

GBCC

STAFF RIGHTS AND RESPONSIBILITIES

All staff members have a responsibility to, and shall make themselves familiar with, and abide by, the laws and administrative rules of the state, the policies of the board, and the regulations and processes designed to implement them. All staff members and personnel shall carry out their assigned responsibilities with conscientious concern. Such responsibilities include, but are not necessarily limited to:

1. Faithfulness and promptness in attendance at work.
2. Adherence, support and enforcement of all School Board policies and administrative regulations.
3. Adherence, support and enforcement of all education related statutes and Department of Education regulations.
4. Diligence in submitting required reports and other materials promptly at the times specified.
5. Care and protection of the school property.
6. Concern and attention toward their own and the Board's legal responsibility for the safety and welfare of students, including the need to ensure that students are under supervision at all times.

In their association with students, all school employees shall set examples that are an important part of the educational process. Their manner, dress, courteousness, industry, and attitudes establish models that affect the development of young people. The Board expects its staff members to set exemplary models, as well as provide exemplary instruction.

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School Board Review: April 9, 2009

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