

Rochester School Board / Rochester City Council

Joint Building Committee Minutes

February 10, 2014

City Council Chambers

DRAFT

Members Present:

School Board

Dr. Anthony Pastelis, Vice-Chair
Mr. Daniel Harkinson
Mrs. Susan O'Connor
Mrs. Audrey Stevens
Mr. Robert Watson

Members Absent:

Mr. Paul Lynch

City Council

Mrs. Sandra Keans, Chair
Mayor T.J. Jean
Ms. Elaine Lauterborn
Mr. Ralph Torr
Mr. Raymond Varney
Mr. David Walker

Also Present:

Mr. Michael Hopkins, Superintendent
Mrs. Mary Moriarty, Asst. Superintendent
Ms. Linda Casey, Business Administrator
Mr. Lance Whitehead

Guests & Press

Mrs. Keans called the meeting to order at 7:00 p.m. with a quorum present. Members participated in the pledge of allegiance.

Approval of Minutes

Mr. Watson moved, second by Mrs. O'Connor, to approve the minutes of the January 13, 2014 Joint Building Committee meeting as written. The motion carried unanimously.

Updates

Mr. Whitehead provided an overview of the January 21st presentation to East Rochester School students, staff and public of the design plans. Students had a lot of questions and teachers presented their ideas and questions; feedback was overwhelmingly positive. Teachers suggested moving the student storage for boots and coats outside the classroom to the corridor. Mr. Whitehead verified with Code that cubbies could be moved to the corridor; because the building has a sprinkler system there is no issue with this design update. A copy of the presentation which highlighted color schemes and room design was provided (see attached).

One of the recommendation that will be carried as an alternate is the installation of adjustable backboard rims in the Multi-Purpose Room; current rims are fixed and too high.

Technical Review Committee and Planning Board

Mr. Whitehead reported that a meeting is scheduled with the TRC tomorrow morning to review all facets of design – site plan, landscaping, and updated grading plan; all drawings are as approved by the Committee. Mr. Walker wanted to confirm that the Committee was comfortable with the driveway design after doing the site visit; there was no opposition to the design plan as approved.

Planning Board

A meeting with the Planning Board is scheduled for February 24th. Mr. Whitehead reported that by the end of next week planning to release 75% of construction documents before bidding. Hutter Construction is willing to sign a Guaranteed Maximum Price Contract at this time or wait; they are comfortable with either situation. The pros and cons regarding setting the GMP at this time were reviewed.

Mr. Hopkins indicated that a decision would need to be made at the next JBC meeting in March.

Clerk of the Works

Mr. Hopkins presented the draft RFP for the Clerk of the Works to the Committee for review (attached). He requested committee members submit any edits or suggestions to him by the end of the week so that the RFP can be solicited. An overview of the process for interviewing potential candidates was discussed; initial interviews will be conducted by himself and Mr. Bickford. The JBC can decide if they would like to interview one or more finalist before a selection is made. Mr. Hopkins explained that the hours budgeted for this position is 20-25 hours per week to complete the scope of work outlined.

Public Comment

Mr. & Mrs. Claffey indicated that they would like the location of the fence running along their property to be as close to the roadway as possible. Their preference would be to have a wooden fence installed versus a vinyl fence; that was a recommendation by a Fence Company they spoke with. A request to consider relocating the driveway 20-30' away from their property line was presented to the Committee.

Other

Discussion ensued regarding the pros and cons of utilizing wooden fencing or vinyl fencing for this project. Mr. Whitehead commented that either type of fencing is not a long term solution; the wooden fence will have maintenance associated with it and is not typically used in public projects. He will have pricing on both wooden and vinyl fencing included in the 75% construction documents when released.

Adjournment

Mayor Jean moved, second by Mr. Walker, to adjourn. On a unanimous vote, the Committee adjourned at 7:33 p.m.

Respectfully submitted,

Michael Hopkins
Board Secretary