

**Rochester School Board**  
**Finance Committee Minutes**  
August 6, 2020  
6:00 PM

**DRAFT**

**Members Present:**

Mr. Paul Lynch, Chair  
Mr. Matthew Beaulieu, Vice-Chair  
Mr. David Camire  
Mr. Brian Nicholson  
Mrs. Audrey Stevens  
Mrs. Karen Stokes

**Members Absent:**

Mr. Matthew Munn

**Also Present:**

Mr. Kyle Repucci  
Mrs. Linda Bartlett  
Mrs. Sarah Harrington  
Mr. Thomas O'Connor  
Mr. Matthew Pappas  
Mr. David Totty  
Guests

Mr. Lynch called the meeting to order at 7:00 p.m. on a roll call vote with a quorum present.

Mrs. Stevens moved, second by Mr. Camire, to approve the minutes of the July 2, 2020 meeting as written. The motion carried unanimously on a roll call vote.

*Financial Update*

Mrs. Bartlett, Business Administrator, reviewed the financial report as of July 31, 2020. We will be closing FY20 today or tomorrow. We will be returning \$1,946,000 to the City of Rochester. This amount is due to substitutes that we did not require during remote learning, general supplies that were not purchased, services that were not performed, plus natural gas and electricity savings due to the COVID 19 pandemic. Mrs. Bartlett will be presenting the solar and electricity savings next month. The District had a \$344,000 deficit in Food Service that we were able to absorb. Mrs. Stokes questioned compensatory services. She voiced frustration as these are services we should have had, they were budgeted, but we did not receive them.

Mr. Nicholson asked for information regarding our PPE. Mrs. Bartlett stated that this went to City Council on Tuesday but our request was tabled. We are moving forward with purchasing all PPE at this time. We will return to City Council with details and will request the funds again.

*Financial Items from Personnel Committee*

Mrs. Stevens moved, second by Mr. Stokes, to recommend the Board approve the LPN position to be increased to 40 hours per week for the 2020-2021 school year. The motion carried unanimously.

*Financial Items from Building Committee*

Mrs. Stevens moved, second by Mr. Camire, to recommend the Board approve Skyline Roofing of Manchester, NH to complete the high roof at McClelland School in the amount of \$23,400. The motion carried unanimously.

Other

*Non-Public Session*

Mrs. Stevens moved, second by Mrs. Harrington, for the Committee to enter non-public session at 7:15 p.m. in accordance with RSA 91-A:3 II (c) to discuss Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the application. By a roll call vote, the motion to enter non-public session carried unanimously.

*Public Session*

Mr. Beaulieu moved, second by Mrs. Stevens, for the Committee to enter public session at 7:30 p.m. The motion carried unanimously on a roll call vote.

Mr. Lynch moved, second by Mrs. Stevens to recommend the Board accept a student from SAU #44 (Strafford) to attend as a tuition student. The motion carried unanimously.

*Public Comment - None*

*Other - None*

Mrs. Stevens moved, second by Mrs. Stokes, to adjourn the meeting at 7:33 pm. The motion carried unanimously on a roll call vote.

Respectfully Submitted,

Mr. Paul Lynch, Chair