

**Rochester School Board**  
**Regular School Board Minutes**  
June 14, 2018  
City Council Chambers

**Members Present:**

Mr. Paul Lynch, Chair  
Ms. Julie Brown  
Mr. Raymond Turner  
Mr. Robert Watson  
Mrs. Sarah Harrington  
Mrs. Amy Malone  
Mrs. Karen Stokes  
Mrs. Audrey Stevens  
Mr. Matthew Pappas  
Mr. Matthew Beaulieu  
Mrs. Anne Grassie

**Members Absent:**

Mr. Joseph Devine  
Mr. Nathaniel Byrne

**Also Present:**

Mr. Michael Hopkins, Superintendent  
Mr. Kyle Repucci, Asst. Superintendent  
Ms. Linda Bartlett, Business  
Administrator  
Mrs. Robin Despina  
Atty. Jerome Grossman  
Guests & Public

Mr. Lynch called the meeting to order at 7:00 p.m. on a roll call with a quorum present. Members participated in the pledge of allegiance.

On behalf of the Board, Mr. Lynch welcomed Ms. Julie Brown back. Her presence at the Board and Committee meetings was missed and all were delighted to have her back.

Last Minutes                      Mr. Watson moved, second by Mr. Pappas, the Board approve the minutes of the May 10, 2018 Regular School Board. The motion carried unanimously.

**Superintendent's Report**

Retirees                              Retirees were acknowledged, amongst applause, for their years of commitment and service to the students and families in Rochester. Paraprofessionals: Susan Picard-22 years. Teachers: Linda Durant-39 years, Elizabeth Gaudette-39 Years, Gwen Morrison-39 Years, Patricia Crowe-36 Years, Shelly Gingras-33 years, Thomas Power-31 years, Carleen Riordan-30 years, Lynn Vail-30 years, Nancy Ferguson-26 years, Laura Smith-22 years, Steve Comita-21 years, Nancy Graham-20 years, Lisa Byrne-19 years, Susan Ernsting-19 years, Jessamyn Onufer-13 years, James Knowles-7 years and Andrea Pastelis-5 years.

Staff Recognition                      Mr. Kyle Repucci, Assistant Superintendent of Schools introduced May Employee of the month recipients: Mrs. Cora Butler, Custodian at East Rochester School; Ms. Jessamyn Onufer, Special Education Teacher at Rochester Middle School; the District OG Scholars: Ms. Christine Evans, Mrs. Jennifer Hersom, Ms. Monique Boudreau, Ms. Kimberly Barham, Ms. Nicole Merrigan and Ms. Sally Stailey.

Mr. Hopkins shared a letter from Mr. Bryan Brown, a Crossing Guard assigned near Chamberlain Street School. Mr. Brown wrote of his great appreciation for Mr. Campbell, Principal at Chamberlain. Mr. Campbell makes sure that Mr. Brown knows he is a valued part of the school community; he delivers hot chocolate on cold days and checks with him constantly to make sure things are going well. Mr. Brown appreciates the support shown him by Mr. Campbell. Mr.

Hopkins thanked both Mr. Brown and Mr. Campbell for the work they do on behalf of the students and community.

- Top 10 Seniors Mr. Hopkins recently attended the Top Ten Graduates Breakfast at SHS. The top ten graduates were recognized for their accomplishments; parents were invited to attend and each student invited one teacher who had an impact on them. It was a special moment for everyone in attendance. It was a very moving event and illustrates the importance of student/teacher relationships.
- Gonic School Update Mr. Hopkins reported that the Gonic School Roof Replacement Project is on track and ahead of schedule. The back portion of the roof is shingled and the connection between old and new school has been made. There is still lots to accomplish inside but the first two floors should be done by the first of July. The entire project should be complete just before school begins. Gonic staff at both Gonic and Rochester Middle Schools are packing to be ready for the relocation. In appreciation, the staff at both schools will receive a thank you letter from School Board members. In addition, a luncheon is planned for RMS staff for Thursday, June 21<sup>st</sup> and a breakfast is being planned for Gonic staff for Friday morning, June 22<sup>nd</sup>. School Board members will be provided details in the event they would like to attend either event.
- Meeting Update A Special Board meeting will be scheduled for June 21, 2018 at 6:00 pm. The timing of the Committee meetings was discussed. It was decided that the Special Services, Instruction, Policy and 5-Year Planning meetings on June 21<sup>st</sup>, would be canceled. The Building, Personnel and Finance meetings scheduled for July 5<sup>th</sup> would be rescheduled to July 9<sup>th</sup>.

