

**Rochester School Board/City Council**  
**JBC Subcontractor Approval Sub-Committee Minutes**  
Spaulding High School – Conference Room  
February 19, 2015

DRAFT

**Members Present:**

Mrs. Sandra Keans, Chair  
Mr. Daniel Harkinson  
Mr. Raymond Varney

**Members Absent:**

**Also Present:**

Mr. Michael Hopkins  
Mr. Richard Bickford

Mrs. Keans called the meeting to order at 10:00 a.m. with a quorum present.

**Bids**

Mr. Hopkins provided an overview the bid results for Computer Networking Equipment and End-User Computer Equipment.

Mr. Varney moved, second by Mr. Harkinson, to approve the bid from Adaptive Communications of Portsmouth, NH in the amount of \$48,077.22 for Computer Networking Equipment at East Rochester School. The motion carried unanimously.

Mr. Varney moved, second by Mr. Harkinson, to approve the following End User Computer Equipment bids:

- Mosaic Technology of Salem, NH in the amount of \$9,968.40 for 10 Business Class SFF Desktop Computers and SDD monitors
- Computer Upgrade King, LLC of Powhatan, VA in the amount of \$49,740 for 60 Business Class Notebook Computers
- Computer Hut of NE, Inc. of Nashua, NH in the amount of \$43,925 for 175 Chromebooks
- Computer Upgrade King, LLC of Powhatan, VA in the amount of \$9,450 for 15 computer carts

The motion carried unanimously.

Mr. Hopkins indicated that Criteria's low bid from the last meeting included the requirement of an 80% prepayment. If the Committee supports this, it will save \$29,744.87

Mr. Harkinson moved, second by Mr. Varney, to approve the bid requirements from Criteria to prepay 80% of the bids. The motion carried unanimously.

Mr. Hopkins indicated that two of the low bids for classroom furniture did not meet quality specifications. Therefore, the following recommendations are being made:

- Criteria Furniture and Equipment of Hampton, NH in the amount of \$5,886 for 27 kidney shaped tables.
- WB Mason Company, Inc. of Manchester, NH in the amount of \$22,114 for 120 adult chairs.

Mr. Harkinson moved, second by Mr. Varney, to approve the bid recommendation for kidney shaped tables and adult chairs as presented. The motion carried unanimously.

Bid results are well under the estimated furniture bid amount for this first round of bids.

**Other**

None

**Adjournment**

The meeting was adjourned at 10:45 a.m.

Respectfully submitted,  
Mrs. Sandra Keans, Chair