

**Rochester School Board  
Building Committee Minutes  
School Department Board Room  
July 7, 2016  
6:15 PM**

**DRAFT**

**Members Present:**

Mrs. Audrey Stevens, Chair  
Ms. Nichole Guptel  
Mr. Robert Watson

**Members Absent:**

Mr. Thomas J. Jean  
Mrs. Jennifer Bryant  
Mr. Paul Lynch

**Also Present:**

Mr. Michael Hopkins  
Mr. Richard Bickford  
Ms. Julie Brown  
Mr. Raymond Turner  
Mr. Matthew Pappas

Mrs. Stevens called the meeting to order at 6:20 p.m.; Mr. Watson was appointed to the committee to establish a quorum for this meeting.

Mrs. Guptel moved, second by Mr. Watson, to approve the minutes of the June 2, 2016 meeting as written. The motion carried unanimously.

*Facilities Update*

Mr. Richard Bickford, Facilities Director, provided a handout detailing the Solar Energy Implementation Project (attached). He was advised today by Mr. Jackson, SunRaise Investments that the projects may be two weeks behind the dates as listed due to delayed delivery of product. There is little that can be done to impact the delivery of product.

Work going on throughout the district in addition to standard summer cleaning includes: removal of sinks with bad counter tops in multiple classrooms at William Allen School, they will be replaced with larger sinks; the classroom is being prepared for the new Criminal Justice Program at the Tech Center; and roll-off dumpster have been placed around schools to assist and encourage clean-up within buildings.

*Bid – Gonic School Roof Replacement*

Mr. Bickford reviewed bid specification sheet; he indicated that the low bidder meets the specifications and is qualified to do the job. Mr. Bickford is recommending approval of Alternate E & F for ladder installation. The project is replacing roofing installed in 1987.

Mr. Watson moved, second by Mrs. Guptel, to recommend to the Finance Committee approval of the bid submitted by Academy Roofing Corp of Rindge, NH with a base bid of \$40,115 and to include Alternates E & F for an additional costs of \$2,250 for the Gonic School Roof Replacement Project. The motion carried unanimously.

*Other*

Mr. Hopkins reviewed notes from May Codes and Ordinance Committee meeting requesting a change to the *City Charter - Chapter 29 General Powers of the School Board*; “All school properties shall be maintained by the City of Rochester.” As noted, both he and Mr. Bickford will be invited to attend the August 4<sup>th</sup> Committee meeting; although the date conflicts with regularly scheduled School Board Committee meetings he feels it is very important to attend to provide input. The Consensus of the Committee was to change the meeting schedule on the 4<sup>th</sup> to enable attendance at the Codes and Ordinance Committee meeting: Personnel Committee will meet at 5:30 p.m.; Building Committee at 5:45 p.m.; and Finance Committee at 6:00 p.m.

*Public Comment*

None

*Public Comment*

None

*Adjournment*

Mr. Watson moved, second by Ms. Guptel, to adjourn the meeting at 6:45 p.m. The motion to adjourn carried unanimously.

Respectfully submitted,

Mrs. Audrey Stevens, Committee Chair

## Solar Update for July 7, 2016

- The first wave of equipment has been ordered with KW Management (the EPC solar contractor). The following timelines are estimates as there is still some potential that equipment delays take place:
- KW Management is currently scheduled to begin construction on the largest array, the Middle School, the week of July 18, 2016. The installation should take about 8 weeks to complete
- The High School array will begin construction on approximately the week of August 3, 2016, and take 6 weeks to complete
- The Vocational Center will be third, with construction beginning around the 3<sup>rd</sup> week of August and it will take approximately 5 weeks to complete
- McClelland Elementary will be last, with construction beginning around the 1<sup>st</sup>-2<sup>nd</sup> week of September and that will take about 4 weeks to complete
- **Total:** 640kWs of clean, green electricity for Rochester!

**Bid Results for: Gonic School Roof Project**  
**Bid Opening: Tuesday, June 28, 2016**

*All Bids Are Under Review*

<b>COMPANY:</b>	<b>Total Bid</b>	<b>Alt A</b>	<b>Alt B</b>	<b>Alt C</b>	<b>Alt D</b>	<b>Alt E</b>	<b>Alt F</b>	<b>Alt G</b>
Academy Roofing Corp. Rindge, NH	\$40,115.00	\$20.00	\$8.50	\$6.00 / \$1.35	\$5.00	\$750.00	\$1,500.00	\$44,400.00
Score Construction Co. Londonderry, NH	\$45,420.00	\$66.50	\$9.15	\$4.25 / \$5.15	\$15.00	\$2,998.00	\$3,703.00	\$0.00
LGR 1, Inc. Lowell, MA	\$48,000.00	\$5.00	\$10.00	\$4.00 / \$7.00	\$8.75	\$1,200.00	\$2,000.00	\$5,000.00
J-N-R Gutters, Inc. Haverhill, MA	\$48,500.00	\$16.00	\$6.00	\$5.50 / \$6.50	\$12.00	\$1,800.00	\$1,800.00	\$3,200.00
The Melanson Co., Inc. Bow, NH	\$49,980.00	\$15.00	\$6.50	\$3.00 / \$1.50	\$3.75	\$4,000.00	\$3,500.00	\$600.00
New England Roofing Rochester, NH	\$51,480.00	\$15.00	\$72.00	\$87.50 / \$0	\$70.00	\$800.00	\$550.00	\$51,630.00
Kevin W. Smith & Son, Inc. Standish, ME	\$55,700.00	\$15.00	\$4.00	\$.80 / \$.80	\$2.50	\$750.00	\$1,000.00	\$5,000.00
Eagle Rivet Roof Services Tewksbury, MA	\$72,900.00	\$25.00	\$12.00	\$2.25 / \$3.75	\$4.25	\$2,800.00	\$2,500.00	\$2,800.00

