

**Rochester School Board / Rochester City Council  
CTE Renovation Joint Building Committee**

June 1, 2020

7:00 p.m.

**Agenda**

1. Pledge of Allegiance
2. Approval of the January 13, 2020 CTE/JBC minutes
3. Harvey - Update
4. Lavallee/Brensinger – Update
5. Budget Update
6. Other
7. Public Comment
8. Adjournment

Members:

School Board Members:

Matthew Pappas, Chair  
Paul Lynch  
Matthew Beaulieu  
Audrey Stevens  
Robert Watson

City Council Members:

Caroline McCarley, Mayor  
Thomas Abbott  
James Gray  
Donald Hamann  
Christopher Rice

**Rochester School Board / Rochester City Council**  
CTE Joint Building Committee Minutes  
January 13, 2020  
Richard Creteau Technology Center

**DRAFT**

**Members Present:**

School Board

Mr. Matthew Pappas, Chair  
Mr. Matthew Beaulieu  
Mr. Robert Watson  
Mrs. Sarah Harrington  
Mr. Matthew Munn  
Mr. David Camire

City Council

Mr. James Gray  
Mr. Raymond Varney

**Also Present:**

Mr. Kyle Repucci, Superintendent  
Ms. Michele Halligan-Foley  
Ms. Cherie Mann  
Ms. Kathy Miskoe  
Ms. Anne Ketterer  
Mr. Lance Whitehead  
Mr. David Totty  
Guests

**Members Absent:**

Mayor Caroline McCarley  
Mr. Geoffrey Hamann  
Mr. Jeremy Hutchinson  
Mr. Thomas Abbott  
Mrs. Audrey Stevens  
Mr. Paul Lynch

Mr. Pappas appointed Mrs. Harrington, Mr. Munn and Mr. Camire to the committee and called the meeting to order at 7:00 p.m. with a quorum present. Members participated in the pledge of allegiance.

**Approval of Minutes**

Mr. Beaulieu moved, second by Mrs. Harrington, the Committee approve the minutes of the November 25, 2019 CTE Joint Building Committee meeting. The motion carried unanimously.

**Discuss Evening Event Date for Soft Opening**

Mrs. Halligan-Foley, CTE Director, gave an update. The event is scheduled for January 22nd 5:30 -7:00 with a snow date of January 23rd. The planning has gone well and everything is all set for the evening event.

**Update from Harvey Construction**

Ms. Kathy Miskoe from Harvey Construction reviewed the Phases on the Construction Update document and updated the Committee on the progress. Phases 8 and 9 as well as the punch list items were discussed.

**Update from Lavallee/Brensinger**

Mr. Lance Whitehead, Lavallee/Brensinger, reviewed the Certificate of Substantial Completion. PCCO #011 and the budget sheet were also reviewed and explained. The current unspent balance is contingent on projects that still need to be finished. A subcommittee of the JBC will be assembled if needed.

**Next Meeting**

The next meeting of the Committee is scheduled for June 1, 2020 at 7:00 p.m.

**Other**

Mr. Pappas thanked everyone who served on the CTE Joint Building Committee for their dedication and hard work on this rewarding project.

**Public Comment**

None

**Adjournment**

Mrs. Harrington moved, second by Mr. Beaulieu, to adjourn at 7:20 p.m. The motion passed unanimously.

Respectfully submitted,

Kyle Repucci  
Board Secretary