### **Spaulding High School Student Senate Report**

Ms. Corin Molinaro provided her last Spaulding Student Senate Report.

**Sports** – Girls Softball made it to the State Championship and all are proud of their efforts. Unified Volleyball finished their season with a 6-0 record. Rachel Bamford was the recipient of the Rochester Athletic Association Athlete of the Year and Arie Breakfield won the Sportsmanship Award for the State. A banner will hung in the SHS gym in his honor. **School Spirit**-The Prom, which was held on the Mount Washington, was well attended. New class officers have been elected. The Senior Banquet was held on June 8<sup>th</sup> at the Governor’s Inn with Mr. Bushway and Mrs. Colson as guest speakers. Baccalaureate on June 10<sup>th</sup>, had amazing performances by Ben Laine, Alexa Gagne, Nate Hunt and Corin Molinaro. Pastor Peter Laine and Pastor Jeff Hunt gave powerful speeches to the graduates. **Guidance**-The CTE Completer Ceremony was held on May 24<sup>th</sup> and that night was also Scholarship Night where over \$160,000 was given out. Students were recognized for their hard work and effort at the All School Awards Night on May 31<sup>st</sup>. The Music Banquet was held on June 10<sup>th</sup> and over thirty awards were given to deserving upperclassmen. The Music Honors recital was held on June 10<sup>th</sup> and Pre-Band camp was held on June 9<sup>th</sup>. ROTC held their Pass and Review on May 24<sup>th</sup> and the new Commander is Zoe Clark. **Upcoming Dates**-Graduation is June 15 with Project Graduation following the ceremony. On Thursday, June 14<sup>th</sup>, after Graduation practice, seniors visited all the Elementary Schools in their caps and gowns. Students and teachers at these schools lined the halls applauding the seniors. Ms. Molinaro thanked the Board for providing the opportunity to share information on student life at SHS.

Mr. Lynch, on behalf of the Board, thanked her for her presentations and for the work she had done on behalf of the students.

**Public Comment**

James Gray, State Senator & City Councilor addressed the Board as a citizen and wanted to explain the vote on the School Department Budget at the City Council meeting on Tuesday Night. He spoke about the 3.1 million dollar Continuing Service School Department Budget and the motion that was made to partially override the city tax cap. He stated that he amended the motion to fund the tax cap override amount from the Undedicated Fund Balance. He explained the intent of the Undedicated Fund Balance and believes that the additional funds needed would be possible from this fund. He stated that the discussion with the budget is ongoing and will continued to be discussed at the next City Council meeting

**Committee Reports**

***Building Committee:***

No action required.

***Instruction Committee:***

Mr. Watson moved, second by Mrs. Stokes, the Board approve the Memorandum of Understanding-Rochester School District Blizzard Bag 2018-2019. The motion carried unanimously.

***Personnel Committee:***

**Retirement**

Mr. Beaulieu moved, second by Mrs. Grassie, the Board accept the resignation for retirement purposes of Robin Despins, Executive Secretary to the Superintendent. The motion carried unanimously.

**Resignations**

Mr. Beaulieu moved, second by Mrs. Stokes, the Board accept the following resignations:

- Shannon Caron..... Guidance Counselor
- Karen Cotreau..... School Psychologist
- Sarah Wormstead..... Para-Educator
- Brittany Baxter..... Special Education Teacher
- Sharon Biracree..... Para-Educator
- Jacquelyn Deshon .....Elementary Teacher
- Ashley LaGrange ..... Para-Educator
- Jenna Martel..... Para-Educator

The motion carried unanimously.

