

**Rochester School Board**  
**Finance Committee Minutes**  
School Department Board Room  
February 2, 2017  
6:45 PM

DRAFT

**Members Present:**

Mr. Paul Lynch, Chair  
Mr. Matthew Pappas  
Ms. Julie Brown  
Mr. Thomas J. Jean  
Mrs. Audrey Stevens  
Mrs. Karen Stokes  
Mr. Robert Watson

**Members Absent:**

Mrs. Jennifer Bryant

**Also Present:**

Mr. Michael Hopkins  
Ms. Linda Casey  
Mr. Richard Bickford  
Mrs. Christiane Allison  
Ms. Nichole Gupta  
Mr. Raymond Turner  
Guests

The meeting was called to order at 6:58 pm. with a quorum present.

Ms. Brown moved, second by Mr. Stokes, to approve minutes of the January 5, 2017 Finance Committee meeting. The motion passed unanimously.

*Financial Update*

Ms. Casey, Business Administrator provided a financial report as of January 31<sup>st</sup>. As stated in past meetings February 1<sup>st</sup> is the deadline for receipt of retirement letters for teachers; we have received retirement letters from 14 teachers, 1 administrator and 3 paraprofessionals. Hopefully there will not be more administrators or paras; the 18 received have used up budgeted funds for retirement packages. Ms. Casey reported that funds are very tight, if anything comes up catastrophically we would have an issue. Administrators are respecting the budget freeze. We will have more concrete idea of the year end budget situation in April.

*De-Authorization of Bond Projects*

Mr. Hopkins reviewed the 2-years bonding cycle the City follows; the list presented for de-authorization are projects that have been authorized and completed, the amounts listed are the balance remaining and is no longer needed. He pointed out that it is evident that we are working efficiently, getting good prices and saving where ever we can.

Mr. Jean moved, second by Mrs. Stokes, to recommend the Board authorize the Superintendent to submit a request for the de-authorization of the balance of specific Bond Projects to City Council totaling \$1,247,869.72. The motion carried unanimously.

*Financial Items from Personnel Committee* – No action required.

*Financial Items from Building Committee* – No action required.

*Public Comment* – None

*Other* –

Mr. Pappas reported that he was informed by the Barrett Christina, NHSBA that Legislation has scheduled a Hearing on School Building Aide next Tuesday (2/7/17) at 10:00 a.m. in Room 103 at the Legislative Office Building. To get the importance of the impact these funds have on our schools, students and families the more board members and public that they hear from will help. Discussion regarding the importance of reaching out to local Representatives to seek their support to fund building aide, not reduce adequacy amount, and not reduce catastrophic aid - reaching out will help make a difference. It may be difficult for people to testify on Tuesday; if possible it will have an impact....we are being reduced \$330,000 in Adequacy Aide.

*Adjournment*

Mr. Jean moved, second by Mrs. Stevens, to adjourn the meeting at 7:07 p.m. The motion carried unanimously.

Respectfully Submitted,

Mr. Paul Lynch, Chair

# City of Rochester School Department

**Mr. Michael L. Hopkins**  
Superintendent of Schools  
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**Mrs. Mary A. Moriarty**  
Assistant Superintendent of Schools  
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## MEMORANDUM

To: Michael Hopkins  
From: Linda Casey  
Date: January 30, 2017  
Subject: De-authorization of Bond Projects

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I am requesting the de-authorization of the balance of the projects listed on the attached spreadsheet. These projects are complete and are ready to be bonded for the amount spent except the East Rochester Project, which has already been bonded. This action removes the remaining amount not spent that is no longer needed. Once approved by the School Board, I will bring to the City Council for their approval.

Thank you for your consideration in this matter.

**Rochester School Department  
Authorized Not Issued**

Project		Total Authorized	Ready to be Borrowed	Request Deauthorization
2014 East Rochester Project	14101	13,100,000.00	12,205,000.00	895,000.00 *
2014 SHS Renovation	14102	720,400.00	707,852.54	12,547.46
2014 Roof Repairs	14104	80,000.00	60,033.70	19,966.30
2014 McClelland Roof	14105	190,000.00	92,589.00	97,411.00
2014 William Allen Entrance	14114	173,783.00	160,305.98	13,477.02
		<hr/> 14,264,183.00	13,225,781.22	1,038,401.78
2015 School HVAC	15101	228,000.00	212,987.89	15,012.11
2015 Alarm Panels	15102	20,000.00	19,332.52	667.48
2015 EBI Heat Upgrades	15103	75,000.00	73,701.65	1,298.35
2015 Roof Repairs	15104	966,400.00	809,270.00	157,130.00
2015 SHS Sprinkler	15105	35,000.00	35,000.00	-
2015 Bleacher Upgrades	15106	13,000.00	12,640.00	360.00
2015 High School Track	15107	20,000.00	20,000.00	-
2015 Elevators at High School	15108	35,000.00		35,000.00
2015 Gonic Gym Floor	15109	50,000.00	50,000.00	-
		<hr/> 1,442,400.00	1,232,932.06	209,467.94
2016 SHS Track Repair	16103	35,000.00	35,000.00	-
		<hr/> 35,000.00	35,000.00	-
Total		15,741,583.00	14,493,713.28	1,247,869.72

\* Already Bonded