

Rochester School Board
Building Committee Minutes
School Department Board Room
July 9, 2018
6:00 PM

DRAFT

Members Present:

Mrs. Audrey Stevens, Chair
Mr. Paul Lynch, Vice-Chair
Mr. Matthew Beaulieu
Mr. Joseph Devine
Mr. Matthew Pappas

Members Absent:

Mrs. Sarah Harrington

Also Present:

Mr. Michael Hopkins
Mrs. Linda Bartlett
Ms. Julie Brown
Mrs. Anne Grassie
Mr. Raymond Turner
Mr. Robert Watson
Mr. David Totty

The meeting was called to order 6:15 p.m. with a quorum present.

Mr. Beaulieu moved, second by Mr. Devine, to approve the minutes of the June 7, 2018 meeting as written. The motion carried unanimously.

Facilities Update

Mr. Totty, Facilities Director, reported that they have been successful at salvaging equipment and materials to be repurposed from the Technology Center and the Gonic projects. The Forklift Overhaul Project is now complete. It had an estimated repair cost of \$12,000 but most of the work could be done in-house, so the final cost was \$5,200. The Spaulding High School's rigging should be dropped one week and then reset. The High School band and chorus roof will be complete prior to band camp.

Mr. Totty informed the Committee that between June, 7, 2018 and July 6, 2018 they have closed 95 work orders and 114 have been created which puts them at a close ratio of 0.83 to 1. There are 107 open work orders at this time.

Summer Projects

The LED Upgrade Project agreement has been signed and the project is underway.

The relocated Gonic School classrooms have all been moved back to Gonic. The building is weather-tight and the fire suppression system is 95% complete. The project is still ahead of schedule. Moving the RMS classrooms back to their spaces will be aligned with the cleaning schedule.

The moves necessary for the CTE construction project have been completed. The Engineering classroom was already packed allowing the framers to begin work in that room early. That work was originally scheduled for the fall.

The William Allen School Roof Project has begun and the High School and Middle School door materials will be in this week.

Painting on the second floor of the High School will begin shortly. The first floor was painted last year.

Mr. Hopkins stated that Infrastructure Funds have been used for several safety issues throughout the District. A camera has been installed at Gonic School and Chamberlain received secondary locks and a window. Anyone entering the building waits between the two sets of doors prior to being buzzed in and can be seen by the office. The District is looking into fencing for the lower field at William Allen School as well since state funds will cover 80% of these projects and the District will fund 20%.

OTHER

Navigate System – Mr. Hopkins reviewed the Navigate System and associated costs. State funds (Security Grant) will cover 80% of this cost while the District’s 20% will come from dues and fees. In an emergency, this system will provide Police and Fire with a digital floor plan and pictures of what the interior rooms look like. They will also be able to connect into the camera system at the school if needed. Mr. Hopkins reviewed the Navigate phone app that has an interface with Infinite Campus. Teachers will be able to access rosters to take attendance from their phone to account for students in an emergency. It will save time and create communication between the teachers and the building, administrators, etc.

Mr. Lynch moved, second by Mr. Beaulieu, to recommend the Finance Committee approve the purchase of the Navigate system for one year for \$31,500 with \$25,200 funded through state funds and \$6,300 funded by the District. The motion carried unanimously.

Mrs. Stevens asked about the “Night before the Fourth”. Mr. Totty stated that the grounds were well cleaned and the Fireworks Company did a great clean up job as well after the event. We are looking forward to having it again next year.

Public Comment - None

Other

Adjournment

Mr. Pappas moved, second by Mr. Lynch, to adjourn the meeting at 6:35 pm. The motion carried unanimously.

Respectfully submitted,

Mrs. Audrey Stevens, Chair

RSD Facilities Summer Projects 2018

LED Upgrade – if approved Affinity Lighting will begin mobilizing for installation beginning this summer. **UPDATE: Contract signed - underway**

Gonic Moves – return 1st and 2nd grade to new addition, return 3rd and 4th grade to old Gonic, reset RMS. **UPDATE: Gonic is back in Gonic. RMS being reset around cleaning schedule.**

CTC Moves – E-Sci to bridge, office to bridge, 3 second floor classrooms to opposite side of hall. **UPDATE: Done.**

WAS Roof – Onsite meeting next week to determine schedule. **UPDATE: work to commence week of 7/9.**

SHS Doors – Shop drawings complete. To include: nurse's door, ROTC door, and both opposite Wakefield street doors. **UPDATE: Materials in hand week of 7/9, will schedule thereafter.**

RMS Doors – Shop drawings complete. To include: A, B, and C wing doors and front exterior. **UPDATE: Materials in hand week of 7/9, will schedule thereafter.**

Infrastructure Repair Grant Projects – camera at WAS, CSS entry overhaul, Gonic access control, camera at SSS. **UPDATE: CHM beginning week of 7/16. Gonic Done.**

MSMS ADA – ramp will complete **UPDATE: Ramp scheduled for week of 7/9.**

SHS Stage Rigging – plan to complete in July before band camp. **UPDATE: Work to commence week of 7/16**

SHS Fire Suppression – Meridian to complete new roof at Ban and Chorus plus signage. **UPDATE: Work in progress to be complete prior to 8/1**

Painting – District wide interior and exterior. **UPDATE: PO issued for painting at SHS.**

Playgrounds – pending budget approval bring all fibar (mulch) into compliance. **UPDATE: In process of ordering Fibar and replacing slides.**

SHS Pneumatics – Recover enough controls from CTE project to eliminate pneumatics at SHS. **UPDATE: In progress**