**Nominations**

Mr. Beaulieu moved, second by Mr. Pappas, the Board approve the following 2018-19 Teacher nominations pending City Council Budget approval:

- Lisa Bussiere..... Elementary Teacher
- Leah Carvalho.....Guidance Counselor
- Jeffrey Moses..... Art Teacher
- Madeline Adams ..... Elementary Teacher
- Amy Arneil ..... Kindergarten Teacher
- Lauren Jerr .....Guidance Counselor
- Carissa Maskwa ..... Mathematics Teacher
- Alysha Orrok ..... Kindergarten Teacher

Ariana Ragonese .....Guidance Counselor

The motion carried unanimously.

Special Ed ESY

Mr. Beaulieu moved, second by Mr. Pappas, the Board approve the following Special Education Extended School Year nominations:

- Courtney Clairwood..... Teacher
- Gail Corey..... Teacher
- Jaime Frost..... Teacher
- Robert Kelley ..... Teacher
- Katie Keough ..... Teacher
- Jordan Legere..... Teacher
- Susan Goodman ..... Teacher
- Melinda Hussey ..... Teacher
- Travers Desjardins ..... Teacher
- Daniel Saucier..... Teacher
- Kimberly Barham ..... Teacher
- Christie LeClair.....OT
- Valerie Knowles .....OT
- Chris Moss ..... PT
- Maryann Leahy ..... Teacher
- Amy McNulty ..... Teacher
- Kimberly Terry ..... Teacher
- Suzanne Thomas ..... Para-Educator
- Jennifer Burke-Guptill ..... Para-Educator
- Laurie Thibault ..... Para-Educator
- Tammy Kane..... Para-Educator
- Kathy Stone ..... Para-Educator
- Jody Bousquin ..... Para-Educator
- Marilyn Hartford..... Para-Educator
- Corrine Briggs..... Para-Educator
- Shelley King ..... Para-Educator
- Deanie Cleveland..... Para-Educator
- Victoria Jenkins ..... Para-Educator
- Tami Lanzillo-Zeimetz ..... Para-Educator
- Lori Bird ..... Para-Educator
- Jillian Dubois ..... Para-Educator
- Jane Keenan ..... Para-Educator
- Susan Webster..... Para-Educator
- Donna Souther ..... Para-Educator
- Lisa Fieldsend..... Para-Educator
- Jody Welch ..... Para-Educator
- Leslie Marsh ..... Para-Educator
- Katrina Locke ..... Para-Educator
- Anne-Marie Hamel ..... Para-Educator
- Diane Lang..... Para-Educator
- Chanel Sweeney..... Para-Educator
- Noel Lyons-Baker..... Para-Educator
- Amy Knox ..... Para-Educator
- Carmen Gregoire..... Para-Educator
- Sheila O’Neil ..... Speech

Cheryl Boulay ..... Speech  
 Lauren Gray ..... Speech  
 Shara Hughes ..... Speech  
 Robert Desjardins ..... Teacher  
 Stephanie McSharry ..... Nurse  
 Amy Knox ..... Teacher

The motion carried unanimously.

RMS Extended School Year

Mr. Beaulieu moved, second by Mr. Pappas, the Board approve the following Middle School Extended School Year nominations:

Jamie Thomas ..... Coordinator/Teacher  
 Adam Black ..... Teacher  
 Katherine Grace ..... Teacher  
 Carissa Foley ..... Teacher  
 Sonjia Tainter..... Teacher

The motion carried unanimously.

