

Rochester School Board
Finance Committee Minutes
School Department Board Room
August 3, 2017
6:00 PM

Members Present:

Mr. Robert Watson, Acting Chair
Ms. Julie Brown
Mr. Thomas J. Jean
Mrs. Audrey Stevens
Mr. Raymond Turner (appointed)

Members Absent:

Mr. Paul Lynch
Mr. Matthew Pappas
Mrs. Jennifer Bryant
Mrs. Karen Stokes

Also Present:

Mr. Michael Hopkins
Ms. Linda Casey
Mr. Richard Bickford

The meeting was called to order at 6:23 pm. Mr. Watson appointed Mr. Turner to the committee to establish a quorum for this meeting.

Ms. Stevens moved, second by Ms. Brown, to approve minutes of the July 6, 2017 Finance Committee meeting. The motion passed unanimously.

Ms. Casey, Business Administrator reported that she will have an update on the FY18 figures at the end of September or beginning of October timeframe. Fiscal Year 2017 we had a deficit of \$26,500 in revenues and a surplus of \$274,000 in expenditures for a total of \$248,000 surplus. There is also a deficit in Food Service. We have had extensive equipment repairs. A meeting is being scheduled with Chartwells to discuss the deficit.

Mrs. Stevens moved, second by Ms. Brown, to recommend the Board approve the bid from Urban Tree Service of Rochester NH for a three-year Comprehensive Field and Lawn Maintenance contract. The motion carried unanimously.

Ms. Brown moved, second by Ms. Stevens to adjourn the meeting at 6:27 p.m. The motion carried unanimously.

Respectfully Submitted,

Mr. Robert Watson, Acting Committee Chair

Bid Results for: Comprehensive Field and Lawn Maintenance (3 yr. contract)

Bid Opening: Tuesday, August 1, 2017

Company:	Year 1 Bid	<i>Year 1 Deduction Option</i>	Year 2 Bid	<i>Year 2 Deduction Option</i>	Year 3 Bid	<i>Year 3 Deduction Option</i>
<i>Urban Tree Service</i> Rochester, NH	\$ 18,720.00	\$ 1,000.00	\$ 18,720.00	\$ 1,000.00	\$ 19,470.00	\$ 1,000.00
<i>Burke's Tree Service</i> Rochester, NH	\$ 28,885.00	\$ 1,000.00	\$ 27,885.00	\$ 1,000.00	\$ 26,000.00	\$ 1,000.00
<i>Arbor Pro Plant Care Experts</i> Rochester, NH	\$ 29,961.00	\$ 4,247.00	\$ 29,961.00	\$ 0.00	\$ 29,961.00	\$ 0.00

ALL BID ARE UNDER REVIEW