

Rochester School Board
Finance Committee Minutes
School Department Board Room
October 6, 2016
6:45 PM

DRAFT

Members Present:

Mr. Matthew Pappas, Vice-Chair
Ms. Julie Brown
Mrs. Jennifer Bryant
Mr. Thomas J. Jean
Mrs. Audrey Stevens
Mr. Robert Watson

Members Absent:

Mr. Paul Lynch
Mrs. Karen Stokes

Also Present:

Mr. Michael Hopkins
Mr. Richard Bickford
Mrs. Christiane Allison
Ms. Nichole Guptel
Mr. Raymond Turner
District Administrators

The meeting was called to order at 6:56 p.m. with a quorum present.

Ms. Brown moved, second by Mrs. Stevens, to approve minutes of the September 1, 2016 Finance Committee meeting. The motion passed unanimously.

Financial Update

Mr. Hopkins reported that we have run just one payroll with health insurance changes; we are still in the midst of making payroll adjustments. At this time the Financial Report reflects that we are on target with the budget.

Tuition Rates

Mr. Watson moved, second by Ms. Brown, to recommend the Board approve the the FY 2018 tuition rates and the FY 2017 special education rates as follows:

FY2018

Elementary\$12,462.11
Middle School\$12,645.42
High School.....\$12,801.70

FY2017

Special Education\$23,064.66
(For Non-AREA School Districts)

The motion carried unanimously.

Financial Items from Personnel Committee

Mrs. Stevens moved, second by Ms. Brown to recommend the Board approve the request for a twenty-five (25) hour per week District Medical Nursing Assistant position. The motion carried unanimously.

Financial Items form Building Committee

Mr. Jean moved, second by Mrs. Stevens, to recommend the Board approve the bid from Dover Chevrolet of Dover, NH in the amount of \$32,231 for a 2016 ¾ ton Pick-Up Truck with plow. The motion carried unanimously.

Public Comment – None

Other – None

Adjournment

Ms. Brown moved, second by Mrs. Stevens, to adjourn the meeting at 7:02 p.m. The motion carried unanimously.

Respectfully Submitted,

Mr. Matthew Pappas, Vice-Chair

Bid Results for: Truck w/Plow (3/4 Ton)**Bid Opening: Tuesday, October 4, 2016**

Company	Location	Bid Total	Comments
Dover Chevrolet	Dover, NH	\$ 32,231.00	Under Review
Central Dodge Inc.	Raynham, MA	\$ 32,529.00	Under Review
Tasca Ford	Berlin, CT	\$ 33,220.00	Under Review
Liberty Chevrolet, In.c	Wakefield, MA	\$ 33,778.00	Under Review
Grappone Ford	Bow, NH	\$ 34,085.00	Under Review
DiPrizio GMC Trucks	Middleton, NH	\$ 34,500.00	Under Review
Ron Currier's Hilltop Chevrolet	Somersworth, NH	\$ 34,632.31	Under Review
Quirk Chevrolet	Manchester, NH	\$ 37,158.00	Under Review

FY 2018 Tuition Calculation For Board Approval

Rochester School Department Tuition Rates For School Year 2017-18

The following is a Breakdown of the tuition calculation for the FY 2018 rates

- FY 17 Budget	\$ 65,049,599.00
- Supplemental Appropriations	\$ -
- Less Food Service	\$ 1,800,000.00
- Less Special Revenues	\$ 3,571,000.00
- Less Evening School	\$ -
- Less Summer School	\$ 40,949.00
- Less debt service	\$ 2,484,644.00
- Less Cash Capital Projects	\$ 100,500.00
- Less tuition paid for handicapped pupils (based on current placement)	\$ 2,840,000.00
- Less transportation costs for all students	\$ 2,329,939.00
- Instruction Costs	\$ 51,882,567.00

Percent and amount of total instructional costs based by level (based on FY 16 DOE-25)

<u>Level</u>	<u>Instructional Costs as %</u>	<u>Instructional Costs as \$\$</u>	<u>October Enrollment</u>
Elementary	45.00%	\$ 23,347,155.15	1940
Middle	21.00%	\$ 10,895,339.07	888
High	34.00%	\$ 17,640,072.78	1467

The School Rental Fee bases on Building and Contents cash value multiplied by a statutory 2% and then divided by the fair pupil capacity of the building.

