

**Rochester School Board  
Building Committee Minutes**

May 7, 2020  
6:00 PM

**DRAFT**

**Members Present:**

Mrs. Audrey Stevens, Chair  
Mr. Matthew Beaulieu, Vice Chair  
Mr. David Camire  
Mr. Paul Lynch  
Mr. Matthew Munn  
Mr. Brian Nicholson  
Mrs. Karen Stokes

**Members Absent:**

**Also, Present:**

Mr. Kyle Repucci  
Dr. Sandie MacDonald  
Mrs. Linda Bartlett  
Mr. Nathaniel Byrne  
Mrs. Anne Grassie  
Mrs. Sarah Harrington  
Mr. Thomas O'Connor  
Mr. Matthew Pappas  
Mr. David Totty  
Mr. Robert Watson  
Guests

Mrs. Stevens called the meeting to order at 6:27 p.m. on a roll call vote with a quorum present.

Mr. Lynch moved, second by Mrs. Stokes, to approve the minutes of the April 2, 2020 meeting as written. The motion carried unanimously on a roll call vote.

*Facilities Update*

Mr. Totty, Facilities Director, stated that the Facilities Department has been able to jump right into stripping school floors and updating school stages with polyurethane. They continue to disinfect all touch points in populated areas of buildings. All equipment has been put away for the season. Most of the sand has been picked up and spring fertilizing is now complete. The high school scoreboard will be received June 30<sup>th</sup>. The RMS exterior sealant project is under way and he shared photos of the work in progress.

Mr. Totty informed the Committee that between April 2, 2020 and May 7, 2020 they have closed 32 work orders. 25 work orders have been created which puts us at a close ratio of 1.28:1. There are currently 38 open work orders.

*RMS Gym Floor Resurfacing Bids*

Three companies submitted bids for this project. American Sport Floors, Inc. of Rockland, MA was the lowest. We have used this company previously and they have always done great work. There is a quote from Hussey Advantage for movement of the bleachers during this project. These bleachers have had problems and Hussey Advantage has worked with them before.

Mrs. Stokes moved, second by Mr. Nicholson, to recommend the Finance Committee approve American Sport Floors, Inc. of Rockland, MA for the RMS Gym Floor Resurfacing Project in the amount of \$43,424.00 plus Hussey Advantage in the amount of \$3,695.00 for bleachers for a total of \$47,119. Mr. Beaulieu amended the motion to include an additional \$1,000 in the American Sport Floors, Inc. quote for the two logos, for a total of \$48,119.

The motion carried unanimously on a roll call vote.

*McClelland School Roof Replacement Bids*

Four companies submitted bids for this project. Rockwell Roofing, Inc. of Leominster, MA was the lowest bidder, but they failed to include 100% of adhesion. Mr. Totty is recommending Skyline Roofing Services as they are the next lowest bidder.

Mr. Munn moved, second by Mrs. Stokes, to recommend the Finance Committee approve Skyline Roofing Services LLC of Manchester, NH for the McClelland School Roof Replacement project in the amount of \$386,000.

The motion carried unanimously on a roll call vote.

*Public Comment – None*

*Other*

Mr. Repucci stated that there is a unique situation to share with the building committee; adjusting traffic patterns at Spaulding High School for graduation. He thanked Mr. Roy and Ms. Callahan for their hard work on this end of school year proposal. Mr. Roy stated that he began working with the senior class student council and they were adamant they did not want to wait for graduation. He shared with school parents and got only positive results. Mr. Roy stated that we are going to maintain everything that we do, but in a different way.

They worked with the City of Rochester (specifically Captain Gary Boudreau) and student council. Grades will close May 15<sup>th</sup>. Scholarship presentation will be posted May 29<sup>th</sup>. Ms. Callahan thanked the generous benefactors for the more than \$128,000 in scholarships that will be awarded. Students will be notified of the scholarship they have earned. CTE ceremony will be in June for our two-year completers. The Top Ten Breakfast will continue virtually. Each of the ten students will choose a teacher from any year in their education that made a significant impact in their life. Breakfast boxes from Potter's Bakery will be delivered to the students before breakfast. We are still committed to a senior trip (Boston Harbor Cruise) when it is available. Yearbooks have been ordered and as soon as they are received, we'll get them to the students. Each graduate will receive a lawn sign as well.

Graduation plan will follow the CDC guidelines. Students will come to school to pick up bags which will include cap, gown, cords and medals, senior tiles and lawn signs. During the week of graduation, a stage will be set up in front of the high school. The traffic pattern will be outlined to safely process students to the front of the building. Both ends of the road in front of the high school will be roped off. Each graduate is allowed one vehicle with up to four family members and they'll come in at their assigned time and be allowed in the roped area. The student will get out of the vehicle, walk across the stage, get their diploma, and then return to their vehicle. Captain Boudreau worked with public works to be sure we don't have people gathering on the triangle. No one is allowed out of the vehicles until they get into the roped off area. Each graduate will have 2.5 minutes; there will not be a lot of walking around. Teachers are making personalized messages. Expectations will be sent to the graduates and their families and Mr. Roy will have a zoom meeting with the graduates on Monday night so they will know what to expect. The police officers will orchestrate all of this.

Mr. O'Connor thanked Mr. Roy and Ms. Callahan for their time and extreme efforts to make this happen. He stated that he is proud of their work and very impressed with this plan. Mrs. Stevens stated it is amazing; you should be proud of this. Mr. Repucci again thanked Mr. Roy and Ms. Callahan for the great job detailing this entire end of year project. Mr. Lynch commended them, stating the fact that you collaborated with the students and they are part of this process is vital to its success. The School Board will put together a one-minute video for presentation.

Mr. Camire moved, second by Mr. Lynch, to adjourn the meeting at 7:09 pm. The motion carried unanimously on a roll call vote.

Respectfully submitted,  
Mrs. Stevens, Chair