

**Request for Proposal  
Spaulding High School Auditorium Drapery Replacement  
Rochester School District**

The Rochester School District is seeking proposals for the replacement of window draperies at the Spaulding High School, 130 Wakefield Street, Rochester NH 03867 to be accepted until 12:00 noon EST on Thursday May 20, 2021. The bids will be opened publicly and read aloud at that time.

**A mandatory pre-bid conference will be held on Tuesday May 4, 2021 at 9:00 a.m.** meeting at the Spaulding High School, 130 Wakefield Street, Rochester NH 03867. Prospective bidders are encouraged to familiarize themselves with the project and the project requirements prior to the conference.

Proposals shall be submitted to Mr. Kyle Repucci, Superintendent of Schools, Rochester School Department, 150 Wakefield Street, Suite 8, Rochester, New Hampshire 03867. Proposals must be submitted on the attached bid proposal form in sealed envelopes plainly marked **Proposal for Spaulding High School Auditorium Drapery Replacement – Rochester School District**. Failure to properly mark the envelope will result in disqualification of the bid if it is prematurely opened.

Specifications with the required Proposal Form may be obtained at no cost from the Superintendent of Schools Office or on the District website at:

[www.rochesterschools.com/SAU/bids/bids.html](http://www.rochesterschools.com/SAU/bids/bids.html)

**Specifications for  
Spaulding High School  
Auditorium Drapery Replacement**

- Project includes the removal and replacement of window treatments in the Spaulding High School Auditorium.
- Six (6) existing windows measuring approximately 70” wide by 128” high each with an arch top with an additional 70” height.
- All measurements to be field verified by contractor.
- Each arch top to be covered with a fixed panel.
- Each window to be covered with two moveable panels.
- All panels to be room darkening quality.
- All fabrics must carry a manufacturer’s designation as inherently flame retardant.
- Submittals must include manufacturer’s data on fabric weight and room darkening capability.
- Colors to match existing.
- All moveable panels will be electrically operated by a single wall switch.
- All necessary electric components to be included.
- All necessary power and control wiring by others.
- All necessary staging will be by others.
- Dumpsters will be provided.
- All work to be completed during a two-week period in July and August of 2021.
- Successful bidder will be required to provide a certificates of insurance for Workers Compensation Insurance (\$100,000 per accident) and General Liability (\$1,000,000.00).

**Bid Proposal Form**  
**Spaulding High School Auditorium Drapery Replacement**

Company Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Contact Name: \_\_\_\_\_

E Mail: \_\_\_\_\_

**Total Bid \$** \_\_\_\_\_

- All fabrics must carry a manufacturer's designation as inherently flame retardant.
- Submittals must include manufacturer's data on fabric weight and room darkening capability.

Any questions or concerns can be addressed to:

David G Totty  
Director of Facilities  
Rochester School District  
(603) 332-3678 ext. 1145