

Rochester School Board / Rochester City Council

Joint Building Committee Minutes

July 13, 2015

East Rochester School

DRAFT

Members Present:

School Board

Mr. Daniel Harkinson
Mrs. Susan O'Connor
Mrs. Audrey Stevens
Mr. Robert Watson

Members Absent:

Dr. Anthony Pastelis
Mr. Paul Lynch
Ms. Elaine Lauterborn
Mr. Ralph Torr
Mr. David Walker

City Council

Mrs. Sandra Keans, Chair
Mayor T.J. Jean
Mr. Raymond Varney

Also Present:

Mr. Michael Hopkins
Mr. Richard Bickford
Mr. Richard Drapeau
Ms. Marilyn Martell
Mrs. Casey Gerken
Mr. David Ross
Guest

The meeting was called to order at 7:00 p.m.

Approval of Minutes

Mr. Varney moved, second by Mrs. O'Connor, to approve the minutes of the June 8, 2015 Joint Building Committee meeting as written. The motion carried unanimously.

Construction Update – Hutter Construction

Mr. David Ross, Hutter Construction, reported that there may be some construction activity during the month of September in the courtyard area along with the work being done on the administration wing. A meeting has been scheduled with School Administration to coordinate traffic flow for buses and parents, parking, furniture delivery, and overall planning for the start of the school year.

Foundations are being finalized; steel is now all on-site which eliminates potential material delays. The kitchen and cafeteria (multi-purpose room) work is underway. All new kitchen equipment has been received, but is being stored off-site until the space is ready for installation. Some finishing work has begun on the pre-school building; it is starting to take shape nicely. The Landscaper is trying to get as much in as possible while construction is ongoing; sub-contractors are working extra hours to pull everything together; SUR has prepped the ground so the playground vendor can begin installation; and ReVision Energy should be on-site around the 20th to begin work on the solar array.

Other

Mr. Hopkins suggested the plans for fence installation along the property line be adjusted to run along the top of the hill versus the current plan to run along the exact property line; the fence would then be just 10' off the property line.

Public Comment

Mr. & Mrs. Claffey, property abutters request that the current plan for the fence be adapted to run straight versus jogging it in to follow the true property line; it will look much nicer straight and all the same height. They thanked the Committee for the opportunity to bring forward their request and listening to their concerns.

Mayor Jean moved, second by Mrs. Stevens, to move the install design of the stockade fence abutting the neighbor's property to 10' off the property line; running the fence straight eliminating the jogged-in area. The motion carried unanimously.

Mayor Jean raised the question of who would be overseeing the design of a building plaque. Mrs. Gerken indicated that she would discuss plaque design and placement with Mr. Hopkins and the Committee.

Mrs. Gerken provided an overview of the budget and reviewed contingency items that have been added to the expenses. She noted that to the project remains under budget. Mr. Ross reported that there have been a couple construction contingency costs; it does not appear there will be any major issues with the remainder of the project. The construction contingency is pretty well intact.

Mrs. Stevens commented that she has heard very positive feedback from several teachers at East Rochester School; they are quite pleased with the new building.

Adjournment

Mrs. Stevens moved, second by Mrs. O'Connor, to adjourn. On a unanimous vote, the Committee adjourned at 7:13 p.m. The motion carried unanimously.

Respectfully submitted,

Michael Hopkins
Board Secretary