

**Rochester School Board
Finance Committee Minutes
School Department Board Room**
February 1, 2018
6:00 PM

DRAFT

Members Present:

Mr. Paul Lynch, Chair
Mr. Matthew Pappas, Vice-Chair
Mr. Matthew Beaulieu
Ms. Julie Brown
Mr. Joseph Devine
Mrs. Amy Malone
Mrs. Audrey Stevens
Mrs. Karen Stokes
Mr. Robert Watson

Members Absent:

Also Present:

Mr. Michael Hopkins
Mr. Kyle Repucci
Mrs. Christiane Allison
Mrs. Anne Grassie
Mr. David Totty
Guests

Mr. Lynch called the meeting to order at 6:48 pm with a quorum present.

Mr. Pappas moved, second by Mr. Watson, to approve the minutes of the December 7, 2017 meeting as written. The motion carried unanimously.

Financial Update

Mr. Hopkins reviewed the updated Financial Outlook for FY2018 as outlined below explaining the items which caused the potential deficit.

Revenues

State Adequacy Aid	\$	(294,370)
Catastrophic Aid	\$	<u>80,000</u>
	\$	(214,370)
Expenditure Budget Freeze	\$	<u>200,000</u>
Subtotal Deficit	\$	(14,370)

Expenditures

Salaries/Benefits Expenditure Deficit	\$	(867,510)	(originally a surplus-transferred to Special Ed)
Additional Special Ed Funds Required	\$	(206,000)	
Other Needs	\$	<u>(113,000)</u>	
Potential Deficit		\$(1,200,880)	

Request for Supplemental Appropriation to City Council

Mr. Pappas moved, second by Mr. Lynch to recommend the Board request a Supplemental Appropriation in the amount of \$1,200,880 from the City Council. The motion carried unanimously.

Special Education Transportation Bid

Mr. Hopkins informed the Committee that there was only one bid received for the Special Education Transportation bid. Companies are having a hard time obtaining drivers.

Mr. Watson moved, second by Mrs. Stevens, to recommend the Board accept the five year bid for In District Special Education Transportation Services from Durham School Services for No vehicle greater than 10 years old. The motion carried unanimously.

Mr. Pappas moved, second by Mrs. Stevens, to recommend the Board approve the High School Para-Educator change from two part-time positions to one full-time position. The motion carried unanimously.

Mr. Lynch moved, second by Mr. Beaulieu, to recommend the Board approve the following Title II-A Grant funded stipends.

- Melissa Marcotte(\$1,500) Elementary Mentor Coordinator
- Adam Black(\$1,500) Middle School Mentor Coordinator
- Caitlen Madore (\$750) High School Mentor Co-Coordinator
- Jennifer Ford..... (\$750) High School Mentor Co-Coordinator

The motion carried unanimously.

Mrs. Stevens moved, second by Mr. Beaulieu to recommend the Board approve the RFT request for the donation of up to twenty-five (25) sick days for Para-educator D.C. and up to thirty (30) sick days for Cook Manager E.W. The motion carried unanimously.

Mr. Lynch moved second by Mr. Pappas to recommend the Board approve the Gonic School Truss Project and request a bonded CIP from the City Council in the amount of \$1,419,835. The motion carried unanimously.

Mr. Lynch moved, second by Mr. Pappas to recommend the Board approve the Maple Street Magnet School ADA Project to be funded from Cash CIP lines that are outlined in the attachment. The motion carried unanimously.

Public Comment – None

Other – None

Adjournment

Ms. Brown moved, second by Mrs. Stevens to adjourn the meeting at 7:26 p.m. The motion carried unanimously.

Respectfully Submitted,

Mr. Paul Lynch, Committee Chair