

Rochester School Board / Rochester City Council

Joint Building Committee Minutes

May 12, 2014

City Council Chambers

DRAFT

Members Present:

School Board

Dr. Anthony Pastelis, Vice-Chair
Mr. Daniel Harkinson
Mrs. Audrey Stevens
Mr. Robert Watson

City Council

Mrs. Sandra Keans, Chair
Ms. Elaine Lauterborn
Mr. Raymond Varney
Mr. David Walker

Also Present:

Mr. Michael Hopkins
Mrs. Mary Moriarty
Mr. Richard Bickford
Mr. Richard Drapeau
Guests and Press

Members Absent/Excused:

Mr. Paul Lynch
Mrs. Susan O'Connor
Mayor T.J. Jean
Mr. Ralph Torr

Mrs. Keans called the meeting to order at 7:00 p.m. with a quorum present. Members participated in the pledge of allegiance.

Approval of Minutes

Mr. Walker moved, second by Dr. Pastelis, to approve the minutes of the April 21, 2014 Joint Building Committee meetings as written. The motion carried unanimously.

Hutter Construction – Guaranteed Maximum Price Contract

Mr. Lance Whitehead, Lavallee|Brensinger Architects provided a detailed review of the Guaranteed Maximum Price; noting that the project is under budget by \$692,000 at this time. If the Committee chooses to approve inclusion of all alternates, the total budget would be \$431,538 under budget as of today.

Mr. Whitehead recommends the Committee execute a GMP Contract in the amount of \$10,154,505 with Hutter Construction today; keeping alternates 1 and 2 and maintaining alternate 3 as we move forward into construction.

Mrs. Stevens moved, second by Dr. Pastelis, the Committee approve executing a Guaranteed Maximum Price Contract with Hutter Construction in the amount of \$10,154,505; with alternates #1 (Basketball Hoop Replacement - \$8,955) and #2 (Stage Lift - \$30,000). The motion carried unanimously.

Potential Modifications

Flooring Materials Options

Mr. Whitehead informed the Committee that they plan to amend the base line specifications for the carpet tile and issue another RFP for consideration of comparable manufactured product that was not included or considered in the previous RFP.

Discussion ensued regarding the pros and cons of flooring options; specifically related to vinyl composite tile, no wax, and concrete.

Mr. Harkinson moved, second by Mrs. Stevens, to authorize Lavallee|Brensinger Architects write up a Request for Proposal for no wax floor product. The motion carried unanimously.

Bid Results

Site Work Sub-Contractor

Mr. David Ross, Hutter Construction request the JBC accept their recommendation as presented for the site work contractor bid to enable the project to move forward without delay. Future sub-contractor bid proposals can follow whatever processes the JBC would like to establish.

Mrs. Stevens moved, second by Mr. Walker, the Committee approve the recommendation of the site work contractor bid from SUR in the amount of \$939,360. The motion carried unanimously.

Sub-Bid Approval Process

Mr. Hopkins stated that over the next month there will be a need to meet with Hutter Construction at least one time per week to review and approve sub contractor bids. Discussion ensued regarding the formation of a Sub Contractor Bid Approval Sub Committee with the authority to review and approve bids as presented by Hutter Construction.

Mrs. Keans appointed Mr. Harkinson, Mr. Varney and herself to the Sub Contract Bid Approval Sub Committee. Meetings will be posted as open public meetings.

Testing Agent Update

Mr. Drapeau sent out request for proposals for special inspections to do testing; proposal submission deadline is May 16, 2014. Recommendations will be brought before the Sub-Contractor Bid Approval Sub-Committee.

Public Comment

None

Other

Ground Breaking

Mr. Hopkins confirmed with Committee members that the ground breaking ceremony is scheduled for Wednesday, May 14, 2014 at 3:00 p.m.

Weekly reports from the Clerk of the Works will be sent to Committee members weekly via e-mail.

Adjournment

Mr. Harkinson moved, second by Dr. Pastelis, to adjourn. On a unanimous vote, the Committee adjourned at 7:30 p.m.

Respectfully submitted,

Michael Hopkins
Board Secretary