

Rochester School Board
Building Committee Minutes
School Department Board Room
March 5, 2018
6:00 PM

Members Present:

Mrs. Audrey Stevens, Chair
Mr. Paul Lynch, Vice-Chair
Mr. Matthew Beaulieu
Mr. Joseph Devine
Mr. Matthew Pappas

Members Absent:

Also Present:

Mr. Michael Hopkins
Mrs. Linda Bartlett
Mrs. Christiane Allison
Mrs. Anne Grassie
Mrs. Karen Stokes
Mr. Robert Watson
Mr. David Totty
Guests

The meeting was called to order 6:30 p.m. with a quorum present.

Mr. Devine moved, second by Mr. Pappas, to approve the minutes of the February 1, 2018 and February 19, 2018 meetings as written. The motion carried unanimously.

Facilities Update

Mr. Totty informed the committee that the ADA Compliance work at the Maple Street Magnet School has begun. The front door has been replaced and they have changed the swing of all the doors on the first floor making them ADA Compliant. The ramp is going to be installed during the April vacation. Several classroom floors had to be replaced at the high school due to an accident with the sprinkler system. The Custodial staff deep cleaned the high school and main hall floors during February break.

Mr. Totty wanted to boast about his staff. "I never stop being impressed by the people in my department." He brought a bracket from a cafeteria table and explained that they are constantly replacing and repairing this particular piece on the tables throughout the district and how difficult the process is. He went on to explain that Chuck Butler, one of our maintenance staff, created a tool by cutting a clamp and welding a few pieces from the shop that will assist in fixing the tables. The new tool makes this particular job more safe and effective. The instrument was passed around.

Mr. Totty informed the Committee that between February 1, 2018 and March 5, 2018 they have closed 152 work orders and 156 have been created which puts us at a close ratio of 97%. He is currently reviewing the work order system as they use the CIC Help Tech Desk which was made for our Computer Information Center the system has no capability for ongoing maintenance services.

NaviGate

Mr. Hopkins reviewed a power point presentation on the NaviGate System. He informed the Committee that the State of New Hampshire requires every school to have an emergency plan in place and submitted to the State for review. Last summer administrators spent 5-7 days revamping their school plan. They were printed and handed out to staff. NaviGate will have the emergency plan available to staff on their phone. During a drill or emergency a teacher will be able to take attendance on their phone. NaviGate will connect with Infinite Campus (our student database) so teachers would have access to student rosters for that day. This system would have a digitized floor plan of each school and when installed, first responders will be able to connect to the cameras in the school.

For the installation, including digitizing, training with staff, how to upload, etc., the cost would be \$31,000 for all of our schools and we believe grant funds will cover most of the cost if not all. Mr. Turner asked if we have looked at similar products. Mr. Hopkins has not found another product with these capabilities. The cost

per year would be \$10,000 per year after the first year. If we are not happy with this product we will not renew for a second year.

Mr. Pappas moved, second by Mr. Devine, to recommend the Finance Committee approve the purchase of the NaviGate System. The motion carried unanimously.

District Lighting Proposal

We had a proposal that includes almost \$300,000 in rebates from Eversource. This project would replace all light troffers and have blue tooth connection. The lights would now be motion activated. If one person was at desk in a room the lights in the room would automatically dim except where the person is working. This project would not include East Rochester School or the CTE Project. The bid closes April 3, 2018.

CTE Renovation Project Update

Mrs. Michele Halligan-Foley, Mrs. Martin and Mr. Hopkins reviewed status of the CTE renovations including where fences are going to be placed in anticipation of June construction and looking forward to next year. The project is still within budget.

Public Comment - None

Other – None

Adjournment

Mr. Pappas moved, second by Mr. Lynch, to adjourn the meeting at 6:58 p.m. The motion carried unanimously.

Respectfully submitted,

Mrs. Audrey Stevens, Chair