

**Rochester School Board**  
**Regular School Board Minutes**  
May 10, 2018  
City Council Chambers

**Members Present:**

Mr. Paul Lynch, Chair  
Mr. Raymond Turner  
Ms. Amy Malone  
Mr. Nathaniel Byrne  
Mrs. Karen Stokes  
Mr. Robert Watson  
Mr. Joseph Devine  
Mrs. Anne Grassie  
Mrs. Audrey Stevens  
Mrs. Sarah Harrington  
Mr. Matthew Beaulieu  
Mr. Matthew Pappas

**Members Absent:**

Ms. Julie Brown

**Also Present:**

Mr. Michael Hopkins, Superintendent  
Mrs. Linda Bartlett, Business  
Administrator  
Mrs. Robin Despina  
Atty. Jerome Grossman  
Guests & Public

Mr. Lynch called the meeting to order at 7:00 p.m. on a roll call with a quorum present. Members participated in the pledge of allegiance.

Last Minutes                      Mr. Pappas moved, second by Mr. Beaulieu, the Board approve the minutes of the April 12, 2018 Regular School Board meeting. The motion carried unanimously.

**Superintendent's Report**

Staff Recognition                Mr. Michael Hopkins, Superintendent of Schools, presented Employee of the Month awards for April. Spaulding High School Awards – March – Mr. Kevin Boyle, Special Educator, April – Mr. Jonathan Rourke, English Teacher; RMS – Tina Litchfield, Para-educator; Elementary – Dora Gates, Custodian, School Street School; District - Josh Annis, CIC Technician. The Volunteer of the Month awards were presented to Aroma Joe's and Dunkin Donuts for their support of staff during professional development activities in the District.

RED Day                              Mrs. Michelle McAlister, McClelland Principal and Mr. Adam Houghton, RMS Principal spoke about the wonderful work recently completed by Keller Williams Realty employees at their schools. As part of the Renew, Energize and Donate (RED) Day, volunteers spent time at the schools cleaning gardens, planting trees, spreading mulch and planting grass. Mr. Houghton and Mrs. McAlister extended their sincere thanks not only for the work completed but for the donation of time and materials for the projects.

SHS Career Fair                    Mr. Hopkins reported that there is a Career Fair occurring this evening at Spaulding High School. Students are able to obtain information, talk with employers and apply for summer, part time or full time jobs.

NHDOE                                Mr. Hopkins also relayed that the NH Department of Education Board recently upheld the decision of the Rochester School Board regarding a Discipline Committee case that had been appealed to them.

**Spaulding High School Student Senate Report**

Ms. Corin Molinaro was in attendance to present the SHS Student Senate Report:

Friends Forever	The recent trip to Dublin Ireland made by SHS students was a huge success. Activities included community service, building leadership skills and sightseeing.
Sports	An update on Spring Sports was given. SALT inducted 10 new members to continue to build the athletic leadership in the school.
School Spirit	Spirit Week at SHS will occur from May 14 <sup>th</sup> -18 <sup>th</sup> . Daily activities include: PJ Day, Mathletes and Athletes, Generations Day, Meme/Vine Day and Red & White Day.
Prom	The Prom is scheduled for May 19 <sup>th</sup> on the Mount Washington. Grand March is scheduled for the auditorium beginning at 4:00 PM. All are welcome.
Honor Society	Inductions for new members have been held for the Latin Honor Society, Spanish Honor Society and the National Honor Society.
Upcoming Dates	May 14-18 – Spirit Week, May 15 - Spring Concert for Band, May 19- Prom aboard the Mount Washington, May 21 - Chorus Concert, May 23 - Scholarship Night, May 24 - ROTC Pass and Review, May 31 - All School Awards and finally, June 15, 2018 Graduation.

**Public Comment**

None

**Committee Reports**

***Building Committee:***

No action required.

***Instruction Committee:***

Mr. Watson moved, second by Mrs. Stokes, the Board approve June 21<sup>st</sup> as the last day of school for students (an early release day) and June 22<sup>nd</sup> as a Professional Development day for staff. The motion passed unanimously.

***Personnel Committee:***

Resignations

Mrs. Stevens moved, second by Mr. Pappas, the Board accept the following resignations

- Caitlin Armstrong .....Speech-Language Assistant
- Danielle Costanza ..... International Language/Spanish Teacher
- Josie Earle ..... Special Education Teacher
- Patricia Erickson ..... Para-Educator
- Brock Harriman ..... Art Teacher
- Marisa Reed ..... Reading Specialist
- Mariah Tibbetts ..... Para-Educator
- Julie Thompson ..... Part-time Guidance Counselor

The motion carried unanimously.

Termination

Mrs. Stevens moved, second by Mrs. Stokes, the Board approve the termination of P.A., System Engineer. The motion carried unanimously.

