

Rochester School Board
Finance Committee Minutes
School Department Board Room
April 6, 2017
6:00PM

DRAFT

Members Present:

Mr. Paul Lynch, Chair
Mr. Matthew Pappas
Ms. Julie Brown
Mrs. Jennifer Bryant
Mr. Thomas J. Jean
Mrs. Audrey Stevens
Mrs. Karen Stokes
Mr. Robert Watson

Members Absent:

Also Present:

Mr. Michael Hopkins
Mr. Kyle Repucci
Ms. Linda Casey
Mr. Richard Bickford
Ms. Nichole Gupta
Guests

The meeting was called to order at 6:35 pm. with a quorum present.

Mrs. Stevens moved, second by Mrs. Stokes, to approve minutes of the March 2, 2017 Finance Committee meeting. The motion passed unanimously.

Financial Update

Ms. Casey, Business Administrator provided a financial report as of March 31, 2017. With three months left of school year we are running low on paper. We will be purchasing one hundred cases to assist the schools.

At this time tuition revenue projections will not be met; numerous students have moved out of district and out of state. We are watching our bottom line as we hope Medicaid funds will help with the tuition revenue shortfall.

Financial Items from Personnel

Mr. Jean moved, second by Mrs. Stevens, the Board approve the following grant funded stipends:

Raymond Pillsbury.....	\$2,500 (SS/HS Grant), Critical Incident Response Team Coordinator
Cheryl Hanscom.....	\$1,600 (Title IIA Grant), New Teacher Orientation Coordinator
Maegan Jerr.....	\$1,600 (Title IIA Grant), New Teacher Orientation Coordinator
Caitlen Madore.....	\$1,600 (Title IIA Grant), New Teacher Orientation Coordinator
Jamie Thomas	\$1,600 (Title IIA Grant), New Teacher Orientation Coordinator
Meghan Walkama	\$1,600 (Title IIA Grant), New Teacher Orientation Coordinator

The motion carried unanimously.

Mrs. Stokes moved, second by Mrs. Stevens, the Board approve the RFT Request for the donation of up to twenty-five (25) sick days from District employees on behalf of Para-Educator C.B. The motion carried unanimously.

Financial Items from Building

No action required.

Financial Items from Special Services Committee

Mrs. Stokes moved, second by Mr. Watson, to recommend the Board accept the five year bid from Student Transportation of America, Inc. of Hopkinton, MA for student transportation. The motion carried unanimously.

Public Comment – None

Other

Mr. Pappas moved, second by Mrs. Stevens, to approve the bid from CDW Government LLC of Vernon Hills, IL for one hundred (100) Non-Touchscreen Chromebooks in the amount of \$15,643.00 plus five (5) carts in the amount of \$2,678.00 to be purchased with Title 1 Grant funds.

Mr. Hopkins indicated that we may offer employees and/or students the opportunity to purchase Chromebooks at the low bid price. The Chromebooks will primarily go to Chamberlain Street and William Allen Schools.

The motion on the floor carried unanimously.

A meeting for the CTE Project is scheduled for Wednesday, April 12, 2017 at 7:00 pm. Appointed members to this Ad Hoc Committee are: Mr. Pappas, Mr. Jean and Mrs. Stevens.

Mr. Jean informed the Board members that the House of Representatives failed to pass a state budget so the Senate will start their work utilizing the Governor's proposed budget. The Governor's proposed budget has the CTE funds included in it.

Mr. Pappas wanted to remind Board members about the Gonic School 5K Road Race to be held May 6, 2017. It would be great to see Board members there. Participants can walk, jog, run, or greet people at the finish line.

Adjournment

Ms. Brown moved, second by Mrs. Stokes, to adjourn the meeting at 6:43 p.m. The motion carried unanimously.

