace a portion of these repaired tables. However, he did want to share this information in the event the Board wanted to consider an additional cafeteria table purchase next month.

Spaulding High School Student Senate Report

Ms. Corin Molinaro, SHS Student Senate, reported that the fall SHS Open House was a huge success and was well attended. A job fair was recently held at the school with 11 hiring businesses in attendance and many students completing applications. Ms. Molinaro also reported that 120 Spaulding High School students recently attended the College Fair held at UNH on October 3rd. Fall sports are coming to an end; Volleyball is ending with a record of 10 wins and 4 losses.

SHS students continue to help others in their community by assisting in the collection of almost 500 lbs. of food for the NH Tackles Hunger Food Drive at the Dover/SHS football game. At the Friday, October 13th football game, the Youth Football team will be playing before the SHS varsity football game. In addition, the Student Athletic Leadership Team will also continue providing fun activities during half time. On October 27th, Football, Cheer and Band will have their Senior Night and the Student Leadership Team will be holding their Haunted Tunnels fundraiser. All are welcomed and encouraged to attend.

Ms. Molinaro reported on the memorable ceremony held at last weekends' football game in memory of previous Rochester Principal, Chris Foley. The Band, Chorus, Football team and the community all participated in this event. After the game, a dance was held by the Junior class to raise money for the prom. The Senior class was recently measured for caps and gowns and chose their class slogan, "The Big Exit". On October 5, Spaulding High School sponsored 7 Nicaraguan dancers, and the SHS National Honor Society recently induced 35 new members for the coming year. And lastly, ROTC recently held a Commanders Call where they promoted their cadets and planned their upcoming goals.

Public Comment

Mrs. Bryant also wanted to share recognition and appreciation for the Rochester Middle School Maintenance Department who also go above and beyond when completing their duties.

Committee Reports

Building Committee: No action required.

Instruction Committee: No action required.

Personnel Committee:

Resignation Mrs. Bryant moved, second by Ms. Brown, the Board accept the following resignations:

Sarah Glidden Para Educator
 Kerry Hoyt Para Educator
 Steven Jason..... Para Educator
 Jade Perrault..... Para Educator

The motion carried unanimously.

Administrator Nomination

Mrs. Bryant moved, second by Mr. Pappas, the Board approve the nomination of Jason Bushway, Assistant Principal. The motion carried unanimously.

Nominations

Mrs. Bryant moved, second by Mrs. Stevens, the Board approve the following nominations:

Kathryn Crichton Para-Educator
 Robin Klein..... Para-Educator
 James Letourneau Maintenance Manager
 Barbara Stellon Para-Educator
 Sarah Wormstead..... Para-Educator

The motion carried unanimously.

Co/Extra-Curricular

Mrs. Bryant moved, second by Mr. Pappas, the Board approve the following co/extra –curricular nominations:

Lee SimsAdvisor, Project Graduation Facilitator
 Patrick Carr.....Advisor, Project Graduation Facilitator
 Sean Kenney Advisor, National Technology Honor Society
 Melissa Arsenault Yearbook Advisor, Elementary
 Jennifer Buinicky..... Drama Coach
 Alyson Mantini Jump Rope Club Coach
 Sarah Eames..... Track-Cross Country, MS Assistant Coach

The motion carried unanimously.

Termination

Mrs. Bryant moved, second by Ms. Brown, the board approve the termination of employment for L.M. The motion carried unanimously.

Job Descriptions

Mrs. Bryant moved, second by Mrs. Stevens, the Board approve the second reading and adoption of the Systems Engineer job description. The motion carried unanimously.

The Committee recommends to the Board the first reading and review of the Maintenance Manager and Operations Manager job descriptions.

Special Services Committee: No action required.

Finance Committee: Mr. Lynch moved, second by Mr. Jean, the Board approve the bid from Hertz of Ramsey, NJ for 30 cafeteria tables. The motion carried unanimously.

Discipline Committee: Ms. Brown moved, second by Mr. O'Connor, the Board accept the Committee's recommendations as set out in the backup* regarding the three cases heard at the September 27, 2017 meeting. The motion carried unanimously.

**(In accordance with the federal FERPA, 20 U.S.C.§1232 (g) the backup materials are not part of the publicly available minutes.)*

Policy Committee:

Second Reading Mr. O'Connor moved, second by Mrs. Stevens, the Board approve second reading and adoption of the following policies:

- BHB, Board Member Development Opportunities
- BHE, Board Member Insurance
- BI, School Board Legislative Program
- BJ, School Board Memberships
- BJA, Liaison with School Board Associations

The motion carried unanimously.

Policy Deletion Mr. O'Connor moved, second by Mr. Allen, the Board approve deletion of policy EEACC-R, Student Conduct on School Buses/Bus Regulation and integrate into policy JFCC-R. The motion carried unanimously.

First Reading The Committee recommends to the Board for first reading and review, the following policies:

- JFCC-R, Student Conduct on School Buses/Bus Regulations
- GBCD, Criminal History and Background Checks
- CA, Administration Goals
- CBE, Superintendent's Development Opportunities
- CH, Policy Implementation
- CHA, Development of Regulations
- CHCA, Approval of Handbook and Directives
- CLA, Treatment of Outside Reports
- CM, School District Annual Report
- CMA, Records Retention Policy
- CMA-1, Internet Log/E-Mail/Voicemail Retention Policy

Committee Report – Special Committees

5 Year Strategic Plan Mr. Turner reported that the Committee met on September 21st to review a timeline and goals. Also discussed was the development of a survey to gather input from within and outside the district. Once information is gathered, the Committee hopes to plan a retreat to fine tune the details and will then work to integrate strategic planning processes into the Committees and overall School Board.

CTE Joint Building Committee

Mr. Pappas reviewed the meeting of September 25th where the Committee extensively discussed the front façade design with the architect. The Committee will meet again on October 31st at the Tech Center.

Old Business None

New Business None

Other

SHS Open House Mr. Pappas reported that he attended the Spaulding High School Open House and stated that the building was welcoming and beautiful. The halls were filled with

parents which speaks to the culture of the building – parents are very involved. It also speaks volumes to the good work being done there. Mr. Lynch agreed and urged everyone to see the pictures of the repainted gym and new stairway treads.

Community Support Mr. Lynch also reported that the Rochester Social Club recently raised \$2700 for 68 Hours of Hunger. It's a great reflection on the community and the dedication to children in need.

SHS Football Team Ms. Brown wanted to recognize and give credit to the Spaulding football players and the staff. They are working incredibly hard building their program and should be given the respect they deserve. All were in agreement.

Non-Public Session

Mr. Lynch moved, second by Mr. Pappas, the Board enter non-public session at 7:40 pm in accordance with RSA 91-A:3 II (a) to discuss the dismissal, promotion, compensation or disciplining of any public employee. The roll call vote as follows:

YES: Mrs. Stevens, Mr. Watson, Mrs. Bryant, Mr. Jean, Mr. Pappas,
Mr. O'Connor, Mr. Lynch, Ms. Brown, Mr. Allen, Mr. Turner

NO: None

Public Session Mr. Lynch moved, second by Mr. Pappas, the Board re-enter public session at 8:00 p.m. The motion carried unanimously.

Healthtrust Mr. Jean moved, second by Mr. Pappas, the District's pay their obligation to Healthtrust and to have Mrs. Bartlett reach out to the family to encourage them to finish the appeal process with Healthtrust. The motion carried unanimously.

Adjournment Mr. Jean moved, second by Mr. Pappas, to adjourn the meeting at 8:01 p.m. The motion carried unanimously.

Respectfully Submitted,

Michael L. Hopkins
Board Secretary