Nominations

Mrs. Stevens moved, second by Mrs. Stokes, the Board approve the following nominations:

- Ann-Marie Gorman .....(2018-2019) Speech Pathologist
- David LeClair ..... Part-time Custodian
- Justin Perkins ..... Part-time Custodian
- Stacy Shea ..... Para-Educator

The motion carried unanimously.

Co-Curricular/Extra-Curricular

Mrs. Stevens moved, second by Mr. Beaulieu, the Board accept the following Co-Curricular/Extra-Curricular nominations:

Kyle Bernier..... Baseball, Freshmen  
Kaitlyn Adrien ..... (\$1.00) Lacrosse, Varsity (G) Asst.  
James McKenney ..... Softball, JV (G) Asst.  
Sarah Glidden ..... (Elementary, MS & HS) Special Olympics Coach  
James Dunn..... Weight Room - Spring  
Curtis Lalonde..... National Junior Honor Society  
Shauni Morrison ..... Yearbook Advisor, MS

The motion carried unanimously.

Retirement Mrs. Stevens moved, second by Mr. Pappas, the Board accept the resignation for retirement purposes of Patricia Crowe, Elementary Teacher. The motion carried unanimously.

Leave of Absence Mrs. Stevens moved, second by Mr. Pappas, the Board approve the leave of absence request for Teacher B.D. The motion carried unanimously.

**Special Services Committee:**

No action required.

**Finance Committee:**

LED Lighting Project Mr. Lynch moved, second by Mr. Beaulieu, the Board approve the bid from Affinity Lighting for the District LED Lighting Project as presented. The motion carried unanimously.

Drivers Education Mr. Lynch moved, second by Mr. Beaulieu, the Board approve the bid from T & M Long Driving School, Inc. for Driver’s Education in the following Per Student amounts: 2018-2019-\$590.00, 2019-2020-\$595.00 and 2020-2021-\$600.00. The motion carried unanimously.

WAS Roofing Mr. Lynch moved, second by Mr. Watson, the Board approve the bid from The Melanson Company, Inc. for the William Allen Roof Replacement Project in the amount of \$186,950.00. The motion carried unanimously.

SHS Door Mr. Lynch moved, second by Mr. Watson, the Board approve the bid from Portland Glass for the Spaulding High School Door Replacement in the amount of \$41,418.00. The motion carried unanimously.

RMS Door Mr. Lynch moved, second by Mrs. Harrington, the Board approve the bid from Portland Glass for the Rochester Middle School Door Replacement in the amount of \$51,800.00. The motion carried unanimously.

SHS Stage Rigging Mr. Lynch moved, second by Mrs. Stevens, the Board approve the bid from Port Lighting System for Spaulding High School Stage Rigging in the amount of \$27,301.39. The motion carried unanimously.

**Discipline Committee:**

Mr. Byrne moved, second by Mr. Pappas, the Board follow the Administration’s recommendations regarding case 2017-18:72221. The motion carried unanimously.

***Policy Committee:***

First Reading           The Committee recommends to the Board for first reading the following policies:

- EA, Support Service Goals
- EB, Safety Program
- EBA, A Suggested Safety Policy, Industrial Arts and Vocation Programs
- EBAA, Reporting of Hazards
- EBBB – Indoor Air Quality

**Committee Report – Special Committees**

5-Year Strategic Plan   No action required. Mrs. Stokes commented on the Spaulding High School students that attended the retreat. They were engaging and a pleasure to have as part of the evening. Thanks were extended from the Board to the students for their participation.

CTE/JBC                 No action required. Mr. Hopkins reported that a Clerk of the Works, Mr. Richard Drapeau, has been hired for the project and will begin on June 23<sup>rd</sup>. A Sub Contractor Approval Sub-Committee has been established and has already met. The project is picking up speed.

**Old Business**                 None

**New Business**

2019 Budget             Mr. Lynch spoke about the current budget season. He asked that all Board members reach out to their counterparts in the City Council to provide information, answer questions and show support for the proposed Rochester School Department budget. He stated that it is important to build these relationships and to be present at the upcoming City Budget meetings: May 15, May 22, May 29, June 5 and June 12<sup>th</sup>. Please spread the word to parents, the number of people who support our budget matters. Mr. Pappas agreed, stating that it is important for us to be seen at the meetings and it matters that the School Board members, parents and community show support. Mr. Hopkins stated that if anyone had questions, all the budget information is on the blog at Rochesterschools.com including the budget presentation to the City Council, PowerPoint presentation and additional information.

**Other**                         None

**Adjournment**

Mrs. Stokes moved, second by Mrs. Stevens, to adjourn the meeting at 7:38 p.m. The motion carried unanimously.

Respectfully submitted,

Michael L. Hopkins  
Board Secretary