Respectfully Submitted,

Mr. Paul Lynch, Chair

**Rochester School Department
Pupil Transportation Bid Sheet
December 15, 2016**

Base Bid

	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
15 Double Tier routes + associated costs	\$316.90	\$328.78	\$341.11	\$355.61	\$370.72
4 Single Tier routes + associated costs	\$237.67	\$246.58	\$255.83	\$266.70	\$278.04
Add for all Double Tier	\$316.90	\$328.78	\$341.11	\$355.61	\$370.72
Add for all Single Tier	\$237.67	\$246.58	\$255.83	\$266.70	\$278.04

A daily Rate for an Afternoon Late Bus (secondary)

\$88.50	\$90.71	\$92.98	\$95.30	\$97.69
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Cost per bus for Motion Sensor mounted at the front (School Board's Option)

To be Negotiated

Athletic and Club Trips Paid by Rochester School Department

Cost per mile for trips

If under ____0____miles

If over the above mileage

Cost per hour for layover time

Minimum cost per trip

\$2.65	\$2.70	\$2.75	\$2.80	\$2.85
\$2.65	\$2.70	\$2.75	\$2.80	\$2.85
\$24.00	\$24.75	\$25.50	\$26.25	\$27.00
\$145.00	\$145.00	\$150.00	\$150.00	\$155.00

Chassis to be used:

- Chassis #1
- Chassis #2
- Chassis #3

Make	Model	C.I.D.	Fuel Type
See Fleet Tab			

Bodies to be used:

- Body #1
- Body #2
- Body #3

Make	Make	Capacity
See Fleet Tab		

**Rochester School Department
STA Bid Results
2017**

	Current FY 2017	FY 2018	%	FY 2019	%	FY 2020	%	FY 2021	%	FY 2022	%
15 Double Tier Routes	\$ 879,822	\$ 855,630	-3%	\$ 887,706	3.75%	\$ 920,997	3.75%	\$ 960,147	4.25%	\$ 1,000,944	4.25%
4 Single Tier Routes	\$ 117,310	\$ 171,122	46%	\$ 177,538	3.75%	\$ 184,198	3.75%	\$ 192,024	4.25%	\$ 200,189	4.25%
	\$ 997,132	\$ 1,026,752	3%	\$ 1,065,244	3.75%	\$ 1,105,195	3.75%	\$ 1,152,171	4.25%	\$ 1,201,133	4.25%

FY 2018 Budget Submission	\$ 1,027,033
Under Budget	\$ 281

**Bid Results for: Chromebooks (100 Units)
 Bid Opening: Tuesday, February 21, 2017**

All Bids Are Under Review

Company	Non-Touchscreen	Touchscreen	Staff Purchase Non-Touchscreen	Staff Purchase Touchscreen*	Chromebook Carts (5 Units)
All Covered Waltham, MA	\$ 20,520.00	\$ 26,820.00	\$ 20,520.00	\$ 24,210.00	\$ 6,795.00
Cabledout Escondido, CA	\$ 20,140.00	\$ 27,180.00	\$ 20,140.00	\$ 27,180.00	\$ 2,722.00
CDI Computers Ontario, Cananda	\$ -	\$ -	\$ -	\$ -	\$ 3,845.00
CDW Government LLC Vernon Hills, IL	\$ 15,643.00	\$ 23,743.00	\$ 17,300.00	\$ 25,500.00	\$ 2,678.00
Eduporium, Inc. Watertown, MA	\$ 18,300.00	\$ 25,491.00	\$ 18,300.00	\$ 23,091.00	\$ 2,750.00
Insight Public Sector, Inc. Tempe, AZ	\$ 18,977.00	\$ 24,794.00	\$ 18,977.00	\$ 24,794.00	\$ 8,661.25
Mosaic Technology Salem, NH	\$ 17,622.00	\$ 23,623.00	\$ 17,622.00	\$ 20,852.00	\$ -
SDF Professional Computers Inc. Greenville, NC	\$ 17,330.00	\$ 27,030.00	-	-	-
Southern Computer Warehouse Marietta, GA	\$ 18,231.00	\$ 24,678.00	\$ 2,371.00	\$ 2,371.00	\$ 3,288.40
Trinity 3 Technology St. Paul, MN	\$ 22,900.00	\$ 32,900.00	\$ 22,900.00	\$ 32,900.00	\$ 4,795.00

*Without Console Management