SHS Extended School Year

Mr. Beaulieu moved, second by Mrs. Grassie, the Board approve the following High School Extended School Year nominations:

Erin Kelly..... Director/Teacher  
 Steven Prescott..... Plato Coordinator/Teacher  
 Miranda Shorty ..... Teacher  
 Stacey Horne..... Teacher  
 Lee Sheedy..... Teacher  
 Mark Blaisdell..... Teacher

The motion carried unanimously

Curriculum Advisors

Mr. Beaulieu moved, second by Mrs. Stokes, recommends the Board approve the following 2018-19 Middle School Curriculum Advisor nominations:

Christine Evans ..... Reading  
 Amy Boyd ..... Unified Arts  
 Braden Ott ..... Grade 8 Science  
 Elizabeth Gouzoules-Walton ..... Grade 8 Social Studies  
 Lea Marshall..... Grade 8 English  
 Scott Prieto ..... Grade 8 Math  
 Elizabeth MacMillan..... Grade 8 Math  
 Thomas Muzzey ..... Grade 7 Science  
 Denise Seminara..... Grade 7 Science  
 Kelly Gray ..... Grade 7 Social Studies  
 Bailey Dangora..... Grade 7 Social Studies  
 Eric Maserati ..... Grade 7 English  
 Annah Kelley ..... Grade 7 Math  
 Allen Spader..... Grade 6 Science  
 Curtis Lalonde ..... Grade 6 Social Studies  
 Cheryl Hanscom..... Grade 6 English  
 Sara Toussaint ..... Grade 6 Math

Jennifer Doherty..... Special Education

The motion carried unanimously.

Department Heads

Mr. Beaulieu moved, second by Mrs. Stokes, recommends the Board approve the following 2018-19 Department Head nominations:

- Abra Andrews ..... Art
- Tracy Mitropoulos & Robert Nienhouse ..... CTE
- Susan Westfall ..... English
- Karen McDermott ..... Guidance
- John Vasalle & Karrie Brady ..... Mathematics
- Joanne Houston..... District Music
- Sheila Colson .....District Physical Education
- Marilyn Shepardson & John Duplinsky..... Science
- Frederick Apt & Jennifer Ford.....Social Studies
- Nicole Lachance & Stacey Partridge ..... Special Education
- Lee Sims ..... World Language

The motion carried unanimously.

Extra/Co-Nominations

Mr. Beaulieu moved, second by Mrs. Grassie, the Board approve the following Extra/Co-Curricular nominations:

- Jacob Nason ..... (2017-2018) (\$1.00) Unified Volleyball Asst.
- Kristen Sturtevant ..... Audio/Visual, MS
- Gail Nelson ..... Student Council Advisor
- Susan Schuler..... Student Council Advisor
- Sean Sullivan .....Intramural Coach
- Lorne Lucas .....Intramural Coach
- David Colson ..... Adventure Leader, MS
- Adam Black ..... Guitar Club Co-Advisor
- Warren Buzzell ..... Guitar Club Co-Advisor
- Mark Sampson ..... Guitar Club Co-Advisor
- Curtis Lalonde..... National Jr. Honor Society, MS
- Kevin Hart .....(\$1.00) Bass Fishing
- Hunter Hart .....(\$1.00) Bass Fishing
- James Dunn..... Football, Varsity (B) Asst. 1
- Jeffrey Hunt ..... Football, Varsity (B) Asst. 2
- Claude Gagnon ..... Football, Varsity (B) Asst. 3
- Arthur Jacobs ..... Football, Varsity (B) Asst. 4
- Michael Allen .....(\$1.00) Football, Varsity (B) Asst.
- Gary Gadbois .....(\$1.00) Football, Varsity (B) Asst.
- Roy Reeves .....(\$1.00) Football, Varsity (B) Asst.
- Steve Dube.....(\$1.00) Football, Varsity (B) Asst.
- Leonard Nedeau.....(\$1.00) Football, Varsity (B) Asst.
- Shane Downs .....(\$1.00) Football, Varsity (B) Asst.
- Matthew Griffin .....(\$1.00) Football, Varsity (B) Asst.
- Robert Keller.....(\$1.00) Football, Varsity (B) Asst.
- Dennis Emerson.....Golf, Varsity
- Scott Prieto.....Golf, JV
- Daniel Curran..... Soccer, Varsity (B)
- Timothy Green..... (\$1.00) Soccer, Varsity (B) Asst.
- Clay Prewitt ..... Soccer, JV (B)

