

**Rochester School Board**  
**Finance Committee Minutes**  
School Department Board Room  
June 2, 2016  
6:45 PM

DRAFT

**Members Present:**

Mr. Paul Lynch, Chair  
Mr. Matthew Pappas  
Ms. Julie Brown  
Mrs. Jennifer Bryant  
Mr. Thomas J. Jean  
Mrs. Audrey Stevens  
Mrs. Karen Stokes  
Mr. Robert Watson

**Members Absent:**

**Also Present:**

Mr. Michael Hopkins  
Ms. Linda Casey  
Mr. Richard Bickford  
Mrs. Christiane Allison  
Ms. Nichole Guptel  
Mr. Raymond Turner

The meeting was called to order at 6:45 p.m. with a quorum present.

Mr. Watson moved, second by Ms. Brown, to approve minutes of the May 2, 2016 Finance Committee meeting. The motion passed unanimously.

*Financial Update*

Ms. Casey, Business Administrator reviewed the monthly financial statement; with only one month to go in this fiscal year it looks like there will be a \$200,000 surplus on the expenditure side and \$170,000 revenue surplus. A definite year end surplus dollar amount will not be available until mid to late August; outstanding purchase orders need to be taken care of, etc. The surplus in revenue is a result of additional Adequacy Aide and an increase in CAT Aide.

*School Lunch Meal Prices*

Ms. Casey reported that the National School Lunch Program instituted a new pricing tool that must be used to meet federal funding. Last year we did not increase prices because there were additional funds from the previous year. This year using the pricing tool, we will have to increase meal prices; if we do not we are not eligible for Federal Funding. It is difficult to increase prices with a surplus each year, but we have to. Ms. Casey has compared lunch prices throughout state, our prices are still below most districts.

Recommending a price increase of ten cents across the board; new lunch prices would be \$2.35 for elementary and \$2.85 for middle and high school. Ms. Casey reiterated that the price increase is not to keep the School Lunch budget in line; but is the increase calculated using the pricing tool to meet the Federal requirements of the National School Lunch Program.

Mr. Pappas moved, second by Mrs. Stokes, to recommend the Board approve a ten cent increase in school lunch prices for the SY 2016-2017; Elementary - \$2.35 and Secondary - \$2.85. The motion carried unanimously.

*Recommendation of Jerome Grossman as School Attorney*

Mr. Watson moved, second by Ms. Brown, to recommend the Board approve a 3% retainer increase for the next two years for Attorney Jerome Grossman as the School Attorney. The motion carried unanimously.

*Financial Items from Personnel Committee*

Mrs. Stevens moved, second by Mrs. Stokes, to recommend the Board approve the RFT request for the donation from District employees of up to seven and one-half (7 ½) sick days on behalf of P.L. The motion carried unanimously.

Mrs. Stokes moved, second by Mrs. Stevens, to recommend the Board approve the 2016-2017 Non-Union Salary Schedule as presented. The motion carried unanimously.

*Financial Items from Building*

Ms. Brown moved, second by Mr. Pappas, to recommend the Board approve moving forward with a bid request for a pick-up truck with plow, contingent on funding and guaranteed delivery prior to July 1, 2016. The motion carried unanimously.

Mr. Jean moved, second by Mr. Pappas, to recommend the Board approve retaining Scott Brochu, New England Roofing of Rochester NH as roofing consultant on an hourly basis. The motion carried unanimously.

*Public Comment*

None

*Other*

Mrs. Stevens asked if there was any action to be discussed regarding response to City Council in regards to the budget. Mr. Lynch stated that showing support on the 7<sup>th</sup> is very important. There is a lot of outstanding information that Council is looking for before a final vote is made on the School Department Budget. Discussion ensued regarding additional information that would be provided to the Council to respond the inquiries related to the Honeywell Project and CIP projects that will need to be considered without approval of the CTE Renovation Project. Mr. Lynch supports moving forward with the request to form a Joint Building Committee for the CTE Renovation Project.

*Adjournment*

Mrs. Stevens moved, second by Mrs. Bryant to adjourn the meeting at 7:03 p.m. The motion carried unanimously.

Respectfully Submitted,

Mr. Paul Lynch, Chair