

**Rochester School Board  
Building Committee Minutes  
School Department Board Room  
December 1, 2016  
6:15 PM**

**DRAFT**

**Members Present:**

Mr. Matthew Pappas, Acting Chair  
Mrs. Jennifer Bryant  
Mr. Paul Lynch  
Ms. Nichole Guptael

**Members Absent:**

Mrs. Audrey Stevens  
Mr. Thomas J. Jean

**Also Present:**

Mr. Michael Hopkins  
Mr. Kyle Repucci  
Ms. Linda Casey  
Mr. Richard Bickford  
Mrs. Christiane Allison  
Ms. Julie Brown  
Mr. Raymond Turner  
Mr. Robert Watson  
Guest

Mr. Pappas was assigned as a Building Committee member to establish a quorum. The meeting was called to order at 6:15 p.m. with a quorum present.

Mrs. Bryant moved, second by Mr. Lynch, to approve the minutes of the November 3, 2016 meeting as written. The motion carried unanimously.

*Facilities Update*

Mr. Richard Bickford, Facilities Director, reported that all snow removal equipment is up, running, and ready to go. All water meters for field irrigation have been pulled and lines cleared for the winter season. Mr. Bickford attended the first planning meeting for Wakefield Street Construction at City Hall on Tuesday. The project will start at Union Street and go to Chestnut Hill Road; there will be a lot of work going on around the high school. The Committee will most likely meet with the Building Committee sometime in January to review the plans.

*Phase II Solar Energy Implementation Update*

Mr. Bickford reported that solar array installation at the middle school, high school and technology center have been inspected by the City; McClelland School inspection is anticipated to be completed next week. All buildings will be inspected and commissioned by Eversource on December 19<sup>th</sup>; they inspect how the solar array ties into the electric meter. Monitors will be installed at each school by the 19<sup>th</sup>; the solar arrays on average will be producing 720 kW/H.

*Honeywell – Phase III Update*

Mr. David Totty, HVAC & Systems Technician provided an overview of the Honeywell Energy Project. The remaining roof top heating equipment is being installed this weekend; the project was spaced it out to ensure there was backup heat. The mechanical design work is complete, ready to roll out. The Computer Power Management software has been deployed – and Plug Load Management server is currently being configured and will be deployed soon. The power management software will greatly reduce energy consumption throughout the district. The overall project is going smoothly.

*Other -*

Mr. Turner sought clarification regarding the December 20<sup>th</sup> Joint Building Committee meeting. Mr. Hopkins explained that the meeting is the final meeting of the East Rochester JBC to disband. We are not yet ready to establish a CTE Joint Building Committee; the City Council Workshop on the 20<sup>th</sup> will be an introduction to the building and proposed improvements to enhance programs and learning opportunities.

Mr. Lynch asked why trees had been taken down near the Rochester Middle School. Mr. Bickford responded that taking the trees down was related to the solar project; they provided a shadow to the arrays.

*Public Comment*

None

*Adjournment*

Mrs. Bryant moved, second by Ms. Guptel to adjourn the meeting at 6:28 p.m. The motion to adjourn carried unanimously.

Respectfully submitted,

Mr. Matthew Pappas, Acting Chair

**Phase III**  
**Energy Project Update**

**12/1/2016**

- Mechanical design work is 100% complete.
- ½ of middle school roof top heating equipment has been installed and is running. Remaining ½ to be installed this weekend.
- Computer Power Management software (Verdiem) has been deployed.
- Plug Load Management (BERT) server is being configured now.
- Pipe insulation work in progress at SHS.
- High efficiency transformers have been ordered. Installation will begin during February break.
- Building envelope work will commence during holiday break.