Tony Monetta..... (\$1.00) Soccer, Freshmen (B)  
 Chris Schoonmaker..... Soccer, Varsity (G)  
 Steve Lynch ..... (\$1.00) Soccer Club, MS (B)  
 Lisa Hernandez-Parsell ..... (\$1.00) Soccer Club, MS (G)  
 Michael O'Brien ..... Track-Cross Country, Varsity  
 Elaine Menard..... Track-Cross Country, MS  
 Sara Eames..... Track-Cross Country, MS Asst.  
 Dan Curran..... Unified Soccer Coach  
 George Pendleton..... Volleyball, Varsity (G)  
 Jeffrey Hunt ..... Lacrosse, Varsity (B) Asst.  
 Brike Hall..... Lacrosse, Varsity (B) Asst.

The motion carried unanimously.

**Special Services Committee:** No action required.

**Finance Committee:**

Food Service Fund Mr. Lynch moved, second by Mr. Pappas, the Board approve subsidizing the Food Service fund in the amount of \$11,393.00 as requested. The motion carried by majority vote.

Non-Union Salaries Mr. Lynch moved, second by Mr. Pappas, the Board approve the non-union salary increases as presented, pending City Council budget approval.

Mr. Turner asked how long it had been since this group had received a raise and if had always been 3-4%. Mr. Hopkins confirmed that they had gotten a raise each year. Mr. Turner wondered if it should be revisited given the CPI is never 3-4% and the current conditions. Mr. Watson stated the raises haven't always been 3-4% and were comparable to union raises. Mr. Lynch stated that since the budget was still pending, it could be revisited with the Finance Committee if that was something Mr. Turner wanted to pursue. Since there was a motion on the floor, the vote was taken. The motion carried by majority vote.

Realignment Extra/Co-Curricular Stipends

Mr. Lynch moved, second by Mr. Pappas, the Board approve the re-alignment of Extra-Curricular/Co-Curricular stipends for the 2017-2018 school year as follows:

Jeremy Jason.....(\$525) Chess Club  
 Lea Marshall & Elizabeth Lampron ..... (\$525) Book Club, MS  
 Jennifer Warren..... (\$430) Maker's Club, MS  
 Sarah Boyle..... (\$430) STEM Club, MS

The motion carried unanimously.

Grant Funded Stipends Mr. Lynch moved, second by Mrs. Grassie, the Board approve the grant funded stipend requests as follows:

Cheryl Hanscom ..... (Title IIA Grant Funded - \$1,600) New Teacher Orientation  
 Maegan Jerr ..... (Title IIA Grant Funded - \$1,600) New Teacher Orientation  
 Caitlen Madore ..... (Title IIA Grant Funded - \$1,600) New Teacher Orientation  
 Raymond Pillsbury (Title IIA Grant Funded - \$1,600) New Teacher Orientation  
 Jamie Thomas ..... (Title IIA Grant Funded - \$1,600) New Teacher Orientation  
 Meghan Walkama... (Title IIA Grant Funded - \$1,600) New Teacher Orientation

Melissa Marcotte ..... (Title IIA Grant \$1,500) Elem Mentor Coordinator  
Adam Black ..... (Title IIA Grant \$1,500) Middle School Mentor Coordinator  
Caitlen Madore ..(Title IIA Grant \$750.00) High School Mentor Co-Coordinator  
Jennifer Ford.....(Title IIA Grant \$750.00) High School Mentor Co-Coordinator  
Meghan Walkama..... (Title IIA Grant \$1,000) Elem Curriculum Teacher Leader  
Jennifer Cyr ..... (Title IIA Grant \$1,000) Elem Curriculum Teacher Leader

The motion carried unanimously.