<u>Level</u>	<u>Value</u>	<u>X</u>	<u>Basis</u>	<u>Divided by bldg Capacity</u>	=	<u>Rental</u>
Elementary	\$51,299,209.00	2%	\$ 1,025,984.18	2400		\$ 427
Middle	\$24,433,012.00	2%	\$ 488,660.24	1300		\$ 376
High	\$62,169,191.00	2%	\$ 1,243,383.82	1600		\$ 777

The final calculation for tuition is as follows:

<u>Level</u>	<u>Cost</u>	<u>Div by</u>	<u>Enrollment</u>	<u>Per Pupil \$\$\$</u>	<u>+Rental \$\$\$</u>	<u>Tot Tuition Cost</u>
Elementary	\$23,347,155.15		1940	\$ 12,034.62	\$ 427	\$ 12,462.11
Middle	\$10,895,339.07		888	\$ 12,269.53	\$ 376	\$ 12,645.42
High	\$17,640,072.78		1467	\$ 12,024.59	\$ 777	\$ 12,801.70

Rochester School Department Tuition Comparison for Fiscal Years 2016 - 2017 - 2018

Breakdown	FY 16	FY 17	Change	% Change	FY 18	Change	% Change
Overall Budget	\$ 61,904,083.00	\$ 63,523,483.00	\$ 1,619,380.00	2.62%	\$ 65,049,599.00	\$ 1,526,136.00	2.40%
Food Service	\$ (1,800,000.00)	\$ (1,800,000.00)	\$ -	0.00%	\$ (1,800,000.00)	\$ -	0.00%
Special Revenue	\$ (2,759,000.00)	\$ (3,060,000.00)	\$ (301,000.00)	10.91%	\$ (3,571,000.00)	\$ (511,000.00)	16.70%
Summer School	\$ (38,775.00)	\$ (39,213.00)	\$ (438.00)	1.13%	\$ (40,949.00)	\$ (1,736.00)	4.43%
Debt Service	\$ (2,473,302.00)	\$ (2,321,706.00)	\$ 151,596.00	-6.13%	\$ (2,484,644.00)	\$ (162,938.00)	7.02%
Handicapped Tuition	\$ (2,080,855.00)	\$ (2,115,834.00)	\$ (34,979.00)	30.52%	\$ (2,840,000.00)	\$ (124,166.00)	4.57%
Transportation	\$ (1,926,807.00)	\$ (2,106,795.00)	\$ (179,988.00)	9.34%	\$ (2,329,939.00)	\$ (223,144.00)	10.59%
Cash Capital Projects	\$ (74,000.00)	\$ (192,400.00)	\$ (118,400.00)	161.32%	\$ (135,500.00)	\$ 56,900.00	-29.57%
Net Instructional Costs	\$ 50,751,344.00	\$ 51,287,515.00	\$ 536,171.00	1.06%	\$ 51,847,567.00	\$ 560,052.00	1.09%

October 1st Enrollment	1980	1990	10	0.51%	1940	-50	-2.51%
Elementary	960	902	-58	-6.04%	888	-14	-1.55%
Middle School	1445	1491	46	3.18%	1467	-24	-1.61%

Instructional Cost By Level							
Elementary	\$ 22,802,578.86	\$ 23,017,836.73	\$ 215,257.87	0.94%	\$ 23,347,155.15	\$ 329,318.42	1.43%
Middle School	\$ 11,373,376.19	\$ 11,385,828.33	\$ 12,452.14	0.11%	\$ 10,895,339.07	\$ (490,489.26)	-4.31%
High School	\$ 16,575,388.95	\$ 16,883,849.94	\$ 308,460.99	1.86%	\$ 17,640,072.78	\$ 756,222.84	4.48%
	\$ 50,751,344.00	\$ 51,287,515.00	\$ 536,171.00	1.06%	\$ 51,882,567.00	\$ 595,052.00	1.16%

