

**Rochester School Board**  
**Finance Committee Minutes**  
School Department Board Room  
July 7, 2016  
6:45 PM

DRAFT

**Members Present:**

Mr. Matthew Pappas, Vice-Chair  
Ms. Julie Brown  
Mrs. Audrey Stevens  
Mr. Robert Watson  
Ms. Nichole Guptel

**Members Absent:**

Mr. Paul Lynch  
Mrs. Jennifer Bryant  
Mr. Thomas J. Jean  
Mrs. Karen Stokes

**Also Present:**

Mr. Michael Hopkins  
Mr. Richard Bickford  
Mr. Raymond Tuner

The meeting was called to order at 6:45 p.m. Ms. Guptel was appointed to the committee to establish a quorum for this meeting.

Mrs. Stevens moved, second by Ms. Guptel, to approve minutes of the June 2, 2016 Finance Committee meeting. The motion passed unanimously.

*Financial Items from Personnel Committee*

Mrs. Stevens moved, second by Ms. Guptel, to recommend the Board approve the following stipends:

Mark Blaisdell ..... (\$2,000) Curriculum, Instruction and Assessment Site Webmaster  
Jason Bushway ..... (\$2,000) Bud Carlson Academy Teacher Leader  
Ronald Goodwin.....(\$2,000) Rochester Television Coordinator  
Shannon Caron ..... (\$1,500 Master Scheduling, SHS)

The motion carried unanimously.

*Financial Items from Building*

Mr. Watson moved, second by Mrs. Stevens, to recommend the Board approve the bid from Academy Roofing Corp of Rindge, NH for the base amount of \$40,115 and include Alternates E & F for an additional costs of \$2,250 for the Gonic School Roof Replacement Project. The motion carried unanimously.

*Department of Education Authorization to Sign Forms/Reports/Requests*

Mr. Hopkins stated that signature authorization from the Board is required by the NHDOE; to sign grants, contracts and related forms that have been approved by the Board.

Mrs. Stevens moved, second by Ms. Brown, to recommend the Board authorize the following individuals to sign OBM Form 1, Form 2, Form 4, and contracts approved by the Rochester School Board: Michael L. Hopkins, Superintendent of Schools; Kyle M. Repucci, Assistant Superintendent of Schools; and Linda Casey, Business Administrator. The motion carried unanimously.

*Public Comment – None*

*Other – None*

*Adjournment*

Ms. Brown moved, second by Mrs. Stevens, to adjourn the meeting at 6:48 p.m. The motion carried unanimously.

Respectfully Submitted,

Mr. Matthew Pappas, Vice-Chair

**Bid Results for: Gonic School Roof Project**  
**Bid Opening: Tuesday, June 28, 2016**

*All Bids Are Under Review*

| <b>COMPANY:</b>                            | <b>Total Bid</b> | <b>Alt A</b> | <b>Alt B</b> | <b>Alt C</b>    | <b>Alt D</b> | <b>Alt E</b> | <b>Alt F</b> | <b>Alt G</b> |
|--|------------------|--------------|--------------|-----------------|--------------|--------------|--------------|--------------|
| Academy Roofing Corp.<br>Rindge, NH        | \$40,115.00      | \$20.00      | \$8.50       | \$6.00 / \$1.35 | \$5.00       | \$750.00     | \$1,500.00   | \$44,400.00  |
| Score Construction Co.<br>Londonderry, NH  | \$45,420.00      | \$66.50      | \$9.15       | \$4.25 / \$5.15 | \$15.00      | \$2,998.00   | \$3,703.00   | \$0.00       |
| LGR 1, Inc.<br>Lowell, MA                  | \$48,000.00      | \$5.00       | \$10.00      | \$4.00 / \$7.00 | \$8.75       | \$1,200.00   | \$2,000.00   | \$5,000.00   |
| J-N-R Gutters, Inc.<br>Haverhill, MA       | \$48,500.00      | \$16.00      | \$6.00       | \$5.50 / \$6.50 | \$12.00      | \$1,800.00   | \$1,800.00   | \$3,200.00   |
| The Melanson Co., Inc.<br>Bow, NH          | \$49,980.00      | \$15.00      | \$6.50       | \$3.00 / \$1.50 | \$3.75       | \$4,000.00   | \$3,500.00   | \$600.00     |
| New England Roofing<br>Rochester, NH       | \$51,480.00      | \$15.00      | \$72.00      | \$87.50 / \$0   | \$70.00      | \$800.00     | \$550.00     | \$51,630.00  |
| Kevin W. Smith & Son, Inc.<br>Standish, ME | \$55,700.00      | \$15.00      | \$4.00       | \$.80 / \$.80   | \$2.50       | \$750.00     | \$1,000.00   | \$5,000.00   |
| Eagle Rivet Roof Services<br>Tewksbury, MA | \$72,900.00      | \$25.00      | \$12.00      | \$2.25 / \$3.75 | \$4.25       | \$2,800.00   | \$2,500.00   | \$2,800.00   |

**Alternate A:** Contractor to provide unit price for installation of Carlisle 30" x 30" Pressure Sensitive Walkpad in Areas designated by Owner prior to the start of work where high traffic or service logistics anticipated

**Alternate B:** Contractor to provide unit price for replacement of unsound metal decking found during removals, with galvanized 20 ga. metal decks with flute configuration and sizing to match existing.

**Alternate C:** Contractor to provide unit price for replacement of any damaged or wet existing Carlisle Polyiso HP Roof insulation with new to match adjacent existing thickness. Replace with Carlisle Polyiso HPH, std 20 psi.

**Alternate D:** Contractor to provide unit price for replacement of rotted/unsound wood blocking found during removals or identified by test cuts with pressure treated southern yellow pine.

**Alternate E:** Ladder installed below window

**Alternate F:** Ladder installed from low roof to high roof

**Alternate G:** Provide a 25 year warranty instead of a 20 year warranty