OBM Forms Mr. Lynch moved, second by Mr. Pappas, the Board authorize the following individuals to sign OBM Form 1, Form 2, Form 4, and contracts approved by the Rochester School Board: Michael L. Hopkins, Superintendent of Schools; Kyle M. Repucci, Assistant Superintendent of Schools; and Linda Bartlett, Business Administrator. The motion carried unanimously.

General Assurances Mr. Lynch moved, second by Mr. Pappas, the Board acknowledge that they have been advised of the General Assurances and authorize the Superintendent to sign the General Assurances for the School District and the Board. The motion carried by majority vote.

***Discipline Committee:***

Mr. Lynch moved, second by Mrs. Harrington, the Board accept the Committee's recommendations as set out in the backup\* regarding the cases heard at the May 29, 2018 meeting. The motion carried unanimously.

*\*(In accordance with the federal FERPA, 20 U.S.C.§1232 (g) the backup materials are not part of the publicly available minutes.)*

Mrs. Malone moved, second by Mr. Pappas, the Board accept the Committee's recommendations as set out in the backup\* regarding the cases heard at the June 6, 2018 meeting. The motion carried unanimously.

*\*(In accordance with the federal FERPA, 20 U.S.C.§1232 (g) the backup materials are not part of the publicly available minutes.)*

***Policy Committee:***

Second Reading Mrs. Malone moved, second by Mrs. Stokes, the Board approve second reading and review of the following policies:

- EA – Support Service Goals
- EB – Safety Program
- EBA – A Suggested Safety Policy, Career and Technical Education Programs  
*(as amended)*
- EBAA – Reporting of Hazards *(as amended)*
- EBBD – Indoor Air Quality

The motion carried unanimously.

First Reading The Committee recommends the following policies to the Board for first reading:

- EBBB – Accident Reports *(as amended)*
- EBCB-R – Fire Drills *(as amended)*
- EBCC- Threats to Safety and Property
- EBCD – Emergency Closings
- EBCE – Weapons Prohibition
- EBCE-R – Weapons Control Form *(as amended)*



**Committee Report – Special Committees**

5-Year Strategic Plan No action required.

CTE/JBC No action required. Mr. Hopkins reported for the Committee stating they are currently working on the relocation of solar panels. One of the HVAC systems on the roof will displace the panels so they are looking for alternatives. He also reminded the Board that the Groundbreaking Ceremony will be held on June 22<sup>nd</sup> at 10:45 am.

**Old Business** None.

**New Business**

Retirees Mr. Pappas thanked the community members, students, and parents who came out to support the funding of our schools at the City Council meetings on June 5 and June 12<sup>th</sup>. Mr. Pappas also thought it was important to note the total numbers of years (451) of dedicated service by our retirees honored this evening. As a District, he hopes we continue to see numbers like this and wanted to acknowledge these retirees.

Support of Staff Mrs. Grassie spoke about an RMS Middle School teacher who spoke at the City Council meeting last week. She was struck by how he spoke so passionately about the projects and new learning that he is involved in. She related the excitement that teachers show around making things better for our students and how great it is for the community to see that kind of commitment.

Alternative Pathways Mr. Lynch asked Board members to read the letters sent to them by Alternative Pathway students that document their stories and success. It's amazing how passionately students feel about their program and teachers, and about the budget process.

Support Appreciated Mrs. Stevens stated how proud she was to see the teachers, parents and students who spoke with such passion regarding the budget and how hard they are working to keep things moving forward. She hopes their support continues as the budget process continues.

OG Scholars Mr. Lynch wanted to recognize the great work of the OG Scholars. The program is arduous in its requirement of training time and application. However, the success the district sees with students using the program is amazing. In addition, these staff members have become resources statewide and really are shining examples of the great things happening in the District.

**Other** None.

**Adjournment**

Mr. Beaulieu moved, second by Mr. Watson, to adjourn the meeting at 8:05 p.m. The motion carried unanimously.

Respectfully submitted,

Michael L. Hopkins  
Board Secretary