

**Rochester School Board
Building Committee Minutes
School Department Board Room
March 2, 2017
6:15 PM**

DRAFT

Members Present:

Mrs. Audrey Stevens, Chair
Mr. Thomas J. Jean
Ms. Nichole Guptel
Mr. Paul Lynch

Members Absent:

Mrs. Jennifer Bryant

Also Present:

Mr. Michael Hopkins
Ms. Linda Casey
Mr. Richard Bickford
Mr. Adam Houghton
Ms. Julie Brown
Mr. Robert Watson
Mr. Raymond Turner
Mr. Matthew Pappas
Public

The meeting was called to order at 6:15 p.m. with a quorum present.

Ms. Guptel moved, second by Mr. Lynch, to approve the minutes of the February 2, 2017 meeting as written. The motion carried unanimously.

Facilities Update

Mr. Richard Bickford, Facilities Director, reported that the roof clearing bill this year from New England Roofing was a significantly smaller bill this year, they cleared a few critical areas but with the weather change no further work was required. During this school vacation week, staff is extremely busy cleaning; the MSMS has a short window in the summer to do cleaning – big projects going on this week. Mr. Bickford noted that on Sunday, March 12th the clock will be adjusted in the clock tower; the clock has to be turned off the day before and then turned on the next day. Maintenance on the clock is done twice per year.

Mr. Lynch asked if there was a strategy in place for cleaning up the salt/dirt at schools. Mr. Bickford explained that they work with the City for clean-up and sharing of street sweeper for the school areas. Great collaboration to get the parking areas and roadways cleaned up.

Bid – Construction Manager – SHS Sprinkler System and Fire Alarm Upgrades

Mr. Hopkins, Superintendent of Schools reported that two bids were received that met the bid opening deadline; two bids came in late that were not opened. Mr. Hopkins reviewed the pros and cons of each vendor from the in-depth interviews that were conducted by Ms. Casey and Mr. Bickford.

Although the construction fee is significantly different; the overall costs of the project may be lower with Meridian than with Martini – due to construction management and overall project completion within the timeline (August 25, 2017).

Mr. Lynch moved, second by Ms. Guptel, to recommend the Finance Committee approve Meridian Construction of Gilford, NH as the Construction Manager for the SHS Sprinkler System and Fire Alarm Upgrades. The motion carried unanimously.

Other - None

Public Comment - None

Adjournment

Mr. Lynch moved, second by Ms. Guptel, to adjourn the meeting at 6:27 p.m. The motion to adjourn carried unanimously.

Respectfully submitted,

Mrs. Audrey Stevens, Chair

Bid Results for: Construction Manager - SHS Sprinkler System Fire Alarm Upgrades
Bid Opening: Wednesday, February 15, 2017

Company:	Martini Northern Portsmouth, NH	Meridian Construction Gilford, NH
Pre Construction Fee:	\$4,985.00	\$3,160.00
Construction Management Fee:	3.0% based upon the GMP	8.0% added to the cost of General Conditions
General Conditions:	\$109,390.00	\$92,497.00
Comments:	Under Review	Under Review