

**Rochester School Board
Special Services Committee Minutes
School Department Board Room
April 20, 2017**

DRAFT

Members Present:

Mrs. Karen Stokes, Chair
Mr. Robert Watson
Mr. Travis Allen
Mrs. Amy Malone
Mr. Raymond Turner

Members Absent:

Mr. Thomas O'Connor

Also Present:

Mr. Michael Hopkins
Mr. Kyle Repucci
Mr. Matthew Pappas
Guests & Public

Mrs. Stokes called the meeting to order at 6:30 p.m. with a quorum present.

Approval of Minutes

Mr. Turner moved, second by Mr. Allen, to approve the minutes of the March 16, 2016 Special Services Committee meeting. The motion passed unanimously.

Critical Incident Response Team Presentation – No Action Required

Mrs. Michele Halligan-Foley, Safe Schools/Healthy Students Project Director, introduced Mr. Raymond Pillsbury, Coordinator for the Critical Response Team, who reviewed part two of the annual report focusing on Crisis Response and Preparedness in the Rochester Schools.

Attendance Data – No Action Required

Mr. Kyle Repucci, Assistant Superintendent, reviewed and explained the data. Five day letters are sent to anyone who misses five days as a status update to make parents aware. The screening process takes place after that.

Bus Data – No Action Required

Mr. Kyle Repucci reviewed the data. Mr. Repucci thanked the bus company, Student Transportation of America, for their flexibility throughout the year with all the road construction work throughout the city. Mr. Watson would like data on total ridership for the year brought to the next Special Services Committee meeting.

Attendance Pilot Update – No Action Required

Mr. Kyle Repucci gave an update of the pilot program. A new report has been created to help with the screening process for students who have missed ten days or more. A Honeywell lab will be set up at schools during the 2017-2018 open houses to help parents sign up and receive the calls/messages the way they would like to.

Public Comment

None

Other

None

Mr. Watson moved, second by Mr. Allen, to adjourn. On a unanimous vote, the Committee adjourned at 7:03 p.m.

Respectfully submitted,

Mrs. Karen Stokes, Chair