

**Special Services Committee Meeting  
School Department Board Room  
September 19, 2019  
6:00 PM**

**Members Present:**

Mrs. Karen Stokes, Chair  
Mr. Nathaniel Byrne  
Mrs. Anne Grassie  
Mr. Robert Watson

**Members Absent:**

Mrs. Amy Malone

**Also Present:**

Mr. Kyle Repucci  
Dr. Sandie MacDonald  
Mrs. Sarah Harrington  
Mr. Raymond Turner  
Guests & Public

Mrs. Stokes called the meeting to order at 6:34 p.m. with a quorum present.

***Approval of Minutes***

Mr. Watson, moved, second by Mrs. Grassie, to approve the minutes of the July 18, 2019 meeting. The motion passed unanimously.

***Enrollment Data – No Action Required***

Dr. Sandie MacDonald, Assistant Superintendent, reviewed the data. We will continue to update actual enrollment and monitor class size. Brief discussion followed.

***Bus Data – No Action Required***

Dr. MacDonald, reviewed the data. These are preliminary numbers; we are in continuous communication with the bus company and they are tracking ridership numbers frequently. Brief discussion ensued.

***Q & A with Elementary Principals: Recess before Lunch***

All elementary Principals were in attendance to discuss their procedures in regards to recess before or after lunch and the reasons behind their procedures.

***Distribution of \$20,000 Athletics – Kevin Hebert***

Mr. Kevin Hebert, Athletic Director, reviewed the additional allotments for athletics coaching staff and the formula they used to disburse the funds. Brief discussion followed.

***Special Education Update – Christiane Allison***

Mr. Turner moved, second by Mrs. Grassie, to table the Special Education Update until next month. The motion passed unanimously.

***Public Comment***

None

***Other***

None

***Adjournment***

Mrs. Grassie moved, second by Mr. Byrne, to adjourn at 6:56 p.m. The motion passed unanimously.

Respectfully submitted,

Mrs. Karen Stokes, Chair