

**Request for Proposal  
Spaulding High School Stage Curtain and Lighting Project  
Rochester School District**

The Rochester School District is seeking proposals for the installation of a new stage curtain system and additional stage lighting at the Spaulding High School, 130 Wakefield Street, Rochester NH 03867 to be accepted until 12:00 noon EST on Thursday January 28, 2021. The bids will be opened publicly and read aloud at that time.

**A mandatory pre-bid conference will be held on Friday January 22, 2021 at 9:00 a.m.** meeting at the Spaulding High School, 130 Wakefield Street, Rochester NH 03867. Prospective bidders are encouraged to familiarize themselves with the project and the project requirements prior to the conference.

Proposals shall be submitted to Mr. Kyle Repucci, Superintendent of Schools, Rochester School Department, 150 Wakefield Street, Suite 8, Rochester, New Hampshire 03867. Proposals must be submitted on the attached bid proposal form in sealed envelopes plainly marked **Proposal for Spaulding High School Stage Curtain and Lighting Project – Rochester School District**. Failure to properly mark the envelope will result in disqualification of the bid if it is prematurely opened.

Specifications with the required Proposal Form may be obtained at no cost from the Superintendent of Schools Office or on the District website at:  
[www.rochesterschools.com/SAU/bids/bids.html](http://www.rochesterschools.com/SAU/bids/bids.html)

# **Spaulding High School Stage Curtain and Lighting Project Specifications**

## **PART 1. GENERAL**

### **1.01 SCOPE**

- A. Intent: This specification covers the fabrication, furnishing, delivery, and installation of the stage curtain system and additional stage lighting components.
- B. Complete System: The Contractor shall provide all items necessary for a complete, safe, fully functional system as described herein, including all tools, scaffolding, labor, and supervision, even though they may not be specifically enumerated. Any errors, omissions or ambiguities do not relieve the Contractor of this responsibility, but shall be brought to the attention of the Owner for clarification. Owner will provide access to a lift and dumpsters.

### **1.02 GENERAL REQUIREMENTS**

- A. Field Conditions: All bidders shall fully inform themselves of the conditions under which the work is to be performed. No additional compensation shall be allowed for any labor or item the bidder could have been fully informed of prior to the bid date
- B. Safety: The systems shall conform to all applicable code requirements and shall be in conformance with industry standards of operation and practices. All materials, arrangements, and procedures shall comply with applicable code requirements, allowing the users to arrange and operate a safe assembly and working environment for audience and user personnel.
- C. Insurance: The Contractor shall maintain injury and property liability insurance coverage throughout the project's scheduled timetable, including workmen's compensation coverage for Contractor's employees.
  - 1. General Liability - \$1 Million
  - 2. Completed Operations - \$1 Million
  - 3. Workers Compensation – Statutory Limit

### **1.03 SUBMISSIONS**

- A. Bill of Materials: Bidders shall supply a complete bill of materials with their bids, identifying equipment and quantities being offered.
- B. Catalog Cuts: In lieu of drawings, the Contractor may submit catalog cuts for standard equipment items. These must contain full information on dimensions, construction, applications, etc. to permit proper evaluation. In addition, they must be properly identified as to their intended use. Any options or variations must be clearly noted.

- C. Schedule: Prior to the commencement of the installation work, the Contractor shall submit an outline of the proposed schedule and requirements for approval.

## **PART 2. PRODUCTS**

**2.01** General Specifications provided here are “or equal”. It shall be the vendor’s responsibility to establish through objective independent performance reports that the proposed product will perform with the same reliability as the specified product.

### **2.02 Curtains**

Quantity 1 - **Main valance panel**, fabric to be RB “Charisma” 26oz inherently flame retardant polyester velour, color TBD. To be sewn with 50% fullness using box pleats. Top hem to have 3 ½” Nylon webbing, 4” side hems and a 4” bottom hem. Panel is a tack-up. One panel 5'-0"H x 42'-0"W.