**Alternate A:** Contractor to provide unit price for installation of Carlisle 30" x 30" Pressure Sensitive Walkpad in Areas designated by Owner prior to the start of work where high traffic or service logistics anticipated

**Alternate B:** Contractor to provide unit price for replacement of unsound metal decking found during removals, with galvanized 20 ga. metal decks with flute configuration and sizing to match existing.

**Alternate C:** Contractor to provide unit price for replacement of any damaged or wet existing Carlisle Polyiso HP Roof insulation with new to match adjacent existing thickness. Replace with Carlisle Polyiso HPH, std 20 psi.

**Alternate D:** Contractor to provide unit price for replacement of rotted/unsound wood blocking found during removals or identified by test cuts with pressure treated southern yellow pine.

**Alternate E:** Ladder installed below window

**Alternate F:** Ladder installed from low roof to high roof

**Alternate G:** Provide a 25 year warranty instead of a 20 year warranty

# School Facilities Issue

City of Rochester  
Draft

Codes and Ordinances Committee  
May 5, 2016

this ordinance directly to the Police Department, Fire Department, and Building Zoning, and Licensing Services.

Councilor Abbott asked how often fireworks were being lit off in Mr. Hancock's neighborhood. Mr. Hancock replied the July 4<sup>th</sup> Holiday and New Years Eve.

The Committee briefly discussed the matter. Councilor Gray stated it seemed this is more of an enforcement issue and requested that a letter be sent to the Police Commission and Police Chief. The Committee discussed the enforcement issue. Councilor Gates **MOVED** to have such a letter sent. Councilor Abbott seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Councilor Lachapelle requested that the City Clerk draft the letter.

## 6. Section 29: General Powers of the School Board – Discussion

Councilor Lachapelle referred to the proposed change to Chapter 29 of the City Charter as follows:

### Section 29: GENERAL POWERS OF THE SCHOOL BOARD

The policy-making body for the School Department of the City of Rochester shall be a School Board of the City of Rochester, consisting of thirteen (13) members. Except for the City Council's exclusive right to determine and appropriate the total amount of money to be spent by the School Department, the administration of all fiscal and prudential affairs of the City of Rochester School District, the general management and control of its schools ~~and properties~~, and all powers prescribed by law shall be vested in the School Board. *All school properties shall be maintained by the City of Rochester.* The Superintendent of schools shall serve as Clerk of the School Board.

Text highlight part is to be struck out.

*The red italicized is to be added to the City Charter.*

Councilor Gates said there is no need for two building and maintenance department in the City. He recommended that the School Department's building and maintenance be shifted under the City's building and maintenance Department. He added this would allow the School Department to focus their attention solely on education.

Councilor Lauterborn questioned the legalities of this issue. She asked if any other "city" in New Hampshire operates under one building and maintenance department.

Attorney O'Rourke confirmed that this action is permissible under the State RSA's. He added that the City of Manchester is currently operating in this manner. Councilor Lauterborn recommended that Attorney O'Rourke confer with the City Attorney of Manchester and report back to the Committee with a recommendation of how this would work under the City of Rochester's Tax Cap obligations.

The Committee discussed the matter further. It was noted that this was not an urgent matter since the Charter question could not be on a ballot until the Municipal Election to be held on November 7, 2017. It was determined that the City Clerk would reach out to Superintendent Hopkins to request that Mr. Bickford, Buildings and Maintenance Supervisor for the School Department, be available to attend the August 4, 2016, Codes and Ordinances Committee. It was further noted that this would give ample time for the City Attorney to gather input from Commissioner Storer and Mike Riley of the Buildings and Grounds Department, who would also be invited to the August 4, 2016, Codes and Ordinances Committee. This matter will stay in Committee until August 4, 2016.

## **7. HB1205 Libraries with Children's Programming- Drug-free School Zone**

Councilor Lachapelle referred to the House Bill as follows:

### **STATE OF NEW HAMPSHIRE**

**In the Year of Our Lord Two Thousand Sixteen**

AN ACT including libraries that provide children's programming in the definition of drug-free school zone.

**Be it enacted by the Senate and House of Representatives  
in General Court convened:**

1 Drug-Free School Zone. Amend RSA 193-B:1, II to read as follows:  
II. "Drug-free school zone" means an area inclusive of any property used for school purposes by any school, *or a library facilitating programming for children*, whether or not owned by such school, within 1,000 feet of any such property, and within or immediately adjacent to school buses.