

Rochester School Board / Rochester City Council

Joint Building Committee Minutes

April 13, 2015

East Rochester School

DRAFT

Members Present:

School Board

Mr. Daniel Harkinson
Mrs. Susan O'Connor
Mrs. Audrey Stevens
Mr. Robert Watson

Members Absent:

Mr. Ralph Torr
Mr. David Walker
Mr. Paul Lynch
Dr. Anthony Pastelis

City Council

Mrs. Sandra Keans, Chair
Mayor TJ Jean
Ms. Elaine Lauterborn
Mr. Raymond Varney

Also Present:

Mr. Michael Hopkins
Mr. Richard Bickford
Ms. Linda Casey
Ms. Marilyn Martell
Mr. David Ross
Guest

Committee members were given a tour of the addition prior to the start of the meeting. Mr. Hopkins reviewed the indoor pathway that has been developed for students to enter the new building after being dropped off in front of the school. The meeting was called to order at 7:29 p.m.; members participated in the pledge of allegiance.

Approval of Minutes

Ms. Lauterborn moved, second by Mrs. Stevens, to approve the minutes of the March 9, 2015 Joint Building Committee meetings as written. The motion carried unanimously.

Construction Update – Hutter Construction

Mr. David Ross, Hutter Construction provided an update on the construction schedule; the 2nd floor will be ready for final cleaning by the end of this week. Tables and chairs have been shipped; will start working on getting classrooms cleaned out so furniture can be set up next week. The sprinkler system was filled and tested; the final inspections for plumbing should be completed this week. Final system inspections will be done the end of this week into next week.

There is a lot of work that needs to happen over next 3 weeks on the first floor; all materials are on hand and crews will be busy completing this level. The window treatments will be going up the end of the month. Hutter and the school facilities office have staff ready to begin moving boxes into new classrooms - over 900 boxes at this time. The elevator inspection was rescheduled for tomorrow by State; pending all final inspections we should be all set and on schedule. Mr. Ross indicated that they have been in close contact with inspectors, fire department – he anticipates everything should go smoothly.

Phase II demolition will take place after everything is moved and classes are set up, should begin during the first couple weeks in May.

Budget Update

Mr. Hopkins reported that the budget is in good shape, haven't used much of construction or owner contingency. The next round of bids will be for library and office furniture that will come in over the summer months. We are currently working on where to store library books and supplies. The staff has been great organizing and putting things together.

PPA (Solar Contract) Update

Mr. Hopkins reported that he signed PPA (contract) today that was approved by the JBC last month. The completed PPA needs to be submitted to the State by Friday. The application will be put in a queue so that it will be part of a lottery system. SunRaise feels the queue has been established to allow the State to get handle on the projects applying for rebates. The timing of the decision by the Committee to move forward worked well for submission of the application to meet the deadline to be eligible for this cycle of rebates.

Other

None

Public Comment

Mr. Jake Collins questioned the weight capacity of the new elevator and inquired if there was any initial maintenance or break-in required. Mr. Ross stated that the weight capacity is 3,500 lbs. He also noted that after the State inspection tomorrow the elevator will be approved for regular use; which will involve moving furniture and boxes to the second floor. There will be no heavy construction materials moved in the elevator that will create any stress issues.

Adjournment

Mrs. Stevens moved, second by Mrs. O'Connor, to adjourn. On a unanimous vote, the Committee adjourned at 7:40 p.m. The motion carried unanimously.

Respectfully submitted,

Michael Hopkins
Board Secretary