

March 19, 2020

Hello,

I hope this finds you healthy and well. We are in totally unprecedented times, so we ask you to be patient as we try and navigate these uncharted waters. Please understand that things are changing by the hour, so be ready for updates. We will communicate through Infinite Campus messenger and will post on our Facebook and Twitter feeds. I have listed items below. Please contact the school if you have any questions. We will have administrators and secretaries working to answer phones.

Communication: All communication between teacher and student will be done using SAU54 Google accounts. It is imperative that your child know their Google SAU54 account information. If your child does not know their account information, he or she should contact the school or email Mr. Clay McKenney, our librarian at mckenney.c@rochesterschools.com.

Classes and Daily Schedule: Classes will be conducted via Google Classroom by each block with the schedule below. Your child must participate in class activities. Your child's teacher will be in contact with your child through google SAU54 Google account with instructions for the block. They may use Google Hangouts to deliver direct instruction. It is very important that you contact your child's teacher if you have issues connecting. This communication is vitally important for the success of distance learning.

9:00 am - 9:45 am	A Block
10:00 am -10:45 am	B Block
11:00 am -11:45 am	C Block
1:00 pm -1:45 pm	D Block

Free internet: Comcast is providing free internet to those that do not have access. Please contact them if you do not have internet connection. The city is looking into providing "hot spots" around the city to access free wifi. Details will come soon.

Chromebooks: We will be loaning chromebooks out to students that need a device to access the internet. You may come to the main office to sign out a chromebook Tuesday, 3/17 - Friday, 3/20 between the hours of 8:00 am - 2:00 pm. You will be responsible for the device and you will be charged a fee if it is damaged or lost. The fee will be added to school fines and would need to be paid prior to graduation. The parent must sign the form so you need to be present when picking up the chromebook.

Food: Our cafeteria staff will still be providing meals for breakfast and lunch. You may pick up your food daily between 7am and 10am using the Wakefield street side of the school.

Building closed: Our school building is closed to students. With the exception of picking up items such as a chromebook, students are not permitted in the building. There has been no decision regarding spring sports, graduation, or the prom.

A Message from the School Counseling Department: We will be working hard to provide remote support to address student needs during this time. Our primary method of contact will be through our Google email addresses. Contact and updated information regarding resources will be available on our school counseling website. Please

visit: <https://sites.google.com/a/sau54.org/shsguidance/home>

Or find us under “Academics → School Counseling” on the Spaulding High School website

Pre-registration: Many students have not pre-registered for classes for next year as we were only half way through the school counseling appointments. Your child has the information to enter their choices online. Please check with them and if you have questions, you can contact their school counselor. Information about pre-registration is located on this site:

<https://sites.google.com/a/sau54.org/shsguidance/home>

That is all for now. I am sure we will have future updates as things seem to be changing at a rapid pace. Thanks for your patience and flexibility as we all work together to figure out our new remote learning plan. If you have questions, please contact your child’s school counselor, administrator, any of your child’s teachers, or you can call the main office. Here is a link to all of our staff email addresses. <https://rochesterschools.com/shs/stafflist.html>

Mr. Roy
Principal