% Instructional Cost By Level							
Elementary	44.93%	44.88%	-0.05%	-0.11%	45.00%	0.12%	0.27%
Middle School	22.41%	22.20%	-0.21%	-0.94%	21.00%	-1.20%	-5.41%
High School	32.66%	32.92%	0.26%	0.80%	34.00%	1.08%	3.28%
	100.00%	100.00%	0.00%	0.00%	100.00%	0.00%	0.00%

Building Valuation							
Elementary	\$ 48,969,776.00	\$ 51,299,209.00	\$ 2,329,433.00	4.76%	\$ 51,299,209.00	\$ -	0.00%
Middle School	\$ 23,316,331.00	\$ 24,433,012.00	\$ 1,116,681.00	4.79%	\$ 24,433,012.00	\$ -	0.00%
High School	\$ 59,376,784.00	\$ 62,169,191.00	\$ 2,792,407.00	4.70%	\$ 62,169,191.00	\$ -	0.00%

Rental Costs							
Elementary	\$ 378.00	\$ 427.49	\$ 49.49	13.09%	\$ 427.49	\$ 0.00	0.00%
Middle School	\$ 296.00	\$ 375.89	\$ 79.89	26.99%	\$ 375.89	\$ 0.00	0.00%
High School	\$ 591.00	\$ 777.11	\$ 186.11	31.49%	\$ 777.11	\$ 0.00	0.00%

Tuition							
Elementary	\$ 11,894.49	\$ 11,994.25	\$ 99.76	0.84%	\$ 12,462.11	\$ 467.86	3.90%
Middle School	\$ 12,143.68	\$ 12,998.76	\$ 855.08	7.04%	\$ 12,645.42	\$ (353.34)	-2.72%
High School	\$ 12,062.02	\$ 12,100.96	\$ 38.94	0.32%	\$ 12,801.70	\$ 700.74	5.79%

**PROPOSED
SPED
TUITION RATE
FOR
NON-AREA SENDING DISTRICTS FY17**

BASE PER PUPIL COST

FY 17 BUDGET

Total Budget	\$65,049,599.00	
Minus:		
Food Service Costs	\$1,800,000.00	
Special Revenue Costs	\$3,571,000.00	
Evening School Costs	\$0.00	
Summer School Costs	\$40,949.00	
Cash Capital Improvement Costs	\$100,500.00	
Debt Service Costs	\$2,484,644.00	
Total Special Education Costs	\$14,977,046.00	
Transportation Costs	\$2,329,939.00	
<u>TOTAL OPERATING COST</u>	\$39,745,521.00	
Divided by:		
<u>October 1st Enrollment</u>	4,295	
Equals:		
<u>PER PUPIL COST BEFORE RENT</u>	\$9,253.90	
Add:		
<u>RENT</u>	\$526.67	
<u>TOTAL BASE PER PUPIL COST</u>		\$9,780.57

SPECIAL EDUCATION PER PUPIL COST

Total Special Education Budget	\$14,977,046.00	
Minus:		
SPED Tuition to Other Schools	\$2,715,834.00	
Para's Funded by Other Districts	\$0.00	
<u>TOTAL SPECIAL ED. COSTS</u>	\$12,261,212.00	
Divided by:		
<u>SPED Enrollment</u>	923	
<u>TOTAL SPECIAL ED. PER PUPIL COST</u>		\$13,284.09

<u>SPED TUITION RATE FOR NON-AREA SCHOOL DISTRICTS</u>	\$23,064.66
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The total cost incurred for educating a special education student in the Rochester School District is made up of a base cost, which is the cost of educating any student enrolled in the District, and those costs specifically associated with special education. This formula attempts to account for them separately and then combine them into a tuition rate that is both fair and equitable and easy to understand.