Quantity 2 - **Main traveler panels**, fabric to be inherently flame retardant RB “Charisma” 26oz polyester velour, color TBD. Panels will be sewn with 50% fullness using grommet-in pleats. Top hem to have 3 ½” Nylon webbing with brass grommets and s-hooks, 12” turn-backs at center stage, 4” side hems and a 4” bottom hem with a separately sewn internal chain pocket with #8 zinc plated jack chain. Two panels 20'-0"H x 25'-0"W.

Quantity 3 - **Border curtains**, fabric to be “Crescent” 20oz inherently flame retardant polyester velour, color black. Panel will be sewn with 50% fullness using box pleats. Top hem to have 3 ½” Nylon webbing with black tie lines, 4” side hems and a 4” bottom hem. Three panels 5'-0"H x 42'-0"W.

Quantity 6 - Leg curtains, fabric to be “Crescent” 20oz inherently flame retardant polyester velour, color black. Panels will be sewn with 50% fullness using box pleats. Top hem to have 3 ½” Nylon webbing with black tie lines, 4” side hems and a 4” bottom hem with a separately sewn internal chain pocket with #8 zinc plated jack chain. Six panels 20'-0"H x 10'-0"W.

Quantity 2 - **Up-stage traveler panels** fabric to be “Crescent” 20oz inherently flame retardant polyester velour, color black. Panel will be sewn with 50% fullness using grommet-in pleats. Top hem to have 3 ½” Nylon webbing with brass grommets and s-hooks, 4” side hems and a 4” bottom hem with a separately sewn internal chain pocket with #8 zinc plated jack chain. Two panels 20'-0"H x 25'- 0"W

### **2.03 New Track – Mid-stage traveler**

50' ADC 280 Track - Suspended @ 20' AFF CWANA  
24' of 1/4" Proof coil chain  
1/4" Round pin shackles  
JRC 3/4" Throat Beam Clamps  
All Necessary Hardware

## **2.04 Roto-Draper for Legs**

Quantity 6 - ADC #6 Fixed Roto Draper with U-Bolts for Legs.

Quantity 6 - 10' Black iron Pipe for Rotodrapper

## **2.05 – Additional FOH Lighting**

Quantity 6 - ETC Lustre 2

Quantity 6 - 19° EDLT Lens

Quantity 6 - 15' Powercon Jumper

Quantity 6 - 15' DMX Jumper (5 pin)

Quantity 6 - Stage Pin Male to Edison Female Adaptor (1')

Quantity 6 - Safety Cable

Quantity 6 - C-Clamp

## **2.06 – Replace Cyclorama**

Quantity 1 – Supply and install new Cyclorama of seamless white IFR muslin. Panel to be sewn flat with 2" side hems and a 4" bottom hem with a separately sewn rear pipe pocket. Top hem to be sewn with 3 1/2" webbing and grommets on 12" centers, supplied with tie-lines.

## **PART 3. EXECUTION**

### **3.01 INSTALLATION**

- A. The Contractor shall be responsible for storage of stage equipment, tools, and equipment during the period of the installation.
- B. Extent: All specified equipment shall be installed by fully trained superintendents and workmen. Equipment shall be installed in a workman like manner, per plans and specifications. Equipment shall be aligned, adjusted, and trimmed for the most efficient operation, the greatest safety and for the best visual appearance. Work includes removal of all old curtains and track as well as installation of new.
- C. Standards: Installation practices shall be in accordance with OSHA Safety and Health Standards and all local codes.
- D. Attachments: All equipment shall be securely attached to the building structure using appropriately rated hardware.

### **3.02 CLEAN UP**

- A. The Contractor shall be responsible for clean-up, including removal of packing materials etc. and the protection of surfaces or equipment provided by other contractors.
- B. **Dumpster will be provided by Owner.**

**Bid Proposal Form**  
**Spaulding High School Stage Curtain and Lighting Project**

Company Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Contact Name: \_\_\_\_\_

E Mail: \_\_\_\_\_

**Total Bid \$** \_\_\_\_\_

Any questions or concerns can be addressed to:

David G Totty  
Director of Facilities  
Rochester School District  
(603) 332-3678 ext. 1145