Chamberlain Ramps – Rebuild modular classroom ramps and stairs. **UPDATE: Materials in hand. Work to commence (by us) week of 7/23.**

Deferred Repairs – FY-18's budget freeze created a list of small repairs deemed non-essential that will need to be addressed. **UPDATE: Ongoing.**

- Total - \$31,500
- Grant - \$25,200
- District - \$6,300



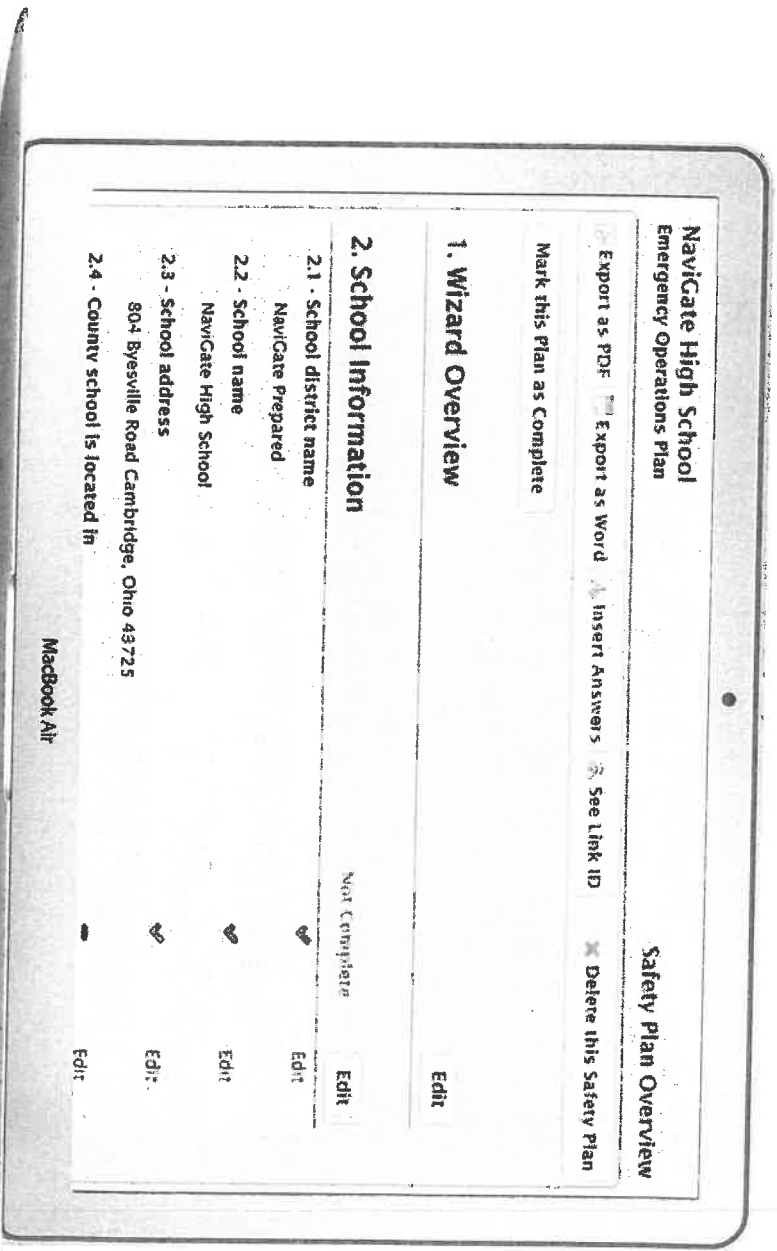
Safety Plans

Easily accessible in a secure, cloud-based environment

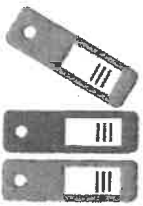
Create a compliant plan confidently with our Safety Plan Wizard

Make changes and manage updates simply

Push updates out to all users immediately



Navigate



Virtual Binders

Organize and share safety documents from one central location. Eliminate printing costs and improve accuracy.



Floor Plans & Site Plans

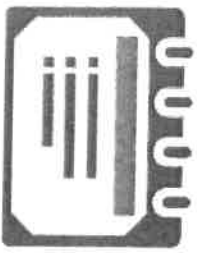
Color code rooms and identify life safety equipment throughout each building. Share with first responders.



Safety Drill Logs

Schedule, log, post to your website and track each school's progress. Eliminate spreadsheets.

Navigate



Flip Charts

Provide staff quick access to step-by-step emergency procedures directly on their smart phone or tablet.



Respond

Empower staff to account for students, by name, during drills & emergencies. Improves speed and accuracy while reducing stress.

“Newtown, like all districts across the country, works diligently with safety officials to provide an optimal environment for teaching and learning. The launch of NavIGate Prepared in all of our schools represents state-of-the-art proactive technology that fits deeply into our district’s safety plan.”

*- Dr. Joseph Erardi, Superintendent,
Newtown Public School District*

EXPEDITE IMPLEMENTATION WITH ONSITE SERVICE

Take advantage of NavIGate Prepared’s OnSite Implementation Service to get highly detailed floor plans integrated into your system in less time, without detracting from your existing responsibilities or resources.

We will ensure an effective set up by:

- Photographing your selected key areas such as storage areas, labs and mechanical rooms
- Photographing classrooms and other areas using photos and 360° images
- Uploading floor plans
- Color coding rooms and spaces
- Attaching photographs to maps and floor plans
- Attaching icons for your selected shut-off valves and life-safety item locations