

**Policy Committee Minutes**  
**Rochester School Department Board Room #2**  
September 17, 2020  
6:00 PM

DRAFT

**Members Present:**

Mrs. Anne Grassie, Chair  
Mr. Nathaniel Byrne  
Mrs. Sarah Harrington  
Mr. Thomas O'Connor  
Mr. Matthew Pappas  
Mr. Robert Watson

**Members Absent:**

**Also Present:**

Dr. Sandie MacDonald  
Guests & Public

Mrs. Grassie called the meeting to order at 6:00 p.m. with a quorum present. Members participated in the Pledge of Allegiance.

Mr. Pappas moved, second by Mrs. Harrington, to approve the minutes of the August 20, 2020 meeting. The motion carried unanimously.

**Policies for 1<sup>st</sup> Reading**

Mr. Watson moved, second by Mrs. Harrington, to recommend to the Board for first reading policy BAAA – School Board Policies and Administration Procedures. The motion carried unanimously.

Mrs. Harrington moved, second by Mr. Byrne, to recommend to the Board for first reading policy BCG – School Attorney (*Re-lettering, now BDG*). The motion carried unanimously.

Mrs. Harrington moved, second by Mr. Byrne, to recommend to the Board for first reading policy GBD – Board Staff Communication (*Re-lettering, now BHC*). The motion carried unanimously.

Mrs. Harrington moved, second by Mr. Watson, to recommend to the Board for first reading policy BBC – Board Member Resignation (*as amended; re-lettering, now BBBC; minor revisions*). The motion carried unanimously.

Mrs. Grassie moved, second by Mrs. Harrington, to recommend to the Board for first reading policy BBF-E – School Board Member Ethics (*Re-lettering, now BCA; minor revisions*). The motion carried unanimously.

Mr. Pappas moved, second by Mrs. Harrington, to recommend to the Board for first reading policy BCD – Board-Superintendent Relationship (*Re-lettering, now BDD; minor revisions*). The motion carried unanimously.

Mrs. Harrington moved, second by Mr. Byrne, to recommend to the Board for first reading policy BHE – Board Member Insurance (*Re-lettering, now BIE; minor revisions*). The motion carried unanimously.

Mr. Watson moved, second by Mr. O'Connor, to recommend to the Board for first reading policy BA – Board Operational Goals (*as amended; revisions*). The motion carried unanimously.

Mr. O'Connor moved, second by Mr. Watson, to recommend to the Board for first reading policy BBA – School Board Powers and Duties (*revisions*). The motion carried unanimously.

Mr. Pappas moved, second by Mrs. Harrington, to recommend to the Board for first reading policy BBAA – Board Member Authority (*revisions*). The motion carried unanimously.

Mr. Pappas moved, second by Mrs. Harrington, to recommend to the Board for first reading policy BBFA – Board Member Conflict of Interest (*as amended; revisions*). The motion carried unanimously.

Mr. Pappas moved, second by Mr. O'Connor, to recommend to the Board for first reading policy BBAB – Roles and Duties of the Board Chairperson (*new policy*). The motion carried unanimously.

Mr. Watson moved, second by Mr. O'Connor to table policy BBBB – Board Removal from Office (*new policy*). The motion carried unanimously.

Mr. Watson moved, second by Mr. O'Connor, to recommend to the Board for first reading policy BHE – School Board Use of Email (*new policy*). The motion carried unanimously.

### **Policies for 2<sup>nd</sup> Reading**

Mr. Byrne moved, second by Mr. Pappas, to recommend to the Board the following policies as written for second reading and adoption:

- AC – Non-Discrimination Equal Opportunity (*final copy*)
- AC-R – Non-Discrimination: Title VII, Title IX Grievances (*deleted, replaced with updated AC and ACAB-R*)
- ACA – Sexual Harassment (*delete and replace with ACAB and ACAB-R*)
- ACAB – Harassment and Sexual Harassment of School Employees (*new*)
- ACAB-R – Employee Discrimination/Harassment and Title IX Sexual Harassment Complaint Procedures (*new*)
- ACB – Racial and Other Harassment (*delete and replace with ACAA and ACAA-R*)
- ACB-R1 – Flow Chart of Response Plan (*delete and replace with ACAA and ACAA-R*)
- ACB-R2 – Incident Report Plan and Response Plan (*delete and replace with ACAA and ACAA-R*)
- ACB-R3 – Student/Parent/Community Member Reporting Form (*delete and replace with ACAA and ACAA-R*)
- ACAA – Harassment and Sexual Harassment of Students (*new*)
- ACAA-R – Student Discrimination/Harassment and Title IX Sexual Harassment Complaint Procedures (*new*)

The motion carried unanimously.

### **Public Comment**

None

### **Other**

Mr. Pappas will work with Dr. MacDonald to schedule a NH School Board Association Board Member training.

### **Adjournment**

Mr. O'Connor moved, second by Mr. Watson, to adjourn at 6:24 p.m. The motion carried unanimously.

Respectfully submitted,

Mrs